



Lynchburg City School Board

Sharon Y. Carter
School Board District 2

James E. Coleman
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Mary Ann Hoss
School Board District 1

Michael J. Nilles
School Board District 3

Derek L. Polley
School Board District 1

Jennifer R. Poore
School Board District 2

Katie Snyder
School Board District 3

J. Marie Waller
School Board District 2

School Administration

Scott S. Brabrand
Superintendent

John C. McClain
Assistant Superintendent of
Student Learning and Success

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
March 1, 2016 Immediately following the
Public Budget Hearing
School Administration Building
Board Room

A. PUBLIC COMMENTS

- 1. Public Comments
Scott S. Brabrand. Page 1
Discussion (30 Minutes)

B. STUDENT RECOGNITION

- 1. Student Recognition
Scott S. Brabrand. Page 2
Discussion

C. SPECIAL PRESENTATION

- 1. Lynchburg College: Grow Your Own Initiative
Scott S. Brabrand. Page 3
Discussion

D. CONSENT AGENDA

- 1. School Board Meeting Minutes: February 16, 2016 (Regular Meeting)
- 2. Religious Exemption
Scott S. Brabrand. Page 8
Discussion/Action

E. STUDENT REPRESENTATIVE COMMENTS

F. UNFINISHED BUSINESS

- 1. Lucille Chaffin Kent Historical Marker
Scott S. Brabrand. Page 10
Discussion/Action

G. NEW BUSINESS

- 1. E. C. Glass High School: International Travel
John C. McClain. Page 12
Discussion

- 2. Request for Budget Reallocation
Anthony E. Beckles, Sr. Page 13
Discussion

- 3. Capital Improvement Plan: Fort Hill Community School
Ben W. Copeland. Page 15
Discussion

H. SUPERINTENDENT’S COMMENTS

I. BOARD COMMENTS

J. INFORMATIONAL ITEMS

School Board Training Session: Thursday, March 3, 2016, Virginia School Boards Association, 200 Hansen Road, Charlottesville, Virginia

Next School Board Meeting: Tuesday, March 15, 2016, 5:30 p.m., Board Room, School Administration Building

K. ADJOURNMENT

Agenda Report

Date: 03/01/16

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 03/01/16

Agenda Number: B-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Student Recognition

Summary/Description:

Mckayla Warwick is a senior at E. C. Glass High School. She has been selected as one of 106 students nationwide to receive the prestigious 2016 Horatio Alger National Scholarship in the amount of \$22,000. She is one of two students selected in the state of Virginia.

The Horatio Alger National Scholarship Program is an annual scholarship that recognizes outstanding students who, in the face of great adversity, have exhibited an admirable commitment to continuing their education and serving their communities.

Notably, the 2016 Horatio Alger National Scholarship recipients

- maintain an average GPA of 3.7;
- earned an average ACT score of 26, which is five points above the national average; and
- come from households with an average income of \$14,329.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 03/01/16

Agenda Number: C-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Lynchburg College: Grown Your Own Initiative

Summary/Description:

The Lynchburg College/Central Virginia Community College/Local School Divisions' "Grow Your Own Initiative" is designed to produce future STEM program teachers and teachers from under-represented populations. This is an opportunity for local school divisions to identify, support, and hire their former students as teachers in their respective school divisions. During this presentation, representatives from Lynchburg College will provide additional information about this initiative.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Lynchburg College’s Cost and Aid analysis for “Grow Your Own Initiative” for future teachers in STEM programs and from Under-represented Populations.

Cost for 2015 – 2016

Note: typically LC experiences over the last five to six years a 3-6% increase translating into a \$1,100-1,200 increase.

Residential Student

Tuition	\$34,610
Room & Board	\$ 8,790
Fees	\$ 945
Total	\$44,345

Commuter Student

Tuition Only	\$34,610
Room & Board	n/a
Fees	\$ 465
Total	\$35,075

Less Scholarship and Grant

*Associate’s Degree	\$17,500
**Scholarship Comp.	\$ 1,500-\$3,500

*Associate’s Degree	\$17,500
**Scholarship Comp.	\$ 1,500-\$3,500

<u>LC STEM/ Underrepresented- Student Scholarship</u>	\$ 1,500
<u>VTAG</u>	\$ 3,100

<u>LC STEM/ Underrepresented- Student Scholarship</u>	\$ 1,500
<u>VTAG</u>	\$ 3,100

Net Total \$20,745 (High End)

Net Total \$11,475 (High End)

Net Total \$16,245 (Low End)

Net Total \$ 9,475 (Low End)

*Advantages for a Community College Transfer Student with an Associate’s Degree and 3.5 GPA . Please see page 2 for further details on scholarship funding based on the applicant’s GPA.

**Assumes the student participates in the Invitational Scholarship Competition and scholarships awarded are in the amounts of \$1,500, \$2,500 and \$3,500.

Tobacco Foundation Funding: Students who have qualified for this funding for their CVCC degree may receive funding for LC provided they apply and pursue it. Having qualified for CVCC bodes well for continued funding at LC.

Local School Division Scholarships may be available to further reduce the Net Total.

Students may pursue need-based college grant in addition to the entitlement/merit aid, including TAG, once the FAFSA application is completed and filed.

Students could also apply for the Community College Transfer Grant, administered through SCHEV that could be worth to \$2,000 per year and is based on the student’s FAFSA/EFC.

Transfer Academic Scholarships

- **Students are automatically considered for academic scholarships once you are admitted to the College – no separate scholarship application is required.**
- **Transfer scholarships range from \$8,000 to \$17,500 for students entering Fall 2016.**
- **These scholarships are awarded to traditional full-time transfer students based on college GPA for all coursework attempted.**
- **No separate scholarship application is required. Transfer students must have at least 12 transfer credits to be considered.**

Scholarship Name	Amount	Academic Requirements
Associate Degree Transfer Scholarship	\$17,500	3.50 or greater GPA on all coursework and qualified associates degree*
Trustee Transfer Scholarship	\$14,000	3.50 or greater GPA on all coursework
Dean’s Transfer Scholarship	\$12,000	3.49-3.00 GPA on all coursework
Alumni Transfer Award	\$10,000	2.99-2.50 GPA on all coursework
Achievement Transfer Award	\$8,000	2.00-2.49 GPA on all coursework

- **Scholarships may have different academic expectations from federal, state, and College need-based aid.**
- **You should refer to your scholarship letter for academic standards required for renewal. In addition to the first year, scholarships are renewable for each year that the student attends Lynchburg College if renewal eligibility is maintained.**
- **You may receive only one of these awards.**
- **Access students (adult learners age 25 and older) are not eligible for these awards. However, these students do receive a discounted tuition rate.**
- **Eligible degrees include associate of arts, associate of science, or associate of arts and science degrees granted by a Virginia Community College or equivalent degrees from out of state schools.**

Grow Your Own Initiative

Questions and Answers: Lynchburg College/CVCC/Local School Divisions Grow Your Own Teacher Preparation Opportunity

List of Questions for LC/CVCC regarding the

How will the students be selected? Who will select the students, the district or the college? This will be at the discretion of each school division.

Can we require that students have a dual license (Math/Physics?)

From a coursework standpoint a dual license would have a huge challenge for students to get done in two years at LC. Unless the school division wants to pay for an extra year, candidates would not have time to complete a dual major.

What is the estimated cost for four years of tuition?

The cost for LC is addressed on the Grow Your Own attachment.

How will the scholarship money offset the financial aid? Would the 50% LC discount impact other financial aid? Would it decrease the aid that students would normally be receiving? FAFSA etc.

Scholarships specific for Grow Your Own would have no impact on financial aid based on need.

Would there be scholarship money for books?

Scholarship funds for books are not proposed.

Can students begin working on dual enrollment courses while still in high school?

Yes

Would the college also include a one year mentorship program during the first year of employment?

Mentoring is a school division responsibility as they should already be mentoring and monitoring their identified new colleagues.

Would other community groups be interested in donating scholarship money for this program (e.g., Bedford Education Foundation)?

The participating school divisions could seek such support if they so choose.

Would divisions be able to hand select the teachers to matched with the intern and student teaching placements?

LC will make sure the students will have the placements within their division. It would be prudent for the school divisions to match their participants with the schools and teachers within their divisions as they would know with whom to best match the student and teacher.

Could our board contribute a matching fund?

This would be wonderful and further demonstrate a commitment to the students by the school division.

Should we limit this project to STEM fields?

This endeavor is also available to students from under-represented populations.

Could there be a requirement that the student take the PRAXIS and VSLA prior to starting at Lynchburg College or after the junior year at Lynchburg College?

Yes, this would be required.

Who will manage the scholarship fund?

LC shall administer LC's financial contributions and each school division shall administer its financial contributions.

What happens if student changes their mind?

Students not completing the agreement will repay all funds provided by the school divisions and LC to the student. The school divisions will include this in the written agreement with the school division that students not completing the agreement will repay the scholarship money and the students and the parent/guardian will sign the agreement upon acceptance in the program. . .

Agenda Report

Date: 03/01/16

Agenda Number: D-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent

Subject: Religious Exemption

Summary/Description:

The school board, pursuant to the Code of Virginia 22.1-254 (B) (1) “shall excuse from attendance at school any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school.”

The Statement of Religious Beliefs is confidential and is shared with members of the school board only.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board excuse the student(s) from public school attendance by reason of bona fide religious training or belief of both the parent(s) and the student(s).

Agenda Report

Date: 03/01/16

Agenda Number: F-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent

Subject: Lucille Chaffin Kent Historical Marker

Summary/Description:

The school administration has been approached by Mrs. Jane B. White regarding a proposed historical marker to be installed in the city right-of-way on the property of E. C. Glass High School near the intersection of Lakeside Drive and Memorial Avenue. The historical marker honors Lucille Chaffin Kent, the first Virginia woman and one of the first women in the nation to earn an instructor's rating in aeronautics. Mrs. Kent taught aeronautical classes at the old E. C. Glass High School and taught ground school classes. Her instrument instruction and Link Trainer flight simulation classes enabled pilots to fly in poor visibility, which was a giant step forward in aviation.

A draft of the text appears as an attachment to this agenda report. Ms. White only asks for the school board's approval of the text to appear on the marker. There are no financial obligations.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the text for the Lucille Chaffin Kent historical marker.

LUCILLE CHAFFIN KENT
(1908 – 1997)

Lynchburg native Lucille Kent was the first Virginia woman and one of the first women in the nation to earn an instructor's rating in aeronautics. During World War II, Kent trained over 2,000 Army and Navy pilots near here in facilities at Lynchburg College and the Old Miller Orphanage. Earlier she had become a ground school instructor at Lynchburg's Preston Glenn Airport and the old E. C. Glass High School, teaching meteorology, navigation, and civil air regulations. Later she was a Link Trainer instructor in instrument navigation using a flight simulator. Her aeronautics manual for flight training provided comprehensive instruction in instrument flying.

Agenda Report

Date: 03/01/16

Agenda Number: G-1

Attachments: No

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent of Student Learning and Success

Subject: E. C. Glass High School: International Travel

Summary/Description:

Through the German American Partnership Program (GAPP), each year over 10,000 American and German students participate in an exchange program between high schools in the United States and secondary schools in Germany. Through this program, students from Lynchburg City Schools and Vicco von Bulow Gymnasium, a secondary school located outside of Berlin, have established an active partnership. Most recently, in fall 2015, 13 German students visited Lynchburg, living with their host families, attending school, participating in school activities, and touring historically significant sites in the area.

Ms. Magdalena Markovinovic, German teacher at E. C. Glass High School, will provide information and details about an opportunity for 10 students to travel to Germany this summer and immerse themselves in an in-depth language and intercultural learning experience. Tonight's presentation is intended to provide the school board with information about the following:

- Purpose
- Student Participants
- Itinerary
 - Dates
 - Travel Arrangements
 - Typical Daily Schedules
- Chaperones
- Safety and Behavior Plans
 - State Department Travel Advisories
 - GAPP Code of Conduct
 - Medications and Other Health-Related Information
- Meetings with Parents and Students

Disposition: **Action**
 Information
 Action at Meeting on: 03/15/16

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on March 15, 2016.

Agenda Report

Date: 03/01/16

Agenda Number: G-2

Attachments: No

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: Request for Reallocation of Budget

Summary/Description:

The school administration has recognized a need to reallocate funds to various salary and operating accounts throughout the school division. Funds to:

- replace roof at Dearington Elementary School for Innovation \$68,000
- increase IT salary budget \$63,300
- increase legal fees budget in Administration \$40,000
- increase purchase service budget in SPED \$39,000
- fund Project Graduation due to a reduction in grant funding \$30,600
- pay teachers to update PAR guides during the summer break \$18,000
- increase travel/professional development budget in Administration \$10,000
- purchase AED's and other health supplies \$10,000
- increase purchase service budget in Student Learning & Success \$10,000
- increase purchase services and travel budget in CTE \$ 9,500
- assist with cost of the Partners in Education breakfast \$ 6,000
- purchase Board Maker software for SPED \$ 6,000
- cover maintenance fees for the PIE software \$ 4,500
- establish a purchase service budget for ESL \$ 4,400
- purchase storage lockers for the band instruments at DMS \$ 4,200
- purchase Pre-K registration materials \$ 3,000

Total reallocation requests **\$326,500**
=====

Given school board approval, the funds to purchase or make adjustments to existing budgets will come from available funds within the existing operating budget.

Various Salaries and Non-Personnel accounts **\$326,500**
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Agenda Report

Date: 03/01/16

Agenda Number: G-2

Attachments: No

Additional Information on some of the above items:

Facilities & Maintenance (\$68,000) – The heavy rains last October revealed several holes in the roof at Dearington Elementary School. Due to the extent of the roof damage, it was decided that it would have been more cost effective to replace the entire roof. This request would replace the funds used from Facilities & Maintenance operating budget.

Salary Reallocations (\$63,000) – Due to the hiring of replacement staff, some of the salaries were higher than the amount budgeted.

Legal Fees (\$40,000) – Legal fees costs for the year is estimated be around \$70,000 which exceed the current budget of \$30,000. This year we are using legal services more to ensure cases are evaluated correctly.

Purchase Services in SPED (\$39,000) – Special education had budgeted to hire two speech interpreters; however they were unable to locate interpreters. The only recourse available was to contract Speech Interpreters through a private company to meet the needs of our students.

Project Graduation (\$30,600) – The Project program is a grant funded program to provide remedial instruction and assessment opportunities for students at risk of not meeting the Commonwealth's diploma requirements. The grant request was only funded at \$12,151. The funds requested will allow for the program to be completed this year.

Salaries (\$18,000) – We need to make ongoing updates to our PAR guides, the curriculum and pasting resource that is used by our teachers for instruction from pre-K through 12 grade. These updates include realigning standards and timing to match the new social studies standards from VDOE. These funds will be used to pay teachers to update the PAR guides during the summer break.

The school administration requests these budget adjustments be approved for the 2015-16 school year in order to fund these one-time adjustments or purchases.

Disposition: Action
 Information
 Action at Meeting on: 03/15/16

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item and consider action at the school board meeting on March 15, 2016.

Agenda Report

Date: 03/01/16

Agenda Number: G-3

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Capital Improvement Plan: Fort Hill Community School

Summary/Description:

Lynchburg City Schools received a total of two bids for the window replacement project at Fort Hill Community School. Appomattox Glass was the low bidder at \$117,920. Other bids were received as listed below.

The school administration recommends Appomattox Glass based on their low bid of \$117,920.

Contractor	Base Bid
1. Appomattox Glass	\$117,920
2. Coleman Adams	\$149,005

Disposition: Action
 Information
 Action at Meeting on: 03/15/16

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on March 15, 2016.