



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Keith R. Anderson
School Board District 2

Mary Ann H. Barker
School Board District 1

Albert L. Billingsly
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Treney L. Tweedy
School Board District 3

J. Marie Waller
School Board District 2

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Paul McKendrick
Superintendent

Edward R. Witt, Jr.
Assistant Superintendent of
Operations and Administration

Beverly A. Padgett
Chief Financial Officer

Wendie L. Sullivan
Clerk

SCHOOL BOARD MEETING
July 21, 2010 5:30 p.m.
School Administration Building
Board Room

A. SCHOOL BOARD REORGANIZATION

1. Election of Chairman of the School Board: 2010-11
Paul McKendrick.Page 1
Discussion/Action (5 minutes)
2. Election of the Vice Chairman of the School
Board: 2009-10
Paul McKendrick.Page 2
Discussion/Action (5 minutes)
3. Appointment of the Clerk and Deputy Clerk: 2010-11
Paul McKendrick.Page 3
Discussion/Action (5 minutes)
4. Appointment of the Agent and Deputy Agent: 2010-11
Paul McKendrick.Page 4
Discussion/Action (5 minutes)
5. Election of School Board Representative: LAUREL
School Board
Paul McKendrick.Page 7
Discussion/Action (5 minutes)
6. Election of School Board Representative: Central Virginia
Governor's School for Science and Technology
Paul McKendrick.Page 8
Discussion/Action (5 minutes)
7. Meeting Time, Dates, and Location for School Board
Meetings
Paul McKendrick.Page 9
Discussion/Action (5 minutes)

B. CLOSED MEETING

- 1. Notice of Closed Meeting
Paul McKendrick.Page 10
Discussion/Action
- 2. Student Disciplinary Matters
Paul McKendrick.Page 11
Discussion/Action
- 3. Certification of Closed Meeting
Paul McKendrick.Page 14
Discussion/Action

C. PUBLIC COMMENTS

- 1. Public Comments
Paul McKendrick.Page 15
Discussion (30 minutes)

D. CONSENT AGENDA

- 1. School Board Meeting Minutes: June 15, 2010 (Regular Meeting)
- 2. Personnel Report
Billie Kay WingfieldPage 16
Discussion/Action
- 3. Religious Exemptions
Paul McKendrick.Page 18
Discussion/Action

E. OLD BUSINESS

F. NEW BUSINESS

- 1. Key Communicators Advisory Committee
Paul McKendrick.Page 21
Discussion/Action
- 2. Special Education Advisory Committee: 2010-11
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Discussion/Action
- 3. Standards of Learning Test Score Results
Paul McKendrick.Page 26
Discussion

4. Administrative Regulation 2-32: Fund Raising by Students
Paul McKendrick. Page 27
Discussion
5. School Board Policy 7-50: Security of Buildings and Grounds:
Communications Devices
Paul McKendrick.Page 29
Discussion
6. Administrative Regulation 7-50: Security of Buildings and
Grounds: Communications Devices
Paul McKendrick.Page 31
Discussion

G. SUPERINTENDENT’S COMMENTS

H. BOARD COMMENTS

I. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, August 17, 2010, 5:30 p.m.
Board Room, School Administration Building

J. ADJOURNMENT

Agenda Report

Date: 07/21/10

Agenda Number: A-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Election of the Chairman of the School Board: 2010-11

Summary/Description:

In accordance with Section 22.1-76 of the Code of Virginia, it is necessary that the school board reorganize for the 2010-11 school year. The process of reorganization begins with the election of the chairman of the school board for 2010-11.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board elect a chairman of the school board for the 2010-11 school year in accordance with Section 22.1-76 of the Code of Virginia.

Agenda Report

Date: 07/21/10

Agenda Number: A-2

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Election of the Vice Chairman of the School Board: 2010-11

Summary/Description:

In accordance with Section 22.1-76 of the Code of Virginia, it is necessary that the school board reorganize for the 2010-11 school year. The process of reorganization requires the election of the vice chairman of the school board for 2010-11.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board elect a vice chairman of the school board for the 2010-11 school year in accordance with Section 22.1-76 of the Code of Virginia.

