

**Lynchburg City School Board  
Regular Meeting  
May 7, 2019**

**BOARD  
MEMBERS  
PRESENT:**

Robert O. Brennan  
Sharon Carter  
James E. Coleman, Jr.  
Belle H. Evans  
Atul Gupta  
Charleta F. Mason (Arrived at 5:35 p.m.)  
Susan D. Morrison  
Kimberly Sinha  
Sedora A. Booker-Felder, Student Representative, Heritage High School  
Christopher Marotta, Student Representative, E.C. Glass High School

**BOARD  
MEMBERS  
ABSENT:**

Michael J. Nilles

**ADMINISTRATION  
PRESENT:**

Crystal M. Edwards, Superintendent  
Ben W. Copeland, Deputy Superintendent  
Anthony E. Beckles, Sr., Chief Financial Officer  
Marie F. Gee, Director of Personnel  
Wyllys D. VanDerwerker, Director of Special Education  
Ethel Reeves, Director of Engagement, Equity, and Opportunity  
April Bruce, Director of Curriculum and Instruction  
LaTonya Brown, Director of Student Services  
Ed Dellinger, Supervisor for Instruction of Career-Technical Education  
Allison Jordan, Instructional Supervisor of Secondary English, History, World Languages, English Learners and Libraries  
Janine Daniels-Bosher, Supervisor of Secondary Special Education  
R. Denise Spinner, Clerk/Recording Secretary

**MEDIA  
PRESENT:**

Liz Ramos, *The News & Advance*

**Agenda Items:**

- A-1. Agenda Approval
- B-1. Teacher of the Year: 2019
- B-2. Empowerment to Employment Initiative through Community Partnerships Report
- C. Public Comments
- D. Finance Report
- E. Consent Agenda
- F. Student Representative Comments
- G. School Board Committee Report
- H-1. Secondary Social Studies Textbook Adoption
- H-2. Virginia Preschool Initiative Curriculum Adoption (VPI/PK)
- H-3. Lynchburg City School Board Governance Policy Review
- H-4. Lynchburg City School Board Instruction and Program Updates: Section 7 – Student Policies and Regulations

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- I-1. Strategic Planning Discussion
- J-1. Capital Improvement Plan: Bedford Hills Elementary School and Sheffield Elementary School: Gymnasium Additions
- J-2. Carl Perkins Funds: 2019-20
- J-3. Lynchburg City School Board Governance Policy Review
- J-4. Annual Personnel Report
- K. Superintendent's Comments
- L. Board Comments
- M. Informational Items
- N. Adjournment

Meeting called to order at 5:00 p.m. and Mrs. Susan Morrison, Board Chair, led everyone in the Pledge of Allegiance.

### **A-1. Agenda Approval**

Upon MOTION Dr. Coleman, SECONDED by Dr. Sinha, the school board approved the May 7, 2019 Board Meeting Agenda.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None

Upon MOTION Dr. Coleman, SECONDED by Ms. Carter, the school board approved the addition of an addendum to item E-2, the Personnel Report, J-4, Strategic Plan Discussion (Goal #1 Language), and I-1, Annual Personnel Report.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None

Ms. Mason arrived to the meeting at 5:35 p.m.

### **B-1. Teacher of the Year: 2019**

The goal of the Virginia Teacher of the Year program is to recognize dedicated, knowledgeable, and skilled teachers at the local, regional, and state levels.

To select the Lynchburg City Schools' Teacher of the Year, the school division used a nomination process whereby school staffs and principals nominated teachers from each site for this honor. A panel composed of a retired principal, past Teacher of the Year honorees, a school board member, and central office staff then interviewed the nominated teachers.

The team gave special consideration to the following characteristics: experience in the school division and in the field of teaching, professional development activities, classroom performances, membership in professional organizations, and community involvement.

The Lynchburg City Schools' Teacher of the Year for the 2019 school year will be introduced during this presentation.

The superintendent recommended that the school board receive this agenda report as an informational item.

### **B-2. Empowerment to Employment Initiative through Community Partnerships Report**

During this presentation, Ms. Jodi K. Gillette, director of the Lynchburg City Schools Education Foundation, Inc. and Ms. Laura L. Hamilton, director of the Lynchburg Beacon of Hope, will provide an overview of initiatives put in place as a result of a coordinated workforce development effort of several community partners to best ensure academic and professional

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success during the time that students attend the Empowerment Academy followed by secure hand offs to the academic and working world upon graduation.

The superintendent recommended that the school board receive this agenda report as an informational item.

**C. Public Comments**

In accordance with Policy BDDH Public Participation at School Board Meetings, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Vicente Gonzalez spoke on the “school to prison pipeline” on behalf of Virginia Organizing.

Robert Flood spoke on behalf of Rescues of the Youth regarding the division volunteer policy.

Kimberly Dyke spoke on behalf of Virginia Organizing regarding the volunteer policy.

**D. Finance Report**

The school administration, in accordance with the FY2018-19 school’s operating budget, authorized, approved, and processed the necessary payments through March 31, 2019. The school administration certifies that the amounts approved are within budgetary limits and revenue.

Total Operating Fund Budget	\$ 97,672,407.00
Additional State CTE Funds	\$ 6,028.74
Fund Balance Return	\$ 350,000.00
Prior Year Funds Encumbered	\$ 187,785.76
Adjusted Operating Budget	<u>\$ 98,216,221.50</u>

Through March 31, 2019

Actual Revenue Received	\$ 63,026,511.34
Actual Expenditures	\$ 64,760,355.12
Actual Encumbered	\$ 25,658,466.07

Percent of Budget Received	64.17%
Percent of Budget Used, excluding encumbrances	65.94%

As of 03/31/19 – 9 months 75.00%

The revenue and expenditure reports detail the transactions recorded through March 31, 2019. All reports appear as attachments to the agenda report.

The operating fund expenditure report summarizes the payments made through March 31, 2019 for the operating fund.

Mr. Beckles shared that expenses and revenues are on target. No significant items to report at this time.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF MAY 7, 2019, FOR A COPY OF THE AGENDA AND ALL ATTACHMENTS)

**E. Consent Agenda**

Upon MOTION by Dr. Coleman, SECONDED by Dr. Sinha, the school board moved to approve the Personnel Report from April 3, 2019 – May 7, 2019, the Personnel Report Addendum, the minutes from March 28, 2019, (Student Discipline

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Committee Meeting), April 2, 2019 (Regular Board Meeting), April 23, 2019 (Work Session), April 25, 2019 (Student Discipline Committee Meeting), and Special Education Annual Plan/Part B, Section 611, Flow-Through Application and Section 619 Preschool Grant Applications (2019-2020)

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None

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### **F. Student Representative Comments**

Sedora Booker-Felder, student representative for Heritage High School, shared updates on events, activities, and educational opportunities at Heritage High School.

Chris Marotta, a student representative from E.C. Glass High School, shared updates on events, activities, and educational opportunities at E.C. Glass High School.

### **G. School Board Committee Report**

#### 1. School Board Committees:

**Finance Committee** – No information to report at this time.

**Governor’s School Committee** – Ms. Mason shared that Lauren Logan received honorable mention at Virginia State Science Fair. There will be a new student registration held in May as well as a year-end picnic. Ms. Mason shared that there is a promotional video on the website and Facebook page.

**LAUREL Regional School Committee** The LAUREL committee met on May 1<sup>st</sup> and finalized their budget. A successful prom was held in April and gratitude was expressed to the ECG students who helped with event.

**XLR8 STEM Academy Committee** – No information to report at this time.

#### 2. Advisory Committees to the School Board:

**Career Technical Advisory Board** – Ed Dellinger reported that 12 of 20 members attended. Some items that were discussed at the meeting were: student awards, Career Counselor Reports, Federal Program Evaluation, personnel updates and job descriptions.

**Equity Task Force Committee** – No information to report at this time.

**Health Advisory Board Committee** – No information to report at this time.

**Special Education Advisory Committee** – Mr. VanDerwerker provided a summary of the April meeting. He shared the committee is working on a rough draft of recommendations to board for the 19-20 school year and the committee would like to present to the board at a future date. October 15, 2019 will be the Disability Awareness Night at LMS.

### **H-1. Secondary Social Studies Textbook Adoption**

Every seven years the Virginia Department of Education revises the social studies Standards of Learning (SOL). All secondary social studies teachers, administration, parents and community members have completed the textbook review process and have made recommendations to the curriculum and instruction department for adoption and purchase. Social

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studies textbooks adopted this school year may be purchased for use for a seven-year period from 2019-20 through 2025-26.

Social studies teachers, administration, parents, and community members selected the recommended textbooks based on their correlation with the Standards of Learning, the quality of the content and ancillary materials, and their appropriateness for students related to readability, illustrations, and diagrams. The adoption of these textbooks will also help support the division-wide emphasis on improving literacy.

Following a review by those mentioned above, the department of curriculum and instruction accepted the recommendations for adoption. The attachments to this agenda report list the recommended textbooks by grade levels and courses, the publisher of each textbook, and the cost per student or teacher.

The superintendent recommended that the school board approve the proposed secondary Social Studies textbook adoption.

Upon MOTION Ms. Mason, SECONDED by Ms. Carter, the school board approved the Secondary Social Studies Textbook Adoption.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF MAY 7, 2019, FOR A COPY OF THE AGENDA AND ALL ATTACHMENTS)

### **H-2. Virginia Preschool Initiative Curriculum Adoption (VPI/PK)**

In response to the 2018 General Assembly, the VDOE created “A Plan to Ensure High Quality Instruction in All Virginia Preschool Initiative Classrooms.” The VPI program serves nearly 18,000 at-risk children across 1,300 classrooms, and the plan ensures VPI provides a high quality preschool experience that helps prepare each 4-year-old served for kindergarten. Lynchburg City Schools currently serves 240 VPI students. The plan aggregates lessons learned from the JLARC study, Virginia Preschool Initiative Plus implementation, and University of Virginia – Center for Advanced Study of Teaching and Learning (CASTL). As requested by the General Assembly, the plan covers the areas of Curriculum, Teacher-Child Interactions, and Professional Development.

Although local school divisions aren’t required to use a VDOE vetted, evidence-based curriculum until 2020-21, LCS is proceeding with adoption and implementation for 2019-2020.

As a result, the LCS VPI Curriculum Review Team was formed in February 2019. The review team consists of the following: VPI teacher, VPI principal, Supervisor of Special Education, Supervisor of Curriculum and Instruction and Supervisor of Student Services. The VPI Curriculum Review Team established criteria for curriculum selection. The team ensured the criteria aligned with the following: VDOE Plan to Ensure High Quality Instruction, the VA Foundation Blocks of Learning, and LCS VPI Continuous Improvement Plan. Other criteria for consideration were student growth, development and success. A curriculum evaluation rubric was then used for curriculum selection.

The VPI Curriculum Review Team met February 22, 2019 to review all 6 VDOE vetted curricula. The curricula evaluation rubric was used for scoring. On March 14, 2019 the VPI Curriculum Review Team met with sales representatives from both curriculum companies. Each company gave an hour and half presentation sharing tools, resources, professional development needs and answered questions as deemed necessary from the review team.

VPI Curriculum Review Team members completed the evaluation rubric for both presentations. On March 15, all VPI classrooms received a sample of the top 2 curriculum to review. In addition, all VPI PK teachers received an anonymous online survey to complete.

The online survey allowed each PK teacher the platform to choose her curriculum of choice while also providing reasons for her selection. In addition, the survey provided a “snapshot” of quantitative data to validate the qualitative data provided in the scoring rubric. Results from the VPI Curriculum Review Team evaluation rubric and VPI PK teacher online survey

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generated the LCS VPI curriculum recommendation. With a majority vote, the recommendation I bring to you tonight is to adopt and purchase Frogstreet PK Curriculum.

Lynchburg City Schools will apply for \$60,549.83 to purchase a VDOE Vetted Curriculum. The cost includes the following: \$52,799.83 for curriculum and \$7,750.00 for professional development.

Upon MOTION Ms. Carter, SECONDED by Ms. Mason, the school board approved the Virginia Preschool Initiative Curriculum Adoption (VPI/PK)

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None

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### **H-3. Lynchburg City School Board Governance Policy Review**

The Governance Policy Workgroup met on March 11, 2019. The group recommends keeping the following policies as written with minor adjustments.

BBA-Z - Board Powers/Duties

BBBC - Board Oath

BBD - Board Member Removal

BBE - Unexpired Term

BCG - School Attorney

BDDE - Rules of Order

BDDF - Voting Method - *Deleted tie breaker*

BF - Policy Manual

BF-R - Policy Formation

BFC - Policy Adoption - *Add policy workgroup language*

BFE and CHD - Policy in Absence

CH - Policy Implementation

The workgroup recommends accepting the changes proposed by VSBA.

BCEA - Discipline Committee

BDC - Closed Meetings

BDDA - Notification of Meetings

BDDG – Minutes

BHD - Board Reimbursement

BHE - Liability Insurance

*Includes provisions for appealing a decision that is not unanimous*

*Clarifies when a closed meeting can be held*

*Includes posting notification on the website*

*Changes “request for information” to “request for public records”*

*Updates code referenced*

*Changes “shall provide” