



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Sharon Y. Carter
School Board District 2

James E. Coleman, Jr.
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Charleta F. Mason
School Board District 2

Susan D. Morrison
School Board District 1

Michael J. Nilles
School Board District 3

Derek L. Polley
School Board District 1

Kimberly A. Sinha
School Board District 2

Katie K. Snyder
School Board District 3

School Administration

Scott S. Brabrand
Superintendent

John C. McClain
Assistant Superintendent of
Student Learning and Success

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendie L. Sullivan
Clerk

Indya M. Page
Student Representative
Heritage High School

Sidney M. Marshall
Student Representative
E. C. Glass High School

SCHOOL BOARD MEETING
June 6, 2017 5:30 p.m.
School Administration Building
Board Room

A. PUBLIC COMMENTS

- 1. Public Comments
Scott S. Brabrand. Page 1
Discussion/Action (30 Minutes)

B. SPECIAL PRESENTATIONS

- 1. Student Recognition: Summer Residential Governor's School and Foreign Language Academy
Scott S. Brabrand.Page 2
Discussion
- 2. Student Recognition: Citizens for Clean Lynchburg, Heritage High School, and Paul Laurence Dunbar Middle School for Innovation
Scott S. Brabrand.Page 3
Discussion
- 3. Student Recognition: 24Game Challenge Award Winners
Scott S. Brabrand.Page 4
Discussion
- 4. Student Recognition: Regional Science Fair Winners
Scott S. Brabrand.Page 5
Discussion
- 5. Student Recognition: Regional Young Writers Winners
Scott S. Brabrand.Page 7
Discussion
- 6. Capstone Program
Scott S. Brabrand.Page 8
Discussion

C. FINANCE REPORT

- 1. Finance Report
Anthony E. Beckles, Sr.Page 9
Discussion

D. CONSENT AGENDA

- 1. School Board Meeting Minutes: May 16, 2017 (Regular Meeting)
- 2. Personnel Report
Marie F. Gee.Page 16
Discussion/Action

E. STUDENT REPRESENTATIVE COMMENTS

F. SCHOOL BOARD COMMITTEE REPORTS

G. UNFINISHED BUSINESS

- 1. School Operating Budget: 2017-18
Scott S. Brabrand. Page 20
Discussion/Action

H. NEW BUSINESS

- 1. Annual Personnel Report
Scott S. Brabrand. Page 21
Discussion/Action
- 2. Policy EZF School Nutrition Meal Account Procedures
Anthony E. Beckles, Sr. Page 43
Discussion
- 3. Applications for Federal Programs: 2017-18
John C. McClain. Page 46
Discussion
- 4. Educational Broadband Lease: Clearwire
Anthony E. Beckles, Sr. Page 48
Discussion
- 5. Regional Alternative Education Program: 2017-18
John C. McClain. Page 50
Discussion/Action

6. Individual Student Alternative Education Plan: 2017-18
John C. McClain. Page 51
Discussion/Action

7. Authorization of Signature
Scott S. Brabrand. Page 52
Discussion/Action

I. SUPERINTENDENT’S COMMENTS

J. BOARD COMMENTS

K. CLOSED MEETING

1. Notice of Closed Meeting
Scott S. Brabrand. Page 53
Discussion/Action

2. Certification of Closed Meeting
Scott S. Brabrand. Page 54
Discussion/Action

L. INFORMATIONAL ITEMS

Graduations

Fort Hill Community School – Cafeteria
June 7, 2017 – 12:00 noon

Heritage High School – Field House
June 11, 2017 – 8:30 a.m.

E. C. Glass High School – Civic Auditorium
June 11, 2017 – 3:00 p.m.

Next School Board Meeting: Tuesday, June 20, 2017, 5:30 p.m.,
Board Room, School Administration Building

M. ADJOURNMENT

Agenda Report

Date: 06/06/17

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with Policy BDDH Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 06/06/17

Agenda Number: B-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Student Recognition: Summer Residential Governor's Schools and Foreign Language Academies

Summary/Description:

The Summer Residential Governor's Schools and Foreign Language Academies provide selected students with intensive educational experiences in visual and performing arts, mathematics, science and technology, and world languages. Students will live on a college/university campus for up to four weeks this summer where they are involved in classroom activities, laboratory work, field studies, research, projects, and performances. Those students selected for the Foreign Language Academies will experience full-immersion in the language from everyday activities to classroom discussions to field trips. All participating students gain valuable experiences and skills from practicing professors and professionals in their chosen field of study. These students are to be commended for their hard work. Congratulations on being accepted into these distinguished programs.

Visual and Performing Arts

Ella Legg – Heritage High School
Asia Miller – E. C. Glass High School

French Academy

Reagan McDaniel – E. C. Glass High School
Margaret Gladioux – E. C. Glass High School

German Academy

Macy Brandon – E. C. Glass High School
Grace Chun – Heritage High School
Frederick Smallshaw – Heritage High School

Mathematics, Science, and Technology

Ahyun Kim – Heritage High School

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 06/06/17

Agenda Number: B-2

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Student Recognition: Citizens for a Clean Lynchburg, Heritage High School, and Paul Laurence Dunbar Middle School for Innovation

Summary/Description:

The mission of Citizens for a Clean Lynchburg is to educate the community about solid waste management issues and to help instill in Lynchburg's citizens a sense of individual responsibility for keeping the community safer, cleaner, and more beautiful. Members of the Citizens for a Clean Lynchburg contacted teachers at Heritage High School and Paul Laurence Dunbar Middle School for Innovation and proposed a project that would involve students' help to inform the public about this mission, conserving resources, and protecting the environment through reduce, reuse, and recycle.

The project would be to create a calendar using student artwork that would reflect themes, such as litter education, composting, clean water, proper disposal of tires, and rain barrels, just to name a few. The schools would then select six entries for each theme and submit it to CCL for judging. Thirteen pieces of artwork would be selected to create the calendar for 2017-18, one for the cover and one for each month.

Students who artwork is chosen will be recognized at tonight's school board meeting. Further, each school board member will receive a copy of the calendar.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 06/06/17

Agenda Number: B-3

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Student Recognition: 24Game Challenge

Summary/Description:

The 24Game Challenge occurred on April 24, 2017, at Linkhorne Middle School. Students from all of the Lynchburg City Schools elementary schools competed against each other in a series of challenges to determine the Grand Champion 24Game player for the entire division.

The 24Game program helps sharpen basic math skills such as computation, problem solving, number sense, critical thinking, and pattern sensing using mental math strategies. One of the goals of the game is to be able to use these strategies faster than your opponent. The winners of the 24Game Challenge are as follows:

Aran Johti	Gifted Opportunities Center	1 st Place
Drew Barnett	Gifted Opportunities Center	2 nd Place
Liam Rojas	Gifted Opportunities Center	3 rd Place
Lexi Felmlee	Gifted Opportunities Center	4 th Place

These students will be recognized during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 06/06/17

Agenda Number: B-4

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Student Recognition: Regional Science Fair Winners

Summary/Description:

The Central Virginia Regional Science Fair occurred on May 9, 2017, and was hosted at Randolph College. There were 71 sixth through eighth grade students who were local school winners and who advanced to the regional event.

The following participants were nominated to compete at the national level for the Broadcom Masters Competition through the Society for Science and the Public:

Graysen Arnold – Sandusky Middle School

Jack Pitts – Paul Laurence Dunbar Middle School for Innovation

Kai Styrsky – Paul Laurence Dunbar Middle School for Innovation

Special Awards

Excellence in Communication

Ryan Wyche – Paul Laurence Dunbar Middle School for Innovation

National Biology Teachers' Award

Kai Styrsky – Paul Laurence Dunbar Middle School for Innovation

Naval Awards

Dylan Myaing – Linkhorne Middle School

Virginia Dental Awards

Jack Pitts – Paul Laurence Dunbar Middle School for Innovation

Kai Styrsky – Paul Laurence Dunbar Middle School for Innovation

Margaret Townsend – Linkhorne Middle School

Category Winners

Chemistry

Margaret Townsend – 3rd Place – Linkhorne Middle School

Agenda Report

Date: 06/06/17

Agenda Number: B-4

Attachments: No

Engineering

Dylan Myaing – 2nd Place – Linkhorne Middle School

Malanie Myaing – 3rd Place – Linkhorne Middle School

Environmental Sciences

Graysen Arnold – 1st Place – Sandusky Middle School

Lily Jablonski – 2nd Place – Paul Laurence Dunbar Middle School

Maya Lewis – 3rd Place – Sandusky Middle School

Invertebrate Zoology

Kai Styrsky – 1st Place – Paul Laurence Dunbar Middle School for Innovation

Physics

Jack Pitts – 2nd Place – Paul Laurence Dunbar Middle School for Innovation

Planet Sciences

Annie Townsend – 2nd Place – Linkhorne Middle School

Justin Wingfield – 3rd Place – Sandusky Middle School

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 06/06/17

Agenda Number: B-5

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Student Recognition: Regional Young Writers Winners

Summary/Description:

The Lynchburg City Schools as 12 students in grades 1 – 12 placed first in the Regional Young Writers Competition, which is sponsored by the Piedmont Area Reading Council. These students were honored in an awards celebration at Lynchburg College on May 12, 2017. Those winners are as follows:

Bedford Hills Elementary School

Abigail Wheeler – Grade 1 – Dictated Poetry

Robert S. Payne Elementary School

Adilee Proffitt – Grade 3 – Fiction
Aurelia Quarantotto – Grade 3 – Poetry
Georgi Wynnyk – Grade 5 – Poetry

Sheffield Elementary School

Sadie Hageman – Grade 1 – Poetry

Linkhorne Middle School

Jack Lloyd – Grade 6 – Essay

Disposition: Action
 Information
 Action at Meeting on:

Sandusky Middle School

Ana Gonzales – Grade 8 – Poetry

E. C. Glass High School

Hal Creasy – Grade 11 – Poetry
Mary Guthrie – Grade 12 – Essay
Lia Stewart – Grade 10 – Poetry

Heritage High School

Mariana Davis – Grade 9 – Fiction
Trinity Fitch – Grade 9 – Poetry

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 06/06/17

Agenda Number: B-6

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Capstone Program

Summary/Description:

AP Capstone™ is an innovative diploma program from the College Board that equips students with the independent research, collaborative teamwork, and communication skills that are increasingly valued by colleges. AP Capstone is built on the foundation of two AP courses — AP Seminar and AP Research — and is designed to complement and enhance the in-depth, discipline-specific study experienced in other AP courses.

During this presentation, students who have participated in this two-year program will present a short version of their thesis defense.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 06/06/17

Agenda Number: C-1

Attachments:

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: Finance Report

Summary/Description:

The school administration, in accordance with the FY2016-17 school operating budget, authorized, approved, and processed the necessary payments through April 30, 2017. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through April 30, 2017, for the operating fund.

Total Operating Fund Budget	\$ 93,056,175.00
Prior Year Encumbrances	\$ 121,556.00
Restricted Donations	\$ 1,000.00
Fund Balance Return	\$ 567,779.00
Insurance Proceeds	\$ 5,941.99
Registrations fees for VSBA	\$ 1,566.00
Adjusted Budget	\$ 93,754,017.99

Through April 30, 2017

Actual Revenue Received	\$ 70,518,175.83
Actual Expenditures	\$ 71,516,483.50
Actual Encumbered	\$ 3,342,199.80

Percent of Budget Received	75.22%
Percent of Budget Used, excluding encumbrances	76.28%

As of 4/30/17 – 10 months 83.34%

The revenue and expenditure reports detail the transactions recorded through April 30, 2017. All reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Month Ending
 April 30, 2017

ACCOUNT TITLE	FY 2015-16				FY 2016-17			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
240308 SALES TAX RECEIPTS	(10,248,262.00)	(10,253,346.80)	5,084.80	100.05%	(10,837,193.00)	(7,929,413.80)	(2,907,779.20)	73.17%
240202 BASIC SCHOOL AID	(22,130,823.00)	(21,130,913.40)	(999,909.60)	95.48%	(21,878,492.00)	(18,201,618.38)	(3,676,873.62)	83.19%
240207 GIFTED & TALENTED	(246,845.00)	(218,590.60)	(28,254.40)	88.55%	(246,173.00)	(203,918.54)	(42,254.46)	82.84%
240208 REMEDIAL EDUCATION	(1,323,508.00)	(1,275,566.00)	(47,942.00)	96.38%	(1,492,427.00)	(1,236,257.72)	(256,169.28)	82.84%
240208 REMEDIAL EDUCATION	(105,619.00)	(130,650.00)	25,031.00	123.70%	(161,164.00)	(117,168.58)	(43,995.42)	72.70%
SUPL LOTTERY PER PUPIL ALLOCATIO	0.00	0.00	0.00	0.00%	(268,842.00)	(170,196.10)	(98,645.90)	63.31%
COMPENSATION SUPPLEMENT	(399,315.00)	(384,793.00)	(14,522.00)	0.00%	(360,828.00)	0.00	(360,828.00)	0.00%
240212 SPECIAL ED SOQ	(2,862,348.00)	(3,994,922.72)	1,132,574.72	139.57%	(2,841,252.00)	(2,353,562.37)	(487,689.63)	82.84%
240217 VOCATIONAL ED SOQ	(231,089.00)	(222,718.00)	(8,371.00)	96.38%	(405,161.00)	(335,616.27)	(69,544.73)	82.84%
240221 SOC SEC-INSTR	(1,439,052.00)	(1,386,925.00)	(52,127.00)	96.38%	(1,461,655.00)	(1,210,767.73)	(250,887.27)	82.84%
240223 VRS INSTRUCTIONAL	(2,846,592.00)	(2,743,479.00)	(103,113.00)	96.38%	(3,015,625.00)	(2,498,004.54)	(517,620.46)	82.84%
240241 GROUP LIFE INST	(89,284.00)	(86,050.00)	(3,234.00)	96.38%	(97,444.00)	(80,717.79)	(16,726.21)	82.84%
240228 READING INTERVENTN	(188,365.00)	(180,349.00)	(8,016.00)	95.74%	(185,114.00)	(102,756.00)	(82,358.00)	55.51%
240205 CAT-REG FOSTER	(132,031.00)	(81,045.00)	(50,986.00)	61.38%	(74,203.00)	(40,554.40)	(33,648.60)	54.65%
240246 CAT-HOMEBOUND	(102,053.00)	(104,828.10)	2,775.10	102.72%	(107,771.00)	(79,245.98)	(28,525.02)	73.53%
240248 REGIONAL TUITION	(739,236.00)	(851,346.99)	112,110.99	115.17%	(814,113.00)	(290,210.56)	(523,902.44)	35.65%
240265 AT RISK SOQ	(1,474,228.00)	(1,420,874.00)	(53,354.00)	96.38%	(1,502,539.00)	(948,532.46)	(554,006.54)	63.13%
240309 ESL	(148,706.00)	(138,897.00)	(9,809.00)	93.40%	(156,955.00)	(131,521.82)	(25,433.18)	83.80%
240281 AT RISK 4 YR OLDS	(1,221,024.00)	(1,092,096.00)	(128,928.00)	89.44%	(944,193.00)	(595,884.54)	(348,308.46)	63.11%
240252 CTE EQUIPMENT	0.00	(12,988.08)	12,988.08	100.00%	0.00	(23,334.15)	23,334.15	0.00%
240253 CTE OCC PREP	(48,230.00)	(44,907.00)	(3,323.00)	93.11%	(52,654.00)	0.00	(52,654.00)	0.00%
MATH/READING INSTR SPECIALISTS	(40,624.00)	(40,624.00)	0.00	100.00%	(42,665.00)	0.00	(42,665.00)	0.00%
EARLY READING SPECIALISTS INITIATIV	(38,807.00)	(38,807.00)	0.00	0.00%	(41,476.00)	(29,860.10)	(11,615.90)	71.99%
240275 PRIMARY CLASS SIZE	(1,705,555.00)	(1,634,375.00)	(71,180.00)	95.83%	(1,956,675.00)	(1,208,793.74)	(747,881.26)	61.78%
240214 TEXTBOOKS	(505,349.00)	(487,044.00)	(18,305.00)	96.38%	(563,019.00)	(485,287.77)	(77,731.23)	86.19%
240405 ALGEBRA READINESS	(137,583.00)	(135,579.00)	(2,004.00)	98.54%	(141,003.00)	(92,447.74)	(48,555.26)	65.56%
PROJECT GRADUATION	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
COMMONWEALTH OF VA	(48,404,528.00)	(48,091,714.69)	(312,813.31)	99.35%	(49,648,636.00)	(38,365,671.08)	(11,282,964.92)	77.27%
330212 IMPACT AIDPL81-874	(6,000.00)	(8,942.41)	2,942.41	149.04%	(8,000.00)	(11,807.99)	3,807.99	147.60%
180303 MEDICAID REIMBURSE	(300,000.00)	(251,741.09)	(48,258.91)	83.91%	(350,000.00)	(286,752.12)	(63,247.88)	81.93%
JR ROTC	(120,000.00)	(103,965.90)	(16,034.10)	86.64%	(105,000.00)	(95,469.82)	(9,530.18)	90.92%
FEDERAL	(426,000.00)	(364,649.40)	(61,350.60)	85.60%	(463,000.00)	(394,029.93)	(68,970.07)	85.10%

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Month Ending
 April 30, 2017

Agenda Report Attachment

	FY 2015-16 REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	FY 2016-17 REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
510500 CITY OPER APPR	(40,114,276.00)	(40,114,276.00)	0.00	100.00%	(40,854,039.00)	(29,675,000.00)	(11,179,039.00)	72.64%
510500 FUND BALANCE RETURN	(2,316,449.00)	(2,316,449.00)	0.00	100.00%	(567,779.00)	(567,779.00)	0.00	0.00%
HEALTH INSURANCE RESERVE	(600,000.00)	(600,000.00)	0.00	0.00%	0.00	0.00	0.00	0.00%
510500 USE OF CIP FUNDS	(950,000.00)	(950,000.00)	0.00	0.00%	(500,000.00)	(500,000.00)	0.00	100.00%
CITY	(43,980,725.00)	(43,980,725.00)	0.00	100.00%	(41,921,818.00)	(30,742,779.00)	(11,179,039.00)	73.33%
189912 MISC REV/OTH FUNDS	(100,000.00)	(70,516.45)	(29,483.55)	100.00%	(101,566.00)	(35,286.54)	(66,279.46)	34.74%
180303 REBATES & REFUNDS	(30,000.00)	(21,888.75)	(8,111.25)	72.96%	(20,000.00)	(15,376.33)	(4,623.67)	76.88%
189903 DONATIONS & SP GF	(675.00)	(675.00)	0.00	100.00%	(1,000.00)	(1,400.00)	400.00	100.00%
189909 SALE OTHER EQUIP	(3,000.00)	(15,340.39)	12,340.39	511.35%	(3,000.00)	(9,237.00)	6,237.00	307.90%
189910 INSURANCE ADJUST	(134,105.84)	(134,413.99)	308.15	100.23%	(8,941.99)	(81,192.10)	72,250.11	907.99%
E RATE REIMBURSEMENT	(1,000,146.53)	(937,913.96)	(62,232.57)	93.78%	(115,500.00)	(77,035.24)	(38,464.76)	66.70%
TRANSFER IN/OUT	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
MISCELLANEOUS	(1,267,927.37)	(1,180,748.54)	(87,178.83)	93.12%	(250,007.99)	(219,527.21)	(30,480.78)	87.81%
150201 RENTS	(123,000.00)	(123,000.00)	0.00	100.00%	(123,000.00)	(123,000.00)	0.00	100.00%
161201 TUITION DAY SCHOOL	(110,000.00)	(80,993.89)	(29,006.11)	73.63%	(100,000.00)	(85,398.07)	(14,601.93)	85.40%
161206 TUITION ADULT	(11,000.00)	(20,076.25)	9,076.25	182.51%	(11,000.00)	(13,455.00)	2,455.00	122.32%
161207 TUITION SUMMER SCH	(25,000.00)	(29,556.00)	4,556.00	118.22%	(25,000.00)	(39,815.50)	14,815.50	159.26%
161202 SPEC PUPIL FEES	(40,000.00)	(31,026.03)	(8,973.97)	77.57%	(35,000.00)	(1,451.95)	(33,548.05)	4.15%
161205 BUS RENTAL	(325,000.00)	(420,044.96)	95,044.96	129.24%	(325,000.00)	(331,702.74)	6,702.74	102.06%
190101 TUIT FM OTH CO/CY	(634,620.00)	(556,434.09)	(78,185.91)	87.68%	(400,000.00)	0.00	(400,000.00)	0.00%
161201 DUAL ENROLLMENT	(125,000.00)	(155,859.38)	30,859.38	124.69%	(125,000.00)	0.00	(125,000.00)	0.00%
PRINT SHOP	(75,000.00)	(93,433.12)	18,433.12	124.58%	(65,000.00)	(53,619.15)	(11,380.85)	82.49%
SCHOOL NUT UTILITIES	(95,000.00)	(86,218.85)	(8,781.15)	90.76%	(90,000.00)	(67,861.95)	(22,138.05)	75.40%
FACILITY RENTALS	(60,000.00)	(73,490.75)	13,490.75	122.48%	(50,000.00)	(79,864.25)	29,864.25	159.73%
CHARGES FOR SERVICES	(1,623,620.00)	(1,670,133.32)	46,513.32	102.86%	(1,349,000.00)	(796,168.61)	(552,831.39)	59.02%
150101 INTEREST-BNK DPST	(100.00)	0.00	(100.00)	100.00%	0.00	0.00	0.00	0.00%
USE OF MONEY								
DESIGNATION - ENCUMBRANCES	(90,304.40)	0.00	(90,304.40)	0.00%	(121,556.00)	0.00	(121,556.00)	0.00%
TOTAL OPERATING FUND	(95,793,204.77)	(95,287,970.95)	(414,929.42)	99.47%	(93,754,017.99)	(70,518,175.83)	(23,114,286.16)	75.22%

Original budget	\$90,820,024.00
Prior Year Encumbrance	\$ 90,304.40
Restricted Donation Received	\$ 675.00
School Bus Proceeds from CIP	\$ 950,000.00
Fund Balance Return	\$ 2,316,449.00
Erate	\$ 884,646.53
Health Insurance Reserve	\$ 600,000.00
Insurance Proceeds	\$ 131,105.84
Adjusted Budget	<u>\$95,793,204.77</u>

Original budget	\$ 93,056,175.00
Prior Year Encumbrance	\$ 121,556.00
Restricted Donation Received	\$ 1,000.00
Insurance Proceeds	\$ 5,941.99
Registration fees for VSBA	\$ 1,566.00
Fund Balance Return	\$ 567,779.00
Adjusted Budget	<u>\$ 93,754,017.99</u>

FY2016-2017 REVISED REVENUE BUDGET						
As of April 30, 2017						
	ORIGINAL	REVISED				CHANGE BETWEEN
	REVENUE	REVENUE				ORG & REVISED
	BUDGET	BUDGET	YTD	BUDGET	%	REV BUDGET
	As of 7/1/2016	As of 4/30/17	TRANSACTIONS	BALANCE	RECEIVED	INCREASE
						(DECREASE)
ADM	8,051.20	8,030.67				(20.5)
ACCOUNT TITLE						
COMMONWEALTH OF VA REVENUE						
240308 SALES TAX RECEIPTS	(10,837,193.00)	(10,558,776.00)	(7,929,413.80)	(2,629,362.20)	75.10%	(278,417.00)
240202 BASIC SCHOOL AID	(21,878,492.00)	(21,982,452.00)	(18,201,618.38)	(3,780,833.62)	82.80%	103,960.00
240207 GIFTED & TALENTED	(246,173.00)	(245,546.00)	(203,918.54)	(41,627.46)	83.05%	(627.00)
240208 REMEDIAL EDUCATION	(1,492,427.00)	(1,488,621.00)	(1,236,257.72)	(252,363.28)	83.05%	(3,806.00)
240208 REMEDIAL EDUCATION	(161,164.00)	(164,036.00)	(117,168.58)	(46,867.42)	71.43%	2,872.00
SUPPL LOTTERY PER PUPIL ALLOC	(268,842.00)	(268,873.00)	(170,196.10)	(98,676.90)	63.30%	31.00
COMPENSATION SUPPLEMENT	(360,828.00)	0.00	0.00	0.00	0.00%	(360,828.00)
240212 SPECIAL ED SOQ	(2,841,252.00)	(2,834,007.00)	(2,353,562.37)	(480,444.63)	83.05%	(7,245.00)
240217 VOCATIONAL ED SOQ	(405,161.00)	(404,127.00)	(335,616.27)	(68,510.73)	83.05%	(1,034.00)
240221 SOC SEC-INSTR	(1,461,655.00)	(1,457,928.00)	(1,210,767.73)	(247,160.27)	83.05%	(3,727.00)
240223 VRS INSTRUCTIONAL	(3,015,625.00)	(3,007,936.00)	(2,498,004.54)	(509,931.46)	83.05%	(7,689.00)
240241 GROUP LIFE INST	(97,444.00)	(97,195.00)	(80,717.79)	(16,477.21)	83.05%	(249.00)
240228 READING INTERVENTN	(185,114.00)	(207,993.00)	(102,756.00)	(105,237.00)	49.40%	22,879.00
240205 CAT-REG FOSTER	(74,203.00)	(178,330.00)	(40,554.40)	(137,775.60)	22.74%	104,127.00
240246 CAT-HOMEBOUND	(107,771.00)	(108,063.00)	(79,245.98)	(28,817.02)	73.33%	292.00
240248 REGIONAL TUITION	(814,113.00)	(938,255.00)	(290,210.56)	(648,044.44)	30.93%	124,142.00
240265 AT RISK SOQ	(1,502,539.00)	(1,498,543.00)	(948,532.46)	(550,010.54)	63.30%	(3,996.00)
240309 ESL	(156,955.00)	(149,127.00)	(131,521.82)	(17,605.18)	63.30%	(7,828.00)
240281 AT RISK 4 YR OLDS - VPI	(944,193.00)	(936,390.00)	(595,884.54)	(340,505.46)	63.64%	(7,803.00)
240253 CTE EDUCATION	(52,654.00)	(57,895.00)	0.00	(57,895.00)	0.00%	5,241.00
MATH/READING NSTR SPECIALISTS	(42,665.00)	0.00	0.00	0.00	0.00%	(42,665.00)
EARLY READING SPECIALISTS INITIA	(41,476.00)	(30,117.00)	(29,860.10)	(256.90)	99.15%	(11,359.00)
240275 PRIMARY CLASS SIZE	(1,956,675.00)	(1,899,533.00)	(1,208,793.74)	(690,739.26)	63.64%	(57,142.00)
240214 TEXTBOOKS	(563,019.00)	(561,583.00)	(485,287.77)	(76,295.23)	86.41%	(1,436.00)
240405 ALGEBRA READINESS	(141,003.00)	(145,275.00)	(92,447.74)	(52,827.26)	63.64%	4,272.00
PROJECT GRADUATION	0.00	0.00	0.00	0.00	0.00%	0.00
COMMONWEALTH OF VA	(49,648,636.00)	(49,220,601.00)	(38,342,336.93)	(10,878,264.07)	77.90%	(428,035.00)
		(428,035.00)				
FEDERAL REVENUE						
330212 IMPACT AIDPL81-874	(8,000.00)	(9,000.00)	(11,807.99)	2,807.99	131.20%	1,000.00
180303 MEDICAID REIMBURSE	(350,000.00)	(350,000.00)	(286,752.12)	(63,247.88)	81.93%	0.00
JR ROTC	(105,000.00)	(105,000.00)	(95,469.82)	(9,530.18)	90.92%	0.00
FEDERAL	(463,000.00)	(464,000.00)	(394,029.93)	(69,970.07)	84.92%	1,000.00
CITY APPROPRIATIONS						
510500 CITY OPER APPR	(40,854,039.00)	(40,854,039.00)	(29,675,000.00)	(11,179,039.00)	72.64%	0.00
510500 FUND BALANCE RETURN	(567,779.00)	(567,779.00)	(567,779.00)	0.00	100.00%	0.00
510500 USE OF RESERVES	(500,000.00)	(500,000.00)	(500,000.00)	0.00	100.00%	0.00
CITY	(41,921,818.00)	(41,921,818.00)	(30,742,779.00)	(11,179,039.00)	73.33%	0.00
MISCELLANEOUS REVENUE						
189912 MISC REV/OTH FUNDS	(101,566.00)	(101,566.00)	(35,286.54)	(66,279.46)	100.00%	0.00
180303 REBATES & REFUNDS	(20,000.00)	(20,000.00)	(15,376.33)	(4,623.67)	76.88%	0.00
189903 DONATIONS & SP GF	(1,000.00)	(1,000.00)	(1,400.00)	400.00	0.00%	0.00
189909 SALE OTHER EQUIP	(3,000.00)	(9,000.00)	(9,237.00)	237.00	102.63%	6,000.00
189910 INSURANCE ADJUST	(3,000.00)	(80,000.00)	(81,192.10)	1,192.10	101.49%	77,000.00
E RATE REIMBURSEMENT	(115,500.00)	(115,500.00)	(77,035.24)	(38,464.76)	66.70%	0.00
TRANSFER IN/OUT	0.00	0.00	0.00	0.00	0.00%	0.00
MISCELLANEOUS	(244,066.00)	(327,066.00)	(219,527.21)	(107,538.79)	67.12%	83,000.00

CHARGES FOR SERVICES							
150201 RENTS	(123,000.00)	(123,000.00)	(123,000.00)	0.00	100.00%	0.00	
161201 TUITION DAY SCHOOL	(100,000.00)	(100,000.00)	(85,398.07)	(14,601.93)	85.40%	0.00	
161206 GED TESTING FEES	(11,000.00)	(13,000.00)	(13,455.00)	455.00	103.50%	2,000.00	
161207 TUITION SUMMER SCH	(25,000.00)	(40,000.00)	(39,815.50)	(184.50)	99.54%	15,000.00	
161202 SPEC PUPIL FEES	(35,000.00)	(35,000.00)	(1,451.95)	(33,548.05)	4.15%	0.00	
161205 BUS RENTAL	(325,000.00)	(330,000.00)	(331,702.74)	1,702.74	100.52%	5,000.00	
190101 TUIT FM OTH CO/CY	(400,000.00)	(400,000.00)	0.00	(400,000.00)	0.00%	0.00	
161201 DUAL ENROLLMENT	(125,000.00)	(125,000.00)	0.00	(125,000.00)	0.00%	0.00	
PRINT SHOP	(65,000.00)	(65,000.00)	(53,619.15)	(11,380.85)	82.49%	0.00	
SCHOOL NUT UTILITIES	(90,000.00)	(90,000.00)	(67,861.95)	(22,138.05)	75.40%	0.00	
FACILITY RENTALS	(50,000.00)	(80,000.00)	(79,864.25)	(135.75)	99.83%	30,000.00	
CHARGES FOR SERVICES	(1,349,000.00)	(1,401,000.00)	(796,168.61)	(604,831.39)	56.83%	52,000.00	
150101 INTEREST-BNK DPST	0.00	0.00	0.00	0.00	100.00%	0.00	
LEASE PURCHASE PROCEEDS	0.00	0.00	0.00	0.00	0.00%	0.00	
HEALTH INSURANCE RESERVE	0.00	0.00	0.00	0.00	0.00%	0.00	
DESIGNATION - ENCUMBRANCES	(90,304.40)	(90,304.40)	0.00	(90,304.40)	0.00%	0.00	
TOTAL OPERATING FUND	(93,716,824.40)	(93,424,789.40)	(70,494,841.68)	(22,839,643.32)	75.46%	(292,035.00)	
REVENUE OVER/(UNDER) ORIGINAL BUDGET	(292,035.00)						
Note							
Bold accounts are affected by changes in ADM							

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ending
 April 30, 2017

		Fiscal Year 2016-17					
		BUDGET	TRANSACTIONS	BUDGET % USED	ENCUMBRANCES	BUDGET AVAILABLE	BUDGET % USED
INSTRUCTION							
FUNCTION 1100	CLASSROOM INSTRUCTION						
	Personnel	48,823,289.43	36,663,732.13	75.09%	11,765,588.99	393,968.31	99.19%
	Other	4,260,319.97	3,177,450.22	74.58%	185,709.48	897,160.27	78.94%
FUNCTION 1200	INST SUPPORT-STUDENT						
	Personnel	3,384,438.39	2,631,326.74	77.75%	744,504.64	8,607.01	99.75%
	Other	181,109.27	61,541.45	33.98%	27,787.84	91,779.98	49.32%
FUNCTION 1300	INST SUPPORT-STAFF						
	Personnel	4,145,379.79	3,233,241.92	78.00%	772,790.43	139,347.44	96.64%
	Other	1,778,494.95	976,666.61	54.92%	209,527.84	592,300.50	66.70%
FUNCTION 1400	INST SUPPORT-SCHOOL ADMN						
	Personnel	5,491,696.18	4,463,931.32	81.29%	1,034,138.47	(6,373.61)	100.12%
	Other	231,799.80	127,900.77	55.18%	28,947.61	74,951.42	67.67%
TOTAL INSTRUCTION		68,296,527.78	51,335,791.16	75.17%	14,768,995.30	2,191,741.32	96.79%
ADMINISTRATION							
FUNCTION 2100	ADMINISTRATION						
	Personnel	2,641,315.96	2,286,564.71	86.57%	342,992.45	11,758.80	99.55%
	Other	1,305,014.76	972,319.69	74.51%	257,541.59	75,153.48	94.24%
FUNCTION 2200	ATTENDANCE & HEALTH SERV						
	Personnel	1,572,973.99	1,174,915.43	74.69%	372,845.93	25,212.63	98.40%
	Other	98,081.00	88,605.33	90.34%	8,299.60	1,176.07	98.80%
TOTAL ADMINISTRATION		5,617,385.71	4,522,405.16	80.51%	981,679.57	113,300.98	97.98%
PUPIL TRANSPORTATION							
FUNCTION 3100	MANAGEMENT & DIRECTION						
	Personnel	324,927.98	282,957.53	87.08%	40,571.40	1,399.05	99.57%
	Other	24,383.50	19,218.32	78.82%	3,757.79	1,407.39	94.23%
FUNCTION 3200	VEHICLE OPERATION SERVICE						
	Personnel	2,493,497.91	2,054,108.67	82.38%	477,771.36	(38,382.12)	101.54%
	Other	570,450.00	571,340.12	100.16%	82,894.03	(83,784.15)	114.69%
FUNCTION 3300	MONITORING SERVICE						
	Personnel	420,984.24	343,669.05	81.63%	95,113.56	(17,798.37)	104.23%
	Other	0.00	0.00	0.00%	0.00	0.00	0.00%
FUNCTION 3400	VEHICLE MAINT SERVICE						
	Personnel	350,614.64	306,067.31	87.29%	57,215.29	(12,667.96)	103.61%
	Other	537,691.99	332,811.85	61.90%	180,238.26	24,641.88	95.42%
FUNCTION 3500	BUS PURCHASE - REGULAR						
	Other	500,000.00	503,550.00	100.71%	0.00	(3,550.00)	100.71%
TOTAL PUPIL TRANSPORTATION		5,222,550.26	4,413,722.85	84.51%	937,561.69	(128,734.28)	102.46%
OPERATIONS & MAINTENANCE							
FUNCTION 4100	MANAGEMENT & DIRECTION						
	Personnel	282,537.71	234,040.36	82.84%	47,299.40	1,197.95	99.58%
	Other	84,000.00	73,859.75	87.93%	2,672.84	7,467.41	91.11%

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Month Ending
 April 30, 2017

FUNCTION 4200 BUILDING SERVICES							
	Personnel	4,308,497.49	3,522,560.10	81.76%	650,128.62	135,808.77	96.85%
	Other	5,298,501.00	4,160,045.51	78.51%	949,020.64	189,434.85	96.42%
FUNCTION 4300 GROUNDS SERVICES							
	Personnel	246,606.66	200,727.39	81.40%	42,322.08	3,557.19	98.56%
	Other	70,000.00	35,872.06	51.25%	419.79	33,708.15	51.85%
FUNCTION 4400 EQUIPMENT SERVICES							
	Personnel	0.00	0.00	0.00%	0.00	0.00	0.00%
	Other	214,421.00	72,999.61	34.04%	20,704.17	120,717.22	43.70%
FUNCTION 4500 VEHICLE SERVICES							
	Personnel	0.00	0.00	0.00%	0.00	0.00	0.00%
	Other	62,500.00	16,499.62	26.40%	4,124.61	41,875.77	33.00%
FUNCTION 4600 SECURITY SERVICES							
	Personnel	33,960.57	19,746.48	58.15%	4,026.34	10,187.75	70.00%
	Other	283,153.00	199,085.21	70.31%	43,067.79	41,000.00	85.52%
FUNCTION 4700 WAREHOUSING SERVICES							
	Personnel	8,752.87	5,541.84	63.31%	0.00	3,211.03	63.31%
TOTAL OPERATIONS & MAINTENANCE		10,892,930.30	8,540,977.93	78.41%	1,763,786.28	588,166.09	94.60%
Other Non-Instructional Operations							
FUNCTION 5000 Non-Instructional Operations - Other		15,112.80	2,117.94	14.01%	8,800.00	4,194.86	72.24%
TOTAL Non-Instructional Operations		15,112.80	2,117.94	14.01%	8,800.00	4,194.86	72.24%
FACILITIES							
FUNCTION 6200 SITE IMPROVEMENTS		0.00	0.00	0.00%	0.00	0.00	0.00%
FUNCTION 6600 BLDG ADD & IMP SERVICES							
	Personnel	16,841.50	17,017.80	101.05%	0.00	(176.30)	101.05%
	Other	15,000.00	0.00	0.00%	0.00	15,000.00	0.00%
TOTAL FACILITIES		31,841.50	17,017.80	53.45%	0.00	14,823.70	53.45%
DEBT SERVICE							
FUNCTION 7100 DEBT SERVICE - Other		0.00	0.00	0.00%	0.00	0.00	0.00%
TOTAL DEBT SERVICE		0.00	0.00	0.00%	0.00	0.00	0.00%
TECHNOLOGY							
FUNCTION 8100 CLASSROOM INSTRUCTION							
	Personnel	1,797,799.69	1,473,741.86	81.97%	341,967.28	(17,909.45)	101.00%
	Other	212,825.49	211,419.15	99.34%	3,025.00	(1,618.66)	100.76%
FUNCTION 8200 INSTRUCTIONAL SUPPORT							
	Personnel	477,571.45	370,685.62	77.62%	75,924.84	30,960.99	93.52%
	Other	1,189,473.01	628,604.03	52.85%	13,594.73	547,274.25	53.99%
TOTAL TECHNOLOGY		3,677,669.64	2,684,450.66	72.99%	434,511.85	558,707.13	84.81%
CONTINGENCY RESERVES							
FUNCTION 9100 CLASSROOM INSTRUCTION		0.00	0	0.00%	0	0	0.00%
FUNCTION 9300 ADMINISTRATION		0.00	0	0.00%	0	0	0.00%
FUNCTION 9500 PUPIL TRANSPORTATION		0.00	0	0.00%	0	0	0.00%
FUNCTION 9600 OPERATIONS & MAINTENANCE		0.00	0	0.00%	0	0	0.00%
TOTAL CONTINGENCY RESERVES		0.00	0.00	0.00%	0.00	0.00	0.00%
TOTAL OPERATING BUDGET		93,754,017.99	71,516,483.50	76.28%	18,895,334.69	3,342,199.80	96.44%

Agenda Report

Date: 06/06/17

Agenda Number: D-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Marie F. Gee, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for May 16 – June 6, 2017, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for May 16 – June 6, 2017.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2016-2017:				
Burnett Katherine	UVA	MED / 34 yrs (Lv. 34 3)	Laurel Regional School Visually Impaired (PT)	08-03-2017
Curling Jessica	Liberty University	MA / 0 yrs (Lv. 0 3)	Perrymont Elementary School Second Grade	08-03-2017
Fasbinder Elizabeth	Lynchburg College	MA / 5 yrs (Lv. 5 3)	T.C. Miller Fifth Grade	08-03-2017
Hicks Ashlee	Lynchburg College	MA / 2 yrs (Lv. 2 3)	R.S. Payne Elementary School Literacy Teacher	08-03-2017
Leers Rachel	Liberty University	BA / 0 yrs (Lv. 0 3)	Linkhorne Middle School Special Education Teacher	08-03-2017
Martin Linda	JMU	BA / 22 yrs (Lv. 22 3)	Paul Munro Elementary Second Grade	08-03-2017
McCane Carrie	Randolph College	MA / 0 yrs (Lv. 0 3)	Paul Munro Elementary Third Grade	08-03-2017
Pace Brittany	Lynchburg College	BA / 0 yrs (Lv. 0 3)	R.S. Payne Elementary School Special Education Teacher	08-03-2017
Robinson Michelle	Lynchburg College	MA / 0 yrs (Lv. 0 3)	R.S. Payne Elementary School School Counselor	08-03-2017
Shelton Jason	Longwood University	BA / 5 yrs (Lv. 5 4)	T.C. Miller Fifth Grade Teacher	08-03-2017
Staaby Svein	Liberty University	BA / 4 yrs (Lv. 4 4)	R.S. Payne Elementary Movement Education	08-03-2017
Townes Rosa	Liberty University	MA / 3 yrs (Lv. 3 1)	R.S. Payne Elementary School Third Grade	08-03-2017
RESIGNATIONS:				
Basnight Tondra	Liberty University	MA / 1 yr (Lv. 1 1)	Empowerment Academy English Teacher	06-09-2017

RESIGNATIONS: (continued)

Bellman Henry	National College	AS / (Lv. 6	6 yrs 4)	Heritage High School Vocational – Tech. Education	06-09-2017
Bright Ashley	Longwood University	BS / (Lv. 7	7 yrs 3)	T.C. Miller School for Innovation Third Grade Teacher	06-09-2017
Crawford Paige	Lynchburg College	BA / (Lv. 1	1 yr 3)	Linkhorne Elementary School Third Grade Teacher	06-09-2017
Gothers Michelle	Lynchburg College	BS / (Lv. 3	3 yrs 3)	Payne Elementary School Special Education Teacher	06-09-2017
Herward Bryan	Lynchburg College	BA / (Lv. 4	4 yrs 3)	Dunbar Middle School Math Teacher	06-09-2017
Hiller Bridget	Virginia Tech	MA / (Lv. 1	1 yr 3)	Bass Elementary School Second Grade Teacher	06-09-2017
Hoath Shelley	Lynchburg College	MED (Lv. 1	1 yr 3)	Payne Elementary School Fifth Grade Teacher	06-09-2017
Maass Teresa	Indiana University	BA / (Lv. 13	13 yrs 3)	Bedford Hills Elementary School Art Teacher	06-09-2017
Phelps Blair	Gardner-Webb University	BS / (Lv. 7	7 yrs 3)	Heritage Elementary School Literacy Coach/Teacher	06-09-2017
Scott Emily	Longwood University	BA / (Lv. 2	2 yrs 3)	E.C. Glass High School Special Education Teacher	06-09-2017
Shipp Lisa	Valdosta State University	MS / (Lv. 10	10 yrs 3)	Dearington Elementary School Kindergarten Teacher	06-09-2017

RETIREMENTS:

Dalton Catherine	UVA	MED / (Lv. 37	37 yrs 3)	Linkhorne Middle School Social Studies Teacher	06-09-2017
Miller Vivian	Lynchburg College	MED / (Lv. 15	15 yrs 1)	Perrymont Elementary School Assistant Principal Elementary	06-27-2017

LEAVE OF ABSENCE:

Frankfort Kerry	Randolph College	MA / (Lv. 4	4 yrs Perrymont Elementary School 3) First Grade Teacher	06-09-2017
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OTHER:

Lipscomb Martha	Radford University	MS / (Lv. 16	16 yrs Laurel Regional School 3) Speech Pathologist	05-17-2017
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Agenda Report

Date: 06/06/17

Agenda Number: G-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: School Operating Budget: 2017-18

Summary/Description:

The school administration presented the school operating budget for 2017-18 to the school board for its review during the meeting on May 16, 2017. The review included The school revenue and expenditure adjustments proposed for next year's budget. The school board will consider adoption of its operating budget for 2017-18 during this presentation.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board adopt the School Operating Budget for 2017-18.

Agenda Report

Date: 06/06/17

Agenda Number: H-1

Attachments: Yes

From: Scott Brabrand, Superintendent

Subject: Annual Personnel Report

Summary/Description:

1. Recommendation for continuing contracts for personnel completing fifth year or completing one year after attaining continuing contract status in another Virginia system.
2. Recommendation for renewal of annual contracts for fourth year personnel.
3. Recommendation for renewal of annual contracts for third year personnel.
4. Recommendation for renewal of annual contracts for second year personnel.
5. Recommendation for renewal of annual contracts for first year personnel.
6. Recommendation for renewal of annual contracts for personnel completing less than 160 days.
7. Recommendation for continuing contracts to remain in force for part-time personnel.
8. Recommendation for renewal of annual contracts for part-time personnel and/or full-time personnel with a part-time administrative assignment.
9. Recommendation for Title/Grant funded personnel.
 - A. Recommendation for continuing contracts, Title/Grant funded personnel completing fifth year or completing one year after attaining continuing contract status in another Virginia system.
 - B. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing fourth year.
 - C. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing third year.

Agenda Report

Date: 06/06/17

Agenda Number: H-1

Attachments: Yes

- D. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing second year.
 - E. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing first year.
 - F. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing less than 160 days.
 - G. Recommendation for continuing contracts to remain in force for part-time and/or partially funded Title/Grant personnel.
 - H. Recommendation for renewal of annual contracts for part-time and/or partially funded Title/Grant personnel.
 - I. Recommendation for continuing contracts to remain in force for Title/Grant funded personnel.
- 10. Recommendation for non-renewal of contracts.
 - 11. Recommendation for continuing contracts to remain in force for 2015-16.
 - A. Personnel earning continuing contract status under Policy BBFA.
 - B. Other administrative and instructional personnel.
 - 12. Recommendation for renewal of contracts for non-mandatory licensed administrative personnel.
 - 13. Reduction in force in accordance with School Board Policy 5-18.

Agenda Report

Date: 06/06/17

Agenda Number: H-1

Attachments: Yes

14. Recommendation for renewal of annual contracts, locations, and/or assignment to be determined.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Annual Personnel Report.

All of the following elections are contingent upon and may be adjusted to comply with the provisions of the approved school operating budget for the 2017-18 school year.

- 1 **Recommendation for renewal of continuing contracts for fifth year personnel/third year administrator or one year for all personnel after attaining continuing contract status in another Virginia system.**

ELEMENTARY

Betz, Cheryl	Teacher
Carwile, Leah	Teacher
Dechant, Joel	School Counselor
Fleshman, Elicia M.	Teacher
Fleshman, Jason	Teacher
Gornick, Michelle	Teacher
Harp, Christine	Teacher
Mattocks, April	Teacher

SECONDARY

Baldwin, Leila Lou	Teacher
Bane, Deborah	Teacher
Beall, Dana	Teacher
Bradley, Bradford	Teacher
Burns, Judy	Teacher
Earich, John	Teacher
Frankfort, Patrick	Teacher
Gray, Audrey	Librarian
Hill, Dara	Teacher
Layne, Savannah	Teacher
Payne, Demetra	Teacher
Poindexter, Amy	Teacher
Pratt, Leslie	Teacher
Willis, Mark W.	Teacher

ADMINISTRATIVE

Anderson, Renee	Assistant Principal
Daniels-Bosher, Janenne	Coord for SPED Instruction
Hendricks, Monica	Principal
Mabery, James	Assistant Principal
McClain, John	Assistant Superintendent for SL&S
Jaeger, Maria	Supervisor Math/Science
Sears, Dixie	Supervisor Eng/SS/Media Spec/WL

- 2 **Recommendation for renewal of annual contracts for fourth year personnel.**

ELEMENTARY

Baker, Karin	Teacher
Barger, Julie	Teacher
Barrett, Jennifer	Teacher
Becker, Megan	Teacher
Coleman, Sarah	Teacher
Conway, Kevin	Teacher
Cooley, Tina	Teacher
Filiberto, Kirsten	Teacher
Freeman, Marisa	Teacher
Gothers, Michelle	Teacher
Guerin, Jeffrey	Teacher

Herndon, Danielle	Teacher
Johnson, Ashley	Teacher
Lucas, Joan	Teacher
Marny, Elizabeth	Teacher
Mason, Cameron	Teacher
Miller, Keisha	Teacher
Owen, Melissa	Teacher
Rachael, Alyssa	Teacher
Rich, Rachel	Teacher
Schools, Melissa	Teacher
Smith, Lisa Ann	Teacher
Squier, Laura	Teacher
Staton, Kalea	School Counselor
Stone, Amy	Teacher

SECONDARY

Barrett, Megan	Teacher
Berman, Deena	Teacher
Blundell, Brandon	Teacher
Brasher, Sarah	Teacher
Clark-Slaughter, Brittany	Teacher
Filiberto, Kevin	Teacher
Fowler, Catherine	Teacher
Friedman, Michael	Teacher
Galeone, Maria	Teacher
Gregory, Kimberly	Teacher
Harris, Melissa	Teacher
Hunt, Jessica	Career School Counselor
Lavender, Blythe	Teacher
Lesniak, Lauren	Teacher
Napierkowski, Andrew	Teacher
Ranuska, Edward	Teacher
Riley, Patrick	Teacher
Sandvig, Travis	Teacher
Stanley, Niven	Teacher
Strubhar, Heather	Teacher
Wommack, Jaimie	Teacher
Yates, Karen	Teacher

**ADMINISTRATIVE
NONE**

3 Recommendation for renewal of annual contracts for third year personnel.

ELEMENTARY

Adler, Lexi	Teacher
Ashton, Allison	Teacher
Ballentine, Katherine	Teacher
Black, Brittany	Teacher
Bourque, Joanna	Teacher
Bowyer, Caitlin	Teacher
Cash, Hope	Teacher
Clark, Venita	Teacher
Corsones, Rebecca	Teacher
Dillon, Sarah	Teacher
Dray, Brittany	Teacher
Fair, Elizabeth	Teacher
Fairchild, Anna	Teacher

Hackney, Vivian	Teacher
Holmes, Adrian	Teacher
Long, Jennifer	Teacher
Maurice, William	Teacher
Meade, Taylor	Teacher
Phillips, Shane	Teacher
Rickert, Megan	Teacher
Robinson, Rachel	Teacher
Sheldrake, Cynthia	Teacher
Shore, Miranda	Teacher
West, Shana	Teacher
West-Hazlewood, Katharine	Teacher

SECONDARY

Arslain, Paul	Teacher
Bachelle, Erik	Teacher
Baker, Katherine	School Counselor
Bice, Victoria	School Counselor
Bonheim, Elizabeth	Teacher
Bragg, Catherine	Teacher
Bullock, Ashley	Teacher
Davis, Emily	Teacher
Dewitt, Elisabeth	Teacher
Dupere, Adam	Teacher
Ferrell, Jenny	Teacher
Gonzalez, Tracy	Teacher
Graves, Megan	Teacher
Gray, Sarah	Teacher
Hallberg, Christopher	Athletic Trainer
Harris, Greer	Teacher
Hester, Sarada	Director of School Counseling
Highsmith, Geoge	Teacher
Johnson, Jermaine	Teacher
Kramer, Andrew	Teacher
Lithgow, Jennifer	Teacher
Long, Shannon	School Social Worker
McGuire, Darla	Teacher
Moore, Audrey	Teacher
Morgan, Sharlona	Teacher
Newman, Lakisha	Teacher
O'Hara, Patrick	Teacher
Pawlas, Christine	Teacher
Preston, Jason	School Counselor
Regner, John	Teacher
Reid, Philmika	School Counselor
Snow, Ronald	Teacher
Thornton, Rebecca	Teacher
Tiller, Matthew	Teacher
Tipps, Barney	Teacher
Tyree, Jennifer	Teacher
Wambold, Shelby	Teacher

**ADMINISTRATIVE
NONE**

4 Recommendation for renewal of annual contracts for second year personnel.

ELEMENTARY

Andrews, Brooke	Teacher
Butterfield, Lee Ann	Teacher

Cooksey, Jaime	Teacher
Cornelius, Kristina	Teacher
Coulter, Desiree	Teacher
Fanning, Jacqueline	Teacher
Ferguson, Angela	Teacher
Goetz, Samantha	Teacher
Harris, Latoya	Teacher
Haupt, Trevor	Teacher
Hill, Heather	Teacher
Ingram, Crystal	Teacher
Kinne, Brendan	Teacher
Kobischen, Laura	Teacher
Little, Katelyn	Teacher
Marroquin, Victoria	Teacher
Meadows, Chanelle	Teacher
Merck, Gordon	Teacher
Nowell, Ashley	Teacher
Reed, Madeline	Teacher
Rexrode, Heather	Teacher
Robertson, Megan (.4)	Instructional Coach Elem
Sites, Katie	Teacher
Smith, Melissa	Teacher
Waltmire, Jacquelyn	Teacher
Warren, Darrin	Teacher
Willis, Brittany	Teacher
Wood, Christie	Teacher

SECONDARY

Dicarlo, Gina	Teacher
Dodgion, Kelly	Teacher
Dudley-Haley, Julia	Inst. Coach Secondary
Eisele, Melanie	Teacher
Giffin, Gina	Teacher
Grossman, Eric	Teacher
Harris, Lonice	School Social Worker
Hassell, Barbara	Teacher
Heath, Miranda	Teacher
Heidorn, Margarete	Teacher
Jones, Brittany	School Psychologist
Kelso, Trumaine	Teacher
Lovelace, Jamar	Teacher
Mayfield, Wyndie	Teacher
McGarrity, Samuel	Teacher
McMaster, Hope	Teacher
Preston, Pamela	Teacher
Quarantotto, Michelle	Teacher
Short, Elizabeth	Teacher
Summers, Michael	Teacher
Terry, Annie	Teacher

ADMINISTRATIVE

Baldwin, Kellie	Assistant Principal
Barger, Jessica	Assistant Principal
Brown, Latonya	Director of Support/Behavior/Alted
Campbell, Sarah	Coord for Extended Learning Time
Dearden, Karen	Principal
Elliott, Latisha	Assistant Principal
Gray, Lea	Assistant Principal
Guzlowski, Lillian	Assistant Principal
Hancock, Twanna (.5)	Coord for Student Learning & Success

Lee, Lisa	Principal
Quel, Robert	Supervisor of Instructional Technology
Ramirez, Amanda	Coord for SPED Instruction
White, Andrew	Assistant Principal

5 Recommendation for renewal of annual contracts for first year personnel.

ELEMENTARY

Adamson-Olaotan, Grace	Teacher
Anderson, Cami	Teacher
Bunque, Caroline	Teacher
Carothers, Lakerria	Teacher
Christmas, Michael	Teacher
Connelly, Alexandra	Teacher
Cummins, Margaret	Teacher
Daniels, Andrew	Teacher
Darby, Shaina	Teacher
Decker, Brianna	Teacher
Deel, Hannah	Teacher
Dupere, Holly	Teacher
Elliott, Holly	Teacher
Epperson, Britney	Teacher
Findle, Jena	Teacher
Gamwell, Justine	Teacher
Grimwood, Samantha	Teacher
Honeycutt, Chad	Teacher
Hutcherson, Anna	Teacher
Jimenez, Mary	Teacher
Kennen, Jillian	Teacher
Kerr, Samuel	Teacher
Lynch, Kathryn	Teacher
Manwarren, Bethany	Teacher
Manzoor, Rabbiea	Teacher
Matzdorff, Jeffrey	Teacher
Mullins, Heather	Teacher
Munoz, Anna (.4)	Instructional Coach Elem
Parr, Rachel	Teacher
Phillips, Sandra	Teacher
Quigg, Chris	Teacher
Rader, Stephanie	Teacher
Rogers, Nathaly	Teacher
Roy, Kristin	Teacher
Satterfield, Kristina	Teacher
Snellings, Karen	Teacher
Stram, Sarah	Teacher
White, Brianne	Teacher
Whitlow, Curtis	Teacher
Williams, Emma	Teacher
Williams, Kristin	Teacher
Woodard, Carla (.4)	Instructional Coach Elem

SECONDARY

Arnold, Kathryn	Teacher
Arthur, Angela	Teacher
Bower, Katharine	Teacher
Bradner, Melinda	Teacher
Brand, Kenneth	Teacher
Brimm, Janel	Teacher
Calloway, Germaine	Director of School Counseling
Cole, Dana	Teacher

Davis, Korrey	Teacher
Davis, Lastacia	School Counselor
Dodgion, Lauren	Teacher
Edson, Robin	Teacher
Edward-Brookins, Siana	Teacher
Eubank, Rebecca	Teacher
Farrington, Lynell	Teacher
Fesler, Tara	School Counselor
Fondelier, Michelle	Teacher
Gaines, Joy	Teacher
Garretson, Johnathon	Teacher
Giambrone, Jason	Teacher
Gonzalez, Jessica	Teacher
Graham, Timotheus	Teacher
Guca, Zachary	Teacher
Guzman, Rebecka	Teacher
Harris, Paige	Teacher
Hite, Jason	Teacher
Hollified, Sarah	Teacher
Holman, Abigail	Teacher
Hunt, Wayne	Teacher
Janik, Kelly	Teacher
Knight, Calvin	Athletic Director
Lesnak, Katherine	Teacher
Lynam, Nicole	Teacher
MacNair, Meghan	Teacher
Martin, Kimberley	Teacher
Masencup, Elizabeth	Athletic Director
Melton, Rebekah	Director of School Counseling
Miller-Goode, Tracy	Director of School Counseling
Murphy, Jennifer	School Social Worker
Norwood, Tammi	Teacher
Owen, Neisa	School Social Worker
Palmer, Jared	Teacher
Parmiter, Thomas	Teacher
Robinson, Shannon	Teacher
Singley, Erica	Teacher
Thompson, Olivia	Teacher
Thornhill, Kristen	Teacher
Torrence, Charles	Teacher
Tyler, Ellen	Teacher
Vennable, Bryant	Teacher
Vennable, Jordan	Teacher
Wooldridge, Ashley	Teacher

ADMINISTRATIVE

Brown, Derrick	Principal
Glover, Christopher	Assistant Principal
Proffitt, Ronald	Associate Principal
Rhodes, Christen	Coord of Alt Ed
Thomas, Pamela (.5)	Coor for Early Childhood & ELL (.5)

6 Recommendation for renewal of annual contracts for personnel completing less than 160 days .

ELEMENTARY

Cruz, Carrie	Teacher
Key, Ann E.	Teacher
Lecolst, Timothy	Teacher
Liberatore, Brittany	Teacher

Simmons, Elizabeth	Teacher
Webb, Jessica	Teacher
Williams, Alissa	Teacher

SECONDARY

Alerding, John	Teacher
Boeren, Gretchen	Teacher
Chung, Christopher	Teacher
Dishner, Megan	Teacher
Finn-Rapiejko, Patricia	Teacher
Tester, Bryanna	Teacher
Turille, Randall	Teacher
Wardlaw, Garria	Teacher
Webster, Cynthia	Teacher

ADMINISTRATIVE

Weis, Marta	BCBA
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7 Recommendation for continuing contracts to remain in force for part-time personnel.

ELEMENTARY

Berry, Anne (.18)	Instructional Specialist PT
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**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

SUPERVISOR

Coleman, William	Supervisor of Creative Performing Art/Athletics/Family Life F
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8 Recommendation for renewal of annual contracts for part-time personnel.

ELEMENTARY

Arrington, Stephanie	Teacher
Heidorn, Jacob	Teacher
Riggles, Pamela	Teacher
Wooldridge, Jordan	Teacher

SECONDARY

Camden, Rodney	Teacher
Ewing, Paul	Teacher
Glaze, Ruth	Teacher
Glenn, Kelly	Teacher
Kavanaugh, Marie	Teacher
Norman, Vanessa	Teacher
Page, Amy	Special Education Teacher
Potter, John	Teacher
Webb, Laura	Teacher

**ADMINISTRATIVE
NONE**

9 Recommendation for Title/Grant Funded personnel

- A. Recommendation for continuing contracts, Title/Grant funded personnel completing fifth year or completing one year after attaining continuing contract**

status in another Virginia system

ELEMENTARY
Brown, Bailey Literacy Teacher

SECONDARY
NONE

ADMINISTRATIVE
NONE

B. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing fourth year.

ELEMENTARY
Surawski, Kaitlin Literacy Coach/Teacher

SECONDARY
NONE

ADMINISTRATIVE
NONE

C. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing third year.

PREKINDERGARTEN
McClain, Amber Teacher

ELEMENTARY
NONE

SECONDARY
NONE

ADMINISTRATIVE
NONE

D. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing second year.

PREKINDERGARTEN
Fields, Brittany Teacher

ELEMENTARY
Ferguson, Richard Behavioral Coach Elem.
Mitchell, Sandra Literacy Coach/Teacher
Raymond, Laurel Math Teacher
Robertson, Megan (.6) Instructional Coach Elem
Sumner, Rebecca Literacy Teacher
VanKuren, Kay Literacy Coach

SECONDARY
NONE

ADMINISTRATIVE
Hancock, Twanna (.5) Coord for Student Learning & Success

E. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing first year.

ELEMENTARY

Hinkley, Felicia	School Counselor
Munoz, Anna (.6)	Instructional Coach Elem
Robertson, Kristin	School Social Worker
Woodard, Carla (.6)	Instructional Coach Elem
Willmington, Christine	Literacy Teacher

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

F. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing less than 160 days.

PREKINDERGARTEN

Patterson, Julie	Teacher
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**ELEMENTARY
NONE**

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

G. Recommendation for continuing contracts to remain in force for part-time and/or partially funded Title/Grant personnel.

ELEMENTARY

Berry, Anne (.35)	Instructional Specialist PT
Ellis, Tiffany	Literacy Teacher PT

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

H. Recommendation for renewal of annual contracts for part-time and/or partially funded Title/Grant personnel.

ELEMENTARY

Avery, Teresa	Literacy Coach
Bondurant, Carolyn	Literacy Coach/Teacher PT
Davis, Jeanette	Literacy Teacher PT

**SECONDARY
NONE**

**ADMINISTRATIVE
NONE**

I. Recommendation for continuing contracts to remain in force for Title/Grant funded personnel.

PREKINDERGARTEN

Donigan, Sheron	Teacher
Eubank, Kirstin	Teacher
Forrest-Marshall, Lloliza	Teacher
Jackson, Sheletta	Teacher
Levinson, Pamela	Teacher
Madison, Doreatha	Teacher
Mullen, Beth E.	Teacher
Oertle, Ruth Ann	Teacher
Owen, Dana	Teacher
Porterfield, Kristin	Teacher
Romine, Dawn	Teacher
Ruehle, Jane	Teacher
Thomas, Pamela (.5)	Coor for Early Childhood & ELL
Tucker, Scarlett	Teacher
Wilson, Deborah F.	Teacher

ELEMENTARY

Bolling, Heather (.5)	Math and Gifted Specialist
Carson, Janet	Literacy Teacher
Chamberlin, Anne (.6)	Instructional Coach
Dews, Chelsey (.5)	Instructional Coach
Ellis, Karyn	Literacy Coach
Johnson, Dana (.6)	Instructional Coach
Knight, Santana	Literacy Teacher
Lewis, Carrie (.6)	Instructional Coach
Mayberry, Courtney	Literacy Coach
Morris, Emily (.6)	Instructional Coach
Nolan, Susan	Literacy Teacher
Proffitt, Tracy J.	Stream Coach/Math Rem Spec
Raitter, Samantha	Literacy Coach/Teacher
Schaack, Sandra	Literacy Teacher
Scott, Rebecca	Literacy Teacher
Smith, Kristin M. (.6)	Instructional Coach
Treadway, Staci	Literacy Coach

SECONDARY

Boyd, Joshua (.8)	Instructional Coach
Gowen, Anne	Instructional Coach
Pinn, Jacqueline C.	PBIS Division Coach
Smith, Margaret (.8)	Instructional Coach

**ADMINISTRATIVE
NONE**

10 Recommendation for nonrenewal of contracts. *Recommendation pending license

ELEMENTARY

*	Benyo, Adam	Teacher
*	Davis, Mary J.	Teacher
*	Flowers, Chelsea	Teacher
*	La Fon, Angela	Teacher
*	Lamb, Verna	Teacher
*	Mearkle, Troy	Music-Vocal
*	McKinney, Soraya	Teacher

- * Miller, Annette School Counselor
- * Nowak, Jessica Teacher
- * Oliver, Heidi M. Teacher
- * Stratton, Wendy Teacher
- * Tyler, Stacey Teacher

SECONDARY

- * Ayers, Ariele Teacher
- * Bryant, Kelly Teacher
- * Burgett, Brandon Teacher
- * Cyphert, Katherine Teacher
- * Figgatt, Shante Teacher
- * Henderson, Kendra Teacher
- * Jensen, Jeffrey Teacher
- * Lowdermilk, William Teacher
- * McCormick, Heather Teacher
- * Przybycien, Robert Teacher
- * Rettke, Erin Teacher
- * Roberts, Bonita Teacher
- * Scruggs, Jeffrey Teacher
- * Slate, Jack Teacher
- * Winfree, Hannah Special Education Teacher

ADMINISTRATIVE

- * Dellinger, Charles Supervisor of Career & Technical Education

11 Recommendation for continuing contracts to remain in force for 2017-18

- A. Personnel earning continuing contract status under Policy BBFA.**
- B. Other administrative and instructional personnel.**

ASSISTANT SUPERINTENDENTS

- Copeland, Benjamin Assistant Superintendent

DIRECTORS

- Bruce, April Director of Data, Assessment and Accountability
- Reeves, Ethel Director of Engagement, Equity and Opportunity
- Rudder, Michael Director of School Improvement and Grants
- VanDerwerker, Wyllys D Director of Exceptional Learners
- Gee, Marie Director of Personnel

ASSISTANT DIRECTORS

NONE

SUPERVISORS

NONE

COORDINATORS

NONE

SCHOOL PSYCHOLOGISTS

Deckard, Mary E.
 Dragan, Eric D.
 Shelor, Belva J.

SCHOOL SOCIAL WORKER
NONE

BCBA
 Myers, Brian

SPECIAL EDUCATION AND RESOURCE TEACHERS

Crawford, Lisa	Art
Dunaway, Michael D.	Art
Erb, Heather	Art
Lipscomb, Shawn	Art
Dewitt, Glen	Movement Education
Kirby, Ruth	Movement Education
Shelton, Glen D.	Movement Education
Sudec, Joan	Movement Education
Gaston, Alison S.	Music-Vocal
Johnson, Lalla	Music-Vocal
Oboth, Kea H.	Music-Vocal
Salerno, Angela	Music-Vocal
Claytor, William T.	Music-Strings
Paris, Ginger	Music-Strings
Alexander, Pamela	Special Education Teacher
Bolden, Javera	Special Education Teacher
Brebner, Josephine	Special Education Teacher
Carson, Sallie	Special Education Teacher
Clay, Tanya	Special Education Teacher
Clifford-Wilson, Rachel	Special Education Teacher
Crist, Mildred	Special Education Teacher
Dalton, Janet	Special Education Teacher
Dawson, Dorothy	Special Education Teacher
Decker, Dawn	Special Education Teacher
Finke, Mary	Special Education Teacher
Gardner, Christopher	Special Education Teacher
Gaston, Elaine	Special Education Teacher
Godsey, Susan	Special Education Teacher
Graham, Vicki	Special Education Teacher
Harwood, Lauri	Special Education Teacher
Holmes, Kirsten	Special Education Teacher
Hudson, Mary	Special Education Teacher
Jablonski, Brian	Special Education Teacher
Jacobs, Kelley	Special Education Teacher
Jones, Lucille	Special Education Teacher
Kerr, Jessica	Special Education Teacher
Kessler, Karen	Special Education Teacher
King, Malia	Special Education Teacher
Latham, Kathy	Special Education Teacher
Long, Michael	Special Education Teacher
Marston, Christina	Special Education Teacher
Martin, Melissa	Special Education Teacher
Mason, Karen	Special Education Teacher
Mattox Gary	Special Education Teacher
Megginson, Janice	Special Education Teacher
Mueller, Bert	Special Education Teacher
Patsell, Kimberly	Special Education Teacher

Phillips, Eileen	Special Education Teacher
Rinckel, Elizabeth	Special Education Teacher
Rowland, Tabitha	Special Education Teacher
Sheldrake, Andrew	Special Education Teacher
Shelton, Jane	Special Education Teacher
Smitherman, Mallory	Special Education Teacher
Trent, Judy	Special Education Teacher
Walters, Lila	Special Education Teacher
Worsham, Judy	Special Education Teacher
Yeager, Shannon	Special Education Teacher

REGULAR EDUCATION STAFF

ELEMENTARY

William Marvin Bass Elementary

Babcock, John	Librarian
Lowes, Lisa	School Counselor
Brown, Thomas	Teacher
Ramsey, Christen	Teacher
Robinson, Gwendolyn	Teacher
Simone, Tami	Teacher

Bedford Hills Elementary School

Rinker, Donna	Assistant Principal
Kipp, Deborah	School Counselor
Wolk, Susan	Librarian
Bates, Janet	Teacher
Collins, Keena	Teacher
Culbreth, Allison	Teacher
Day, Sarah	Teacher
Deddens, Chantelle	Teacher
Dews, Chelsey (.5)	Instructional Coach
Dixon, Michelle	Teacher
Eutsler, Joy H	Teacher
Misjuns, Melinda	Teacher
Mitchell, Jennifer	Teacher
Parrish, Tammy	Teacher
Pickering, Lucinda	Teacher
Reichert, Gilda	Literacy Coach/Teacher
Reynolds, Patricia	Teacher
Taylor, Elizabeth Z.	Teacher
Tkacik, Tracie	Teacher
West, Emilie	Teacher

Dearington Elementary School for Innovation

Rule, Daniel	Principal
Mathews, Jacquelyn	Librarian
Addesa, Jamie	Teacher
Johnson, Tawanda	Teacher
Mabry, Anne	Teacher
Mariner, Jennifer B.	Teacher
Wilson, Victoria	Teacher

Heritage Elementary School

Anderson, Sharon J.S.	Principal
Heaphy, Karen	School Counselor
Donckers-Roseveare, Kathryn	Librarian
Burrows, Kenneth	Teacher
Gatzke, Emily	Teacher
Harvey, Vernessa	Teacher
Irvin, Stacy M.	Teacher
Kramer, John	Teacher
Kramer, Linsey	Teacher

Lees, Susan E.	Teacher
Ozmar, Wendy	Teacher
Self, Dorrie	Teacher
Speck, Julie	Teacher
Wilson, Sherrie	Teacher

Linkhorne Elementary School

Krufka, Mary Jo	Librarian
Buschmann, Laura	Teacher
Connor, Krista	Teacher
Espinosa, Rachel	Teacher
Finney, Carrie	Teacher
Finney, Theodore	Teacher
Genung, Kristy L.	Teacher
Hester, Melissa	Teacher
Reid, Barbara	Teacher
Thomas, Judy	Teacher

Thomas C. Miller Elementary School for Innovation

Huskin, Amy	Principal
Hudson, Courtney	School Counselor
Johnson, Tamara	Librarian
Bivens, Kelly	Teacher
Crawford, Christina	Teacher
Hudson, Katherine R.	Teacher
Mantiply, Lindsey	Teacher
Patterson, Melissa E.	Teacher
Smith, Kristin M. (.4)	Instructional Coach
Wade, Mary R.	Teacher
Webb, Cathy	Teacher

Paul Munro Elementary School

Baer, Donna	Principal
McCarthy, Ruth Anne	Librarian
Adams, Patricia	Teacher
Campbell, Jacqueline	Teacher
Cook, Elizabeth	Teacher
Doremus, Kerri	Teacher
English, Kimberley	Teacher
Haskins, Patricia R	Teacher
Little, Tony	Teacher
Lowery, Letitia	Teacher
Ryan, Paula	Teacher
Wall, Katherine K.	Teacher

Robert S. Payne Elementary School

Kluender, Nora C.	Librarian
Beuerle, Kimberley S.	Teacher
Chamberlin, Anne (.4)	Instructional Coach
Heddings, Tammy	Teacher
Hoffman, Sarah	Teacher
Pugh, Caitlin	Teacher
Revely, Angela	Teacher
Roberts, Kira	Teacher
Sellers, Patricia P.	Teacher
Smith, Lori A.	Teacher
Stevenson, Michelle	Teacher
Watson, Heather	Teacher

Perrymont Elementary School

Nelson, Karen S.	Principal
Barnwell, Hugh S	School Counselor
Clark, Martha	Teacher

Clingenpeel, Annemarie	Teacher
East, Kathryn P.	Teacher
Einreinhof, Robin	Teacher
Fox, Melissa	Teacher
Miller, Page	Teacher
Morris, Emily (.4)	Instructional Coach
Pugh, Wendy	Teacher
Wyndham, Linda C	Teacher

Sandusky Elementary School

Wommack, Derrick	Principal
Lokar, Amanda	School Counselor
Patterson, Lynn	Librarian
Allen, Katherine	Teacher
Bowen, Cindi	Teacher
Callahan, Jeryl H.	Teacher
Fanning, Anne M.	Teacher
Hagan, Georgia	Teacher
Lewis, Carrie (.4)	Instructional Coach
McCarron, Carolyn	Teacher
Robertson, Laurie	Teacher
Rowland, Sarah B.	Teacher
Smulik, Addie N	Teacher
Tucker, Catherine	Teacher

Sheffield Elementary School

Farley, Theresa	School Counselor
Mason, Kathryn	Librarian
Chafin, Rebecca S.	Teacher
Falls, Melissa	Teacher
Ferguson, Melissa	Teacher
Gettinger, Barbara J	Teacher
Haden, Sheila	Teacher
Johnson, Dana (.4)	Instructional Coach
Knight, Catherine	Teacher
Mull, Roberta	Teacher
Perkins, Tamera C	Teacher
Seipp, Lori	Teacher
Tiller, Kirsten	Teacher
Wheeler, Melinda Q.	Teacher

SECONDARY

Paul Laurence Dunbar Middle School

Grant, Valerie M.	Assistant Principal
Dodge, Carrie	Librarian
Brown, Diane	Teacher
Carter, Jr., Albert L	Teacher
Dorman, Christine	Teacher
Hackmann, Allen	Teacher
Houchins, Jo	Teacher
Jennings, Amy E.	Teacher
King, Jr., Charles	Teacher
Loos, Karl W.	Teacher
Miller, Jerry A.	Teacher
Moore, Ian	Teacher
Morgan, Romero	Teacher
Pierce, David	Teacher
Petrie, Mildred	Teacher
Planiczka, Rebecca	Teacher
Potts, Michael J.	Teacher
Shaskan, Paul	Teacher
Shaw, Rachel E.	Teacher
Thompson, Diana	Teacher

Waller, Peggy G Teacher
 Williams, Robert Teacher

Linkhorne Middle School

Tankersley, Verleria M. Assistant Principal
 Casler, Laura School Counselor
 Allen, Ayanna Teacher
 Alvis, William H. Teacher
 Beck, Laura V. Teacher
 Bosta, Sheri L. Teacher
 Boyers, Daniel Teacher
 Brown, Douglas Teacher
 Carwile, Marsha Teacher
 Donaldson, Linda L. Teacher
 Franklin, Christina G Teacher
 Giles, Terry L Teacher
 Hubble, Stephanie Teacher
 Loos, Maria Teacher
 Selzler, Catherine Teacher
 Sharp, James A. Teacher
 Smith, Brian Teacher
 Sweeney, Garnette G. Teacher
 Tucker, Charles Teacher
 Webb, Patricia K. Teacher

Sandusky Middle School

Kerns, Robert Assistant Principal
 Leigh, Annitra Assistant Principal
 Kidd, Lakisha School Counselor
 Hall, Rose E. Librarian
 Arbaugh, Lynne Teacher
 Bremer, Michael Teacher
 Bright, Terry Teacher
 Camden, Karen Teacher
 Gardner, Meredith Teacher
 Hensley, Theresa W. Teacher
 Hostutler, Patricia A. Teacher
 Mason, Tamara P. Teacher
 Mays, Shamra Teacher
 Morgan, Gretchen Teacher
 Patillo, Vanessa C.W. Teacher
 Perez, Kathleen M. Teacher
 Phelps, Gaynell A.H. Teacher
 Purvis, April C. Teacher
 Purvis, Leah N. Teacher
 Sterne, Stacy Teacher
 Watson, Lewis Teacher
 Wayne, Veroncia Teacher
 Williams, Susan P. Teacher

E.C. Glass High School

Richardson, Tracy Principal
 Flaugher, Rose E. Associate Principal
 Reynolds, Janet School Counselor
 Calloway, Felicia A. School Counselor
 Mabery, Sarah Librarian
 Wise, Laura W Librarian
 Anthony, Michael R. Teacher
 Armstrong, Jennifer L. Teacher
 Barra, Karyn J. Teacher
 Bowling, Warren Teacher
 Brown, Kevin D. Teacher
 Burford, Bryan Teacher
 Clark, Andrew G. Teacher

Dougherty, Donald G	Teacher
Gibson-McDonald, Kimberly Q.	Teacher
Hansen, Kimberley F.	Teacher
Harding, Charles D.	Teacher
Harding, Linda L.	Teacher
Harris, Edgar T.	Teacher
Hodges, Lisa M.	Teacher
Howard, Marcell T.	Teacher
Liggon, Cotrena D.	Teacher
Markovinovic, Magdalena	Teacher
Marshall, Mary	Teacher
Matthews, Timothy J.	Teacher
Mayhew, Julie L.	Teacher
McClurg, Thomas	Teacher
McDonald, David	Teacher
Pawlas, Russell W.	Teacher
Phelps, Donna	Teacher
Phillips, Catherine A.	Teacher
Rawls-Fanning, Krista	Teacher
Reid, Aaron	Teacher
Rivers, Malinda M.	Teacher
Scruggs, Margaret S.	Teacher
Sink, Jeremy	Teacher
Sloman, Donna	Teacher
Stephens, Janet R.	Teacher
Volk-Stalcup, Nancy L.	Teacher
Whitacre Allen J.	Teacher
Wood, William Casey	Teacher
Woody, Jeffrey	Teacher
Worsham, Patricia S.	Teacher

Heritage High School

Beatty, Timothy	Principal
Fowler, Kenya	Assistant Principal
Lipscomb, Traci	Assistant Principal
Beckles, Bernette	School Counselor
Meadows, Jr., Tommy L.	Librarian
Smith, Tina	Librarian
Berger, Machel A.	Teacher
Camm Jr., Leslie M	Teacher
Campbell, Stephanie M	Teacher
Coan, Dennis R.	Teacher
Coleman, Elizabeth L.	Teacher
Croft, Laurie	Teacher
Day, Matthew J.	Teacher
Drumheller Jr. Alexander M	Teacher
Dudley, Jerry M	Teacher
Edwards, Kelly	Teacher
Gafford, Kimberly	Teacher
George, Laurie D.	Teacher
Glass, Catherine	Teacher
Glover, Richard L.	Teacher
Hailey, Laurence Lanaux	Teacher
Hand Jr., Michael	Teacher
Hart, Larry D.	Teacher
Hartless, Kimberly D.	Teacher
Heath, Robert	Teacher
Hofmann, Gregory J.	Teacher
Kelso, Andrew	Teacher
Knowles, Joseph D.	Teacher
Moodie, Bette-Jeanne J.	Teacher
Morgan, Duane L.	Teacher
Pultz, Jeffrey S.	Teacher
Roark, Jon S.	Teacher

Rosser, Lauren	Teacher
Stalcup, Scott	Teacher
Stephens, Daniel	Teacher
Wisskirchen, Michele G.	Teacher
Wood, Robin A.	Teacher
Wright, Sharon C.	Teacher
Yates, Wendy J.	Teacher

Alternative Sites

Bell, Karen W.	Data Analysis Resource Teacher
Bolling, Heather (.5)	Math and Gifted Specialist
Boyd, Joshua (.2)	Instructional Coach
Brawn, Suzanna	Instructional Coach
Brown, Howard	Teacher
Crabbe, Kacey	Director Empowerment Academy
Edwards, Juliann S.	Teacher
Hasinger, Aimee E.	Data Analysis Resource Teacher
Hoffman, Van	Data Analysis Resource Teacher
Hunt, Nancy R.	Data Analysis Resource Teacher
Hurt, George	Teacher
Ireson, Sandra	Data Analysis Resource Teacher
Jones, Rhonda S.	Teacher
Kappler, Allison	Data Analysis Resource Teacher
Latham, Kevin	Teacher
McAlexander, Tina	Data Analysis Resource Teacher
Miller, Rhonda	Instructional Coach
Moore, Brandi A.	Teacher
Oliver, Tina	Teacher
Paris, Marika	Teacher
Rudder, Michael	Director of School Improvement and Grants
Smith, Margaret (.2)	Instr Coach - Secondary
Smith, Polly	Principal
Stephens, Rhonda	Teacher
Triplett, Brian K.	Teacher
Viar, Cathy	Director of Fort Hill Community School
Yarbrough, Charles	Data Analysis Resource Teacher

12 Recommendation for renewal of contracts for non-mandatory licensed administrative personnel.

Abercrombie, Scott	Assistant Director of Maintenance Services
Andrews III, Raymond	Speech Pathologist
Babb, Cynthia	Coord of Communications
Beckles, Anthony	Chief Financial Officer
Bond-Gentry, Anne	Coord of Student Support
Brooks, Annette R.	Speech Pathologist
Campbell, Michelle R.	Occupational Therapist
Childress, David	Director of Information Technology
Collins, John	Network Engineer
Compton, Christy	Coord of Grants Program
Driskill, Vivian	Speech Pathologist
Floyd, Donald	Assistant Director of Facilities
Gatzke, Steven	Director of Maintenance/Facilities
Lukanich, Kimberly	Assistant Director of Finance
McKinney, Jan	Supervisor of Data Processing
Milhorn, Doris K.	Speech Pathologist PT
Morris, Elisabeth	Director of School Nutrition
Moss, Jamie	Occupational Therapist PT
Mullen, Jason	Supervisor of Support Technology
Randolph, Angel	Supervisor of Payroll
Roark, Lori L.	Speech Pathologist
Ross, Lauren R.	Speech Pathologist
Rucker, Tracy J.	Speech Pathologist
Sarah Sitton	Speech Pathologist

Thompson, Richard	Project Manager
Tussi, Catherine J.	Speech Pathologist
Ward, Kelly M.	Speech Pathologist
Wassum, Susan K.	Speech Pathologist
Watson, Adrienne L.	Speech Pathologist
Wilson, Courtney S.	Speech Pathologist
Womack, Dashia	Coor Engage/Equity/Opportunity
Wymer, Ruth E.	Speech Pathologist

13 Reduction in force in accordance with School Board Policy 5-18.

NONE

14 Recommendation for renewal of annual contracts, location and/or assignment to be determined.

NONE

Agenda Report

Date: 06/06/17

Agenda Number: H-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: Policy EZF School Nutrition Meal Account Procedures

Summary/Description:

The USDA Food and Nutrition Service requires all school divisions that participate in the National School Lunch Program to have a policy regarding local meal charges in place by July 1, 2017. These meal charge policies must be communicated to all households at the beginning of each school year as well as to those parents whose children transfer into the school division during the school year. The policy must address how students who pay the reduced or full price for meals will be impacted if they do not have sufficient funds to purchase a meal.

The school administration has developed a policy that outlines meal account procedures. A copy of the policy appears as an attachment to this agenda report.

Disposition: Action
 Information
 Action at Meeting on: 06/20/17

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the meeting on June 20, 2017.

SCHOOL NUTRITION MEAL ACCOUNT PROCEDURES

This policy is to establish consistent meal account procedures for Lynchburg City Schools.

General Statement of the Policy

No student shall be denied a meal solely for failure to pay:

1. Within the first thirty (30) school days of the first semester of a school year while the student's application for free or reduced price meals is being processed.
2. Within the first five (5) consecutive school days following a new student's enrollment in Lynchburg City Schools to allow the family time to apply for free or reduced price meals.
3. Within three (3) consecutive school days following a student's meal fund account reaching a zero or negative balance.

National School Lunch Program Meal Eligibility

Free and reduced price meals are available to students who are determined eligible based on the following criteria:

- All children in households receiving Supplemental Nutrition Assistance Program (SNAP) benefits (formerly known as Food Stamps) or Temporary Assistance for Needy Families (TANF) are eligible for free meals.
 - Foster children who are under the legal responsibility of a foster care agency or the court are eligible for free meals.
 - Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
 - Children may receive free or reduced price meals if their household's income is within the limits on the Federal Income Eligibility Guidelines.
1. Families must file an application annually to determine current eligibility for free or reduced price meals. Families can apply at any time throughout the school year.
 2. Eligibility from one school year is carried over for the first thirty (30) school days of the next school year to allow time for families to re-apply.
 3. If a new application has not been received and approved by the cut-off date, 30 school days after school begins, eligibility for the program is forfeited and parents/caregivers are responsible for meal charges incurred.

Administration

1. Students who are eligible for free meals will not be allowed to incur a negative account balance. Free meal status allows a child to receive a free school breakfast and lunch every day. All other students will be allowed to charge a maximum dollar equivalent of three (3)

days' meals, both breakfast and lunch, which will be known as the "account cap."

2. Low or negative balances will be communicated to parents/guardians at regular intervals through email and phone alerts.
3. When a student reaches the "account cap," he/she will be offered an alternate meal, also known as an emergency meal. Sample: cheese sandwich, fruit and milk. The alternate meal will be offered at no cost to the student.
4. Once a student's account reaches a negative balance, no a la carte items will be sold to the student until the account balance is paid in full.
5. No student will be allowed to charge a la carte items.
6. All accounts must be settled at the end of a school year. If a student's account is not in good standing at the end of the school year, the administration may take one or more of the following actions, unless or until prohibited by state law or regulation:
 - Prohibit the student's participation or other students in the student's household from participating in any future fee or charge-based program until or unless the negative or delinquent balance is paid in full.
 - Refer the account to a collection agency.
 - Initiate a claim in the court system.
 - Notify other appropriate state agencies.
7. A parent may request from the School Nutrition Office that a block be placed on a student's account to prohibit the purchase of a la carte items or to set a dollar cap for daily purchases.
8. Requests for refunds of student meal accounts must be submitted in writing to the School Nutrition Office. An email request is also acceptable.
9. A parent/guardian may request a transfer of funds from a student to another sibling by calling the School Nutrition Office.

Approved:

Agenda Report

Date: 06/06/17

Agenda Number: H-3

Attachments: No

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent of Curriculum and Instruction

Subject: 2017-2018 Applications for Federal Programs

Summary/Description:

Lynchburg City Schools will be submitting individual applications for four federally funded programs for 2017-2018. These applications include Title I, Part A, Title I, Part D, Title II, Part A and Title III.

Administrators developed these applications with input from many stakeholders. While the division anticipates leveled funding for Title I, Part A, Title I, Part D, and Title III, a slight increase in Title II, Part A funds is expected. Anticipated allocations are based on guidance from federal program administration staff at VDOE. The school board will be updated when final allocations are provided in the fall.

Title I, Part A:

Anticipated allocation for 2017-2018:	\$3,917,148.83
Final allocation for 2016-2017:	<u>\$3,917,148.83</u>
	\$ 0

Title I, Part D:

Anticipated allocation for 2017-2018:	\$ 80,979.46
Final allocation for 2016-2017	<u>\$ 80,979.46</u>
-	\$ 0

Title II, Part A:

Anticipated allocation for 2017-2018	\$ 566,186.58
Final allocation for 2016-2017:	<u>\$ 532,463.59</u>
	\$ 33,722.99

Title III, Part A (ESL)

Anticipated allocation for 2017-2018:	\$ 23,841.00
Final allocation for 2016-2017:	<u>\$ 23,841.00</u>
	\$ 0

Total net gain in funding: -	\$ 33,722.99
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Agenda Report

Date: 06/06/17

Agenda Number: H-3

Attachments: No

Personnel and services provided through federal program grants for 2017-2018 remain very similar to those provided in the 2016-2017 grants. Changes that have been made include the following:

- Salaries for all personnel funded through federal program grants are able to be absorbed into the anticipated allocations for 2017-2018.
- While there is an anticipated increase to the Title IIA allocation for 2017-2018, there is a net loss of spendable revenue for LCS as allocations to private schools from Title IIA have increased due to changes in enrollment in both private schools and Lynchburg City Schools.
- Indirect costs are being charged to all four grants which has resulted in changes in account codes used to fund certain central office positions.
- Staffing at select schools to address specific school needs includes a parent liaison and behavioral specialists.

School board approval is necessary prior to submitting the applications for federal funds for the 2017-2018 academic year to the Virginia Department of Education.

Members of the school board received a copy of the completed applications prior to the school board meeting.

Disposition: Action
 Information
 Action at Meeting on: 06/20/17

Recommendation:

The superintendent recommends that the school board receive this as an informational item and consider approval of the four applications at its meeting on June 20, 2017.

Agenda Report

Date: 06/06/17

Agenda Number: H-4

Attachments: No

From: Scott S. Brabrand, Superintendent
Anthony Beckles, Chief Financial Officer

Subject: Educational Broadband Lease: Clearwire

Summary/Description:

Lynchburg City Schools owns four channels of 2.6Ghz Educational Broadband Spectrum (EBS) licensed under call sign WQCK987. The EBS was previously leased to nTelos. nTelos was purchased by Shantel. Shantel is affiliated with Sprint. We are proposing to enter into a contact with Sprint to lease WQCK987.

Lease Summary

Compensation: [REDACTED]
Initial Fee: [REDACTED]
Term: [REDACTED]

Disposition: Action
 Information
 Action at Meeting on: 6/20/17

Recommendation:

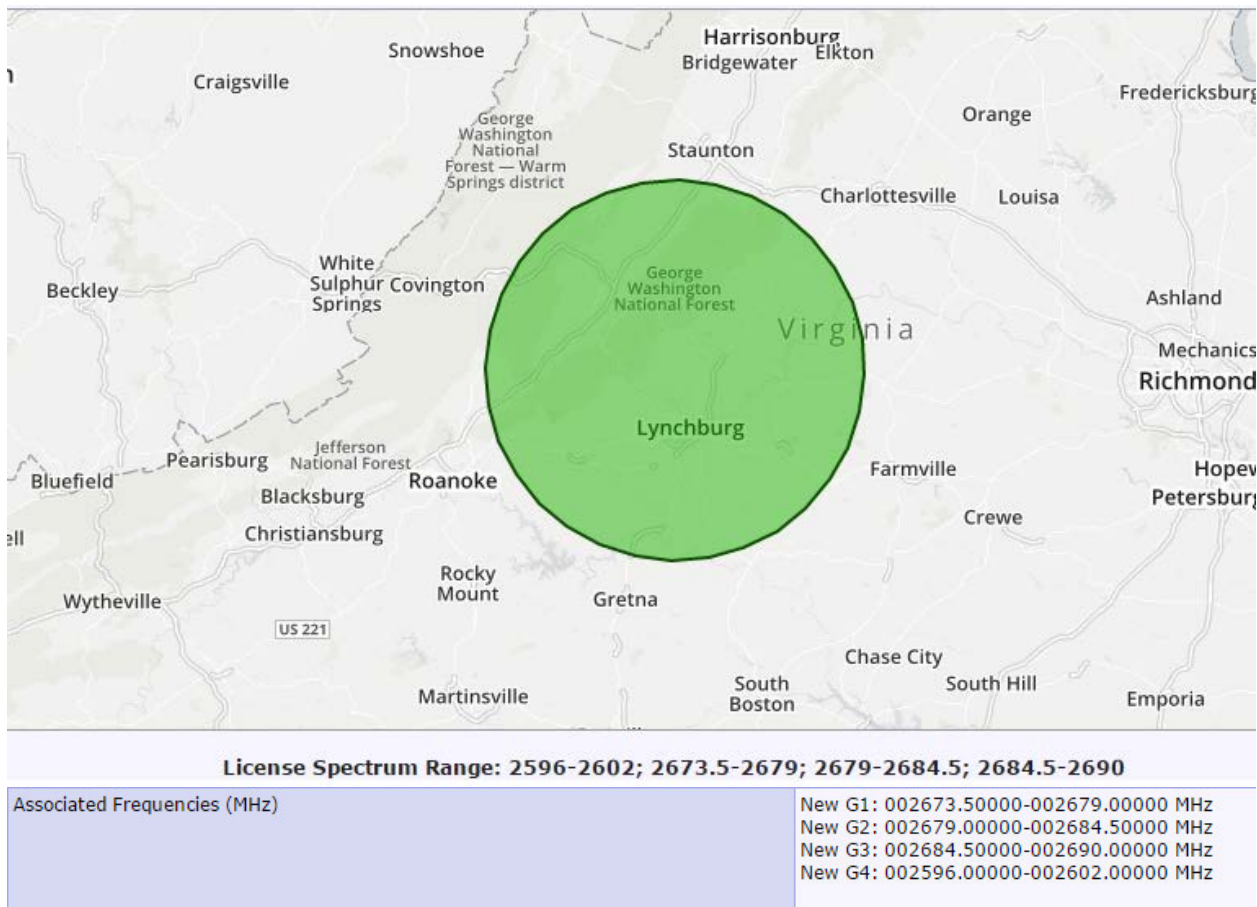
The superintendent recommends that the school board receive the agenda report as an informational item and consider action at the school board meeting on June 20, 2017.

EBS is an acronym for Educational Broadband Service. And, Educational Broadband Service is the nomenclature that was established in 2005 by the FCC to be used to identify a band of frequencies/spectrum that were formerly known as the Instructional Television Fixed Service (ITFS).

The change in nomenclature was made necessary because of the FCC Rules changes in 2005 and years previous that permitted a broader use of the spectrum and it was felt that ITFS was no longer a descriptive enough term to describe the broader use allowed for this band of frequencies/spectrum.

Educational Broadband Service or EBS is used to describe flexible use service, a specific band/block of microwave frequencies, licensed to educational institutions or non-profit educational organizations for uses that are designed to accommodate a variety of fixed, portable, and mobile services relating to education and instruction. Licensees can also lease excess capacity to other entities so long as they meet educational programming requirements

This license can be used to provide educational content to schools and other educational locations using special transmission and reception equipment



Agenda Report

Date: 06/06/17

Agenda Number: H-5

Attachments: No

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent for Student Learning and Success

Subject: Regional Alternative Education Program: 2017-18

Summary/Description:

The Regional Alternative Education Program will provide an alternative educational setting for up to 67 middle school students and 180 high school students from Lynchburg City, Amherst, Appomattox, Bedford and Nelson counties at the Fort Hill Community School. Utilizing intervention strategies to help students improve their academic performance, as well as their behavioral challenges. The Regional Alternative Education Program promotes collaboration between families, schools, public agencies, and the juvenile judicial system in an effort to foster students' success. The instructional staff uses individualized and small group instruction, as well as blended or hybrid instruction utilizing technology, to meet the academic needs of a diverse population of students.

Budget

Expenditure Categories	State Funds
1000 - Personnel Services	\$221,124.83
2000 – Employee Benefits	\$91,928.17
3000 – Purchased Services	\$0
4000 – Internal Services	\$0
5000 – Other Charges Travel, Postage	\$4,000.00
6000 – Materials & Supplies	\$0
8000 – Equipment Laptops/calculators	\$0
Total Requested	\$317,053.00

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Regional Alternative Education Program budget 2017-2018.

Agenda Report

Date: 06/06/17

Agenda Number: H-6

Attachments: No

From: Scott S. Brabrand, Superintendent
John C. McClain, Assistant Superintendent for Student Learning and Success

Subject: Individual Student Alternative Education Plan: 2017-18

Summary/Description:

Lynchburg City Schools received \$23,576.00 in ISAEP State Grant Funds. The Individual Student Alternative Education Plan (ISAEP) funds will be used to meet the needs of students enrolled in the Lynchburg City Schools Adult Learning Center/ Reach Out and Develop Education Opportunities (RODEO) instructional program. The ISAEP Program provides an opportunity for students who meet and complete the ISAEP requirements assistance in preparing for the General Education Development (GED®) tests while enrolled in public high school. Lynchburg City Schools graduated eleven students with their GED® during the 2017-2018 school year.

Budget

Expenditure Categories	State Funds
1000 - Personnel Services	\$14,000.00
2000 – Employee Benefits	\$6,000.00
3000 – Purchased Services	\$0
4000 – Internal Services	\$250.00
5000 – Other Charges Travel, Postage	\$750.00
6000 – Materials & Supplies	\$2,576.00
8000 – Equipment Laptops/calculators	\$0
Total Requested	\$23,576.00

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the budget for the Individual Student Alternative Education Plan (ISAEP) 2017-18.

Agenda Report

Date: 06/06/17

Agenda Number: H-7

Attachments: Yes

From: Scott S. Brabrand, Superintendent

Subject: Authorization for Signature

Summary/Description:

The Virginia Department of Education requires that the school division identify an individual, who, in the absence of the superintendent, has authorization to sign all Virginia Department of Education correspondence, reports, documents, requisitions, and other official correspondence. The superintendent recommends that the school board authorize Mrs. Wendie L. Sullivan, school board clerk, to fulfill the necessary signature obligations in the absence of the superintendent. Many of the matters associated with the delegation of this authority tend to be financial and operational in nature.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board authorize Mrs. Wendie L. Sullivan, school board clerk, to sign Virginia Department of Education correspondence in the absence of the superintendent.

The School Board of the Country, City, or Town of Lynchburg City at a meeting held on _____ by duly recorded vote approved and authorized the person(s) listed below to sign all Virginia Department of Education reports, documents, requisitions, and other official correspondence in the absence of the Division Superintendent.

Ms. Wendie L Sullivan

Administrative Assistant

Clerk/Executive Assistant to the Superintendent

Signature:

Signature on File

Authorization Approved

through: June 30, 2016

Extended

through: _____

This is to certify that the signature authorization action was approved and incorporated in the minutes of said School Board on the aforementioned date.

Signature of Division Superintendent

Scott S. Brabrand

Printed Name of Division Superintendent

Signature of School Board Chair

Michael J. Nilles

Printed Name of School Board Chair

Seal of Clerk of the School Board

Signature of Clerk of the School Board

Wendie L. Sullivan

Printed Name of Clerk of the School Board

Date: June 6, 2017

Mail to: Virginia Department of Education
Educational Applications
22nd Floor
P.O.Box 2120
Richmond, VA 23218-2120

Agenda Report

Date: 06/06/17

Agenda Number: K-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Notice of Closed Meeting

Summary/Description:

Pursuant to the Code of Virginia §2.2-3711 (A) (1), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Personnel Matters

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (1) for the purpose of considering personnel matters.

Agenda Report

Date: 06/06/17

Agenda Number: K-2

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Certification of Closed Meeting

Summary/Description:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).