Agenda Report

Date: 07/21/10

Agenda Number: A-3

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Appointment of the Clerk and Deputy Clerk: 2010-11

Summary/Description:

In accordance with Section 22.1-76 of the Code of Virginia, it is necessary that the school board reorganize for the 2010-11 school year. The process of reorganization requires that the school board appoint a clerk and may appoint a deputy clerk for terms of one year.

The superintendent recommends the following appointments:

Clerk of the School Board

Wendie L. Sullivan

Deputy Clerk of the School Board

Assistant Superintendent of Curriculum and Instruction

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board appoint Ms. Wendie L. Sullivan as the clerk of the school board and the assistant superintendent of curriculum and instruction as deputy clerk of the school board for 2010-11.

Agenda Report

Date: 07/21/10

Agenda Number: A-4

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Appointment of the Agent and Deputy Agent: 2010-11

Summary/Description:

In accordance with Section 22.1-122 (B) of the Code of Virginia, it is necessary that the school board reorganize for the 2010-11 school year. The process of reorganization requires that the school board appoint an agent and may appoint a deputy agent for terms of one year.

The superintendent recommends the following appointments:

Agent for the School Board

Beverly A. Padgett

Deputy Agent for the School Board

Kimberly D. Lukanich

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board appoint Beverly A. Padgett as the agent and Kimberly D. Lukanich as deputy agent for the school board for 2010-11.

§ 22.1-122. Approval and payment of claims; warrants; prohibited acts.

A. Except as provided in § 22.1-122.1, a school board shall examine all claims against it and, when approved, shall order or authorize the payment thereof. A record of such approval and order or authorization shall be made in the minutes of the school board. Payment of each claim shall be ordered or authorized by a warrant drawn on the treasurer or other officer charged by law with the responsibility for the receipt, custody and disbursement of the funds of the school board. The warrant shall be signed by the chairman or vice-chairman of the school board, countersigned by the clerk or deputy clerk thereof, made payable to the person or persons, firm or corporation entitled to receive such payment and recorded in the form and manner prescribed by the Board of Education. There shall be stated on the face of the warrant the purpose or service for which such payment is drawn and the date of the order entered or authority granted by the school board.

B. A school board may, in its discretion by resolution, appoint an agent, and a deputy agent to act for the agent in his absence or inability to perform this duty, to examine and approve such claims and, when approved by him or his deputy, to order or authorize the payment thereof. A record of such approval and order or authorization shall be made and kept with the records of the school board. Payment of each such claim so examined and approved by such agent or his deputy shall be ordered or authorized by a warrant drawn on the treasurer or other officer charged by law with the responsibility for the receipt, custody, and disbursement of the funds made available to the school board. The warrant shall be signed by such agent or his deputy and countersigned by the clerk or deputy clerk of the school board, payable to the person or persons, firm or corporation entitled to receive such payments; provided, however, that when the agent appointed by the school board is the division superintendent and the division superintendent and clerk is one and the same person, all such warrants shall be countersigned by the chairman or vice-chairman of the school board and when the deputy agent and deputy clerk is one and the same person, the warrant shall be countersigned by either the clerk or the agent of the school board. There shall be stated on the face of the warrant the purpose or service for which such payment is made and also that such warrant is drawn pursuant to authority delegated to such agent or his deputy by the school board on the day of The school board shall require such agent and his deputy to furnish a corporate surety bond conditioned upon the faithful performance and discharge of the duties herein assigned to each such official. The school board shall fix the amount of such bond or bonds and the premium therefor shall be paid out of the funds made available to the school board.

C. The school board of any school division composed of a county may provide, by resolution, for the drawing of special warrants in payment of compensation, when such compensation has been earned and is due, for (i) all employees and school bus operators under written contract, (ii) upon receipt of certified time sheets or other evidence of service performed, the payment of all other employees whose rates of pay have been established by the school board or its properly delegated agent, and (iii) for payment on contracts for school construction projects according to the terms of such contracts. All such special warrants so authorized shall be signed by the clerk or deputy clerk of the school board and countersigned by the division superintendent or the chairman or vice-chairman of the school board. When the division superintendent and clerk is one and the same person, such special warrants shall be countersigned by such chairman or vice-chairman. Such payrolls and contracts so paid shall be reviewed and approved by the school board at its next regular meeting.

D. Any warrant provided for in this section may be converted into a negotiable check when the name of the bank upon which the funds stated in the warrant are drawn or by which the check is to be paid is designated upon its face and is signed by the treasurer or other officer charged by law with the responsibility for the receipt, custody and disbursement of the funds of the school board.

E. The acts prohibited by § 15.2-1244 with respect to the ordering of the issuance of warrants by a board of supervisors and the signing and countersigning of such warrants by the clerk, deputy clerk, chairman, and vice-chairman of such board shall apply to the ordering of the issuance of warrants by a school board and to the signing and countersigning thereof by the chairman, vice-chairman, clerk, deputy clerk, agent and deputy agent of the school board. Any clerk, deputy clerk, agent, deputy agent or member of any school board who violates any provision of this section shall be guilty of both a Class 3 misdemeanor and malfeasance in office.

(Code 1950, §§ 22-73, 22-75, 22-76, 22-77, 22-78, 22-97; 1954, c. 291; 1959, Ex. Sess., c. 79, § 1; 1968, c. 501; 1971, Ex. Sess., c. 161; 1972, c. 426; 1975, cc. 308, 328; 1978, c. 430; 1980, c. 559; 1989, c. 179.)

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Agenda Report

Date: 07/21/10

Agenda Number: A-5

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Election of School Board Representative: LAUREL School Board

Summary/Description:

Each school year the school board elects a school board member to represent the Lynchburg City Schools on the LAUREL School Board. In addition, the school board elects an alternate member to represent the school division as necessary.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board elect two members, one of whom will serve as an alternate representative, to represent the Lynchburg City Schools on the LAUREL School Board.

Agenda Report

Date: 07/21/10

Agenda Number: A-6

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Election of School Board Representative: Central Virginia Governor's School for Science and Technology Governing Board

Summary/Description:

The school board elects a school board member to represent the Lynchburg City Schools on the Central Virginia Governor's School for Science and Technology Governing Board each year. In addition, the school board elects an alternate to represent the school division as necessary.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board elect two members, one of whom will serve as an alternate representative, to represent the Lynchburg City Schools on the Central Virginia Governor's School for Science and Technology Governing Board.

Agenda Report

Date: 07/21/10

Agenda Number: A-7

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Dates, Meeting Time, and Location for the School Board Meetings: 2010-11

Summary/Description:

Annually, the school board establishes the meeting dates, time, and location for the regular school board meetings. During the 2009-10 school year, the school board conducted its meetings on the first and third Tuesday of each month, beginning at 5:30 p.m. in the Board Room at the School Administration Building. With school board approval, meetings for 2010-11 will follow the 2009-10 schedule.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board establish the dates, time, and location for the school board meetings for the 2010-11 school year.

Agenda Report

Date: 07/21/10

Agenda Number: B-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Notice of Closed Meeting

Summary/Description:

Pursuant to the Code of Virginia §2.2-3711 (A) (1), the school board needs to convene a closed meeting for the purpose of discussing the following specific matters:

Employee Appointment

Student Disciplinary Matters

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve a motion to enter into Closed Meeting in accordance with the Code of Virginia §2.2-3711 (A) (1) (2) for the purpose of considering an employee appointment and student disciplinary matters.

Agenda Report

Date: 07/21/10

Agenda Number: B-2

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Student Disciplinary Matters

Summary/Description:

The administration will discuss student disciplinary matters with members of the school board. (Student information is confidential and is included in the agendas of the school board members only.)

Disposition: **Action**
 Information
 Action at Meeting on:

Superintendent's Recommendation:

The superintendent recommends that the 365-calendar-day suspension for the students listed as B-2-A and B-2-B be stayed for the remainder of their suspension for so long as there are no additional violations of School Board Policy 7-19.

Agenda Report

Date: 07/21/10

Agenda Number: B-3

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Certification of Closed Meeting

Summary/Description:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the Certification of Closed Meeting in accordance with the Code of Virginia §2.2-3712(D).

Agenda Report

Date: 07/21/10

Agenda Number: C-1

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 07/21/10

Agenda Number: D-2

Attachments: Yes

From: Paul McKendrick, Superintendent
Billie Kay Wingfield, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for June 15 – July 21, 2010, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for June 15 – July 21, 2010.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
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NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2010-11:

Brown, Stephanie	Liberty University	B.S. /0 yrs. (Lv. 0 3)	Sandusky Elementary Fifth Grade Teacher	08/16/10
Bush, David	George Mason University	B.S. /10 yrs. (Lv. 10 4)	Fort Hill Community School Mathematics Teacher	08/16/10
Davis, Diane	Radford University	B.S. /3 yrs. (Lv. 3 3)	Amelia Pride Center Science Teacher	08/16/10
James, Amy	Radford University	B.S. /2 yrs. (Lv. 2 3)	R.S. Payne Elementary Fifth Grade Teacher	08/16/10
Lewis, Collin	Liberty University	B.S. /0 yrs. (Lv. 0 4)	Heritage High School English Teacher	08/16/10

RESIGNATIONS:

Martin, Lantz	Lynchburg College	B.S. /10 yrs. (Lv. 9 4)	Linkhorne Middle School Mathematics Teacher	06/12/10
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RETIREMENTS:

Armstrong, Cheryl	Hollins University	M.Ed. /42 yrs. (Lv.30 3)	E.C. Glass High School English Teacher	06/12/10
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Agenda Report

Date: 07/21/10

Agenda Number: D-3

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Religious Exemption

Summary/Description:

The school board, pursuant to the Code of Virginia 22.1-254 (B) (1) “shall excuse from attendance at school any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school.” The school board is in receipt of a Statement of Religious Beliefs from a parent.

The Statement of Religious Beliefs is confidential and is shared with members of the school board only.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board excuse the student(s) from public school attendance by reason of bona fide religious training or belief of both the parent(s) and the student(s).

Agenda Report

Date: 07/21/10

Agenda Number: F-1

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Key Communicators Advisory Committee

Summary/Description:

On May 1, 2007, the school board approved the Key Communicators Advisory Committee. The committee was formed in response to proposed recommendations contained in a report by the Equity Committee in March 2000. The report recommended a plan of action to address issues in five categories: discipline, staffing and recruitment, cultural diversity, extra-curricular programs, and advanced courses.

The Key Communicators Advisory Committee is a group comprised of working and retired professionals, concerned community citizens, school board members, and school division staff. The committee meets bi-monthly at a time and place determined by the coordinator. The term of the service for lay members shall be for a three-year term of service. They may be appointed for an additional three-year term of service. The committee provides communication between the superintendent and parents by:

1. Disseminating information to and interpreting information for the community regarding policies, goals, and programs implemented by the school board;
2. Gathering information regarding interests, concerns, needs, ideas, and recommendations from community members;
3. Serving as liaison between the school board and community groups;
4. Planning, implementing, utilizing, and evaluating effective communication between the superintendent and the community; and
5. Working cooperatively with other school division advisory committees to prevent duplication of effort and resources.

Agenda Report

Date: 07/21/10

Agenda Number: F-1

Attachments: Yes

The current membership for this advisory committee appears as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve Rev. Keith R. Anderson and Treney L. Tweedy to serve as members of the Key Communicators Advisory Committee.

Key Communicators Advisory Committee: 2010-11

School Board Members

The Reverend Keith R. Anderson
Trenay L. Tweedy

School Administration

Paul McKendrick, Superintendent
April M. Bruce, Director of Testing, Guidance and Gifted
Ethel R. Coles, Coordinator of Equity and Accountability
Leigh F. Farmer, Public Information Officer
Leverne L. Marshall, Principal, William Marvin Bass Elementary School
Gloria C. Preston, Director of Student Services and Alternative Education
Diane S. Swain, Principal, Sheffield Elementary School

Community Members

Anthony Andrews
Stephanie Andrews
Polly Cassady
Dorothy Holmes
Melissa Johnson
Rev. Paul Kee
Carolyn McCain
Danny McCain
Patricia Price
Eugene Tweedy
Consuella Woods

Agenda Report

Date: 07/21/10

Agenda Number: F-2

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Special Education Advisory Committee: 2010-2011

Summary/Description:

State regulations governing the education of students with disabilities requires the Lynchburg City School Board to appoint a Special Education Advisory Committee annually. This committee meets a minimum of four times per year. Members serve two-year terms.

The Virginia Department of Education guidelines define the role of the Special Education Advisory Committee as follows:

- To advise the school division of unmet needs in the education of students with disabilities.
- To assist the school division in the formulation and development of long range plans designed to provide needed educational services for students with disabilities.
- To participate in the development of priorities and strategies for meeting the identified needs of students with disabilities.
- To submit periodic reports and recommendations regarding the education of students with disabilities to the division superintendent for transmission to the school board.
- To assist the school division in interpreting plans to the community for meeting the special needs of students with disabilities.

The proposed membership appears as an attachment to this agenda report. New members are noted in bold.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the appointment of the Special Education Advisory Committee membership for 2010-2011.

**2010-2011 Special Education Advisory Committee
Nominations**

<u>School</u>	<u>Representative</u>	<u>Ending Year</u>
William Marvin Bass Elementary School	Johnnie Rogers	2012
Bedford Hills Elementary School	Cecilia Reid-Perry	2012
Dearington Elementary School for Innovation	Constance Ferguson	2010
Heritage Elementary School	Sandy Miller	2012
Linkhorne Elementary School	Tracey Davis	2012
Paul Munro Elementary School	Catherine Moseley	2011
Perrymont Elementary School	Lorrie Brown	2012
Robert S. Payne Elementary School	Janice Johnson	2012
Sandusky Elementary School	Kara Payne	2012
Sheffield Elementary School	Jessica Sweat	2012
Thomas C. Miller Elementary School for Innovation	Jason Horr	2012
Paul Laurence Dunbar Middle School for Innovation	Tracey Parker	2012
Linkhorne Middle School	Special Sgt. First Class Anita Gulatt	2011
Sandusky Middle School	Jackie Paris	2011
Hutcherson Early Learning Center/Special Education Teacher Representative	Polly Smith	2012
LAUREL Regional Program	Karen Betham	2012
Homeschooled/Private	Ms. Szymanski	2012
E. C. Glass High School	Janet Tomlin	2011
Heritage High School	Natisha Hamlett	2012
Past Chair	Yvonne McMahon	2011
Community Representatives	Suzanne Conway	2011
	Susan Thompson, Ph.D.	2011
	Jake Callaham	2012
	Ellen Agnew	2011
Employment Focus	Danny Cabaniss	2011
Lynchburg City School Board	Rev. Keith R. Anderson	
Lynchburg City Schools Consultants	Wyllys D. VanDerwerker, Director of Special Education Sharron J. Gunter, Coordinator for Special Education Instruction	

Agenda Report

Date: 07/21/10

Agenda Number: F-3

Attachments: No

From: Paul McKendrick, Superintendent

Subject: Standards of Learning Test Score Results

Summary/Description:

The school administration has received unofficial Standards of Learning (SOL) test score results from the state department. Some preliminary information regarding those results will be shared with the school board during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 07/21/10

Agenda Number: F-4

Attachments: Yes

From: Paul McKendrick, Superintendent

Subject: Administrative Regulation 2-32: Fund Raising by Students

Summary/Description:

Several parent organizations, such as Parent Teacher Organizations (PTO), have recently inquired about and have asked for changes to *Administrative Regulation 2-32 Fund Raising by Students*. Most of the requests have related to parents' beliefs that some aspects of the regulation have limited their chances for sponsoring successful fundraisers. Specifically, most complaints have centered on the part of the regulation, which prohibits the use of incentives, in the form of sales prizes and awards, for elementary students during these fundraisers. The regulation states, "For the elementary and middle schools, general door-to-door sales/solicitation campaigns by students are prohibited as are the use of sales prizes or awards for individual students."

The school board will review the administrative regulation during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

R 2-32
COMMUNITY RELATIONS**Fund Raising by Students R 2-32**

1. All fund raising projects which involve community solicitation, i.e., door-to-door or business sales, must be submitted to the superintendent/designee for approval two weeks prior to the proposed activity. Examples of community solicitation activities requiring approval are outside groups performing at school for fund raising purposes, March of Dimes, trash bag sales, patron ticket drives, magazine drives, and candy sales.
2. Each fund raising request must be submitted to the superintendent/designee at least two weeks prior to the date of the fund raiser. No fund raiser will be considered for approval unless it has been pre-approved by the principal.
3. The principal should strive to maintain a balance between fund raising and service/educational activities for parent groups.
4. For the elementary and middle schools, general door to door sales/solicitation campaigns by students are prohibited as are the use of sales prizes or awards for individual students.
5. No cash prizes will be given to any student K-12.
6. All car washes must occur on the premises of the city schools. The car wash does not have to be on the premises of the school requesting the fund raiser, but it must be on school-owned property. It is the requesting school's responsibility to make all arrangements with the other school to use the facilities/premises. Students will not drive any customer's cars at car washes due to insurance regulations.
7. Businesses in the community should be advised, through whatever means are appropriate, to be aware of groups and businesses soliciting in the name of the schools which may not have proper authorization. Any school or community group which carries out a solicitation project will have a letter, signed by the school principal, which states that the project has been approved by the superintendent/designee of schools. If a solicitor does not have the letter of approval, businesses are advised to reject the solicitation and report the matter to the superintendent by calling 522-3700.

Approved by School Board: August 16, 1977

Revised by School Board: November 2, 1982

Revised by School Board: August 9, 1988

Revised by School Board: August 1, 1989

Revised by School Board: September 3, 1996

Agenda Report

Date: 07/21/10

Agenda Number: F-5

Attachments: Yes

From: Paul McKendrick, Superintendent
Edward R. Witt, Jr., Assistant Superintendent of Operations and Administration

Subject: School Board Policy 7-50: Security of Buildings and Grounds: Communications Devices

Summary/Description:

School Board Policy 7-50: Security of Buildings and Grounds: Communications Devices was last revised by the school board in January 1997 in accordance with the Code of Virginia §22.1-278.2, which specifically addresses authority for regulation of the use of beepers or other portable communications devices. Through collaboration with elementary and secondary principals, along with the Technology Leadership Team, School Board Policy 7-50 has been updated. The proposed changes to the policy appear as an attachment to this agenda report.

Disposition: Action
 Information
 Action at Meeting on: 08/17/10

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on August 17, 2010.

STUDENTS

Security of Buildings and Grounds: Communication Devices P 7-50

~~The unauthorized use or possession of beepers, cellular telephones, or similar communication devices by any person on property (including vehicles) controlled by the school board is prohibited.~~

~~In enforcing this policy school administrators are to be guided by the provisions of §18.2-322.1 quoted in the legal reference.~~

~~Disciplinary measures will follow procedures outlined in Lynchburg City School Board Policy 7-19.~~

{Possession of Beepers, Cellular Telephones, Personal Digital Assistants (PDAs) or Similar Devices

Students may possess a beeper, cellular telephone, Personal Digital Assistant (PDA) or other communications device on school property, including school buses, provided that the device must remain off and out of sight during instructional time. If a student possesses such a device other than as permitted in this policy, in addition to other disciplinary sanctions which may be imposed, the device may be confiscated from the student and returned only to the student's parent.}

Legal Reference

Code of Va., §22.1-278.2 Authority for regulation of use of beepers or other portable communications devices

Any school division in the Commonwealth may regulate the use or possession of beepers or other portable communications devices and laser pointers by students on school property or attending school functions or activities and establish disciplinary procedures pursuant to § [22.1-277](#) to which students violating such regulations will be subject.

Adopted by School Board: August 1, 1989
 Revised by School Board: January 21, 1997
 Revised by School Board:

Agenda Report

Date: 07/21/10

Agenda Number: F-6

Attachments: Yes

From: Paul McKendrick, Superintendent
Edward R. Witt, Assistant Superintendent of Operations and Administration

Subject: Administrative Regulation 7-50: Security of Buildings and Grounds:
Communications Devices

Summary/Description:

Administrative Regulation 7-50: Security of Buildings and Grounds: Communications Devices was last revised by the school board in January 1997 in accordance with the Code of Virginia §22.1-278.2, which specifically addresses authority for regulation of the use of beepers or other portable communications devices. Through collaboration with elementary and secondary principals, along with the Technology Leadership Team, Administrative Regulation 7-50 has been updated. The proposed changes to the regulation appear as an attachment to this agenda report.

Disposition: Action
 Information
 Action at Meeting on: 08/17/10

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on August 17, 2010.

STUDENTS

Security of Buildings and Grounds: Communication Devices R 7-50**Cellular Telephones**

~~The possession or use of cellular telephones by students within school buildings is prohibited.~~

A. Generally

Students bring personal communication devices on school property at students' own risk. The Lynchburg City Schools is not responsible for any damaged, missing, or stolen cellular telephones. If a student's cellular telephone becomes damaged or stolen, the school division will not commit administrative time and/or resources to investigate the incident, nor will the school division take any financial responsibility for the student's cellular telephone or his/her cellular telephone charges.

B. Cellular Telephones at the Secondary Level

Students enrolled in grades 9 through 12 may have a cellular telephone in their possession during the regular hours of operation of the school day. However, high school students may use a cellular telephone on school grounds or in the building before and/or after these hours. **No cellular telephones may be turned on or in use during instructional hours.** They must be turned off and remain out of plain sight in a pocket, purse, book bag or locker during this time.

Students enrolled at the middle school level and in grades six through eight may have a cellular phone in their possession before and/or after the regular hours of the school day. Middle school students are required to deposit their cellular telephones in a locker during the instructional day, and they are not permitted to have or use a cellular telephone in their possession or anywhere on their person, including book bags, purses, etc. during this time. Middle school students may use a cellular telephone on school grounds or in the building before and/or after these hours.

Use is interpreted as using any cellular telephone phone function or feature, not just the sending or receiving of calls. Any inappropriate use of cellular telephones, including but not limited to, inappropriate photographs, text messaging, practice known as sexting, and recording/videotaping will result in confiscation of the phone; further consequences may include suspension from school and possible referral to the school resource officer.

C. Cellular Telephones at the Elementary Level and Alternative Education Sites

Students enrolled in the elementary schools may not have a cellular telephone in their possession or anywhere on their person, including but not limited to book

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bags, and purses, while on school grounds and during the course of the school day.

Lynchburg City Schools is not responsible for any loss, theft or damage to the phone. If the phone is in plain view or in use during the school day, it is subject to confiscation by school officials, and/or the student could be subject to other disciplinary action.

Use is interpreted as using any cellular telephone phone function or feature, not just the sending or receiving of calls. Any inappropriate use of cellular telephones, including but not limited to, inappropriate photographs, text messaging, and recording/video taping will result in the confiscation of the phone. Further consequences could include suspension and possible referral to the school resource officer.

Violations of the policy regarding cellular telephones and personal communication devices on school property will result in progressive disciplinary action as set forth by procedures outlined in Lynchburg City School Board Policy 7-19.}

Legal Reference:

Code of Va., § 22.1-278.2 Authority for regulation of use of beepers or other portable communications devices Any school division in the Commonwealth may regulate the use or possession of beepers or other portable communications devices by students on school property or attending school functions or activities and establish disciplinary procedures pursuant to §22.1-277 of the Code of Virginia to which students violating such regulations will be subject.

Adopted by School Board: January 21, 1997

Revised by School Board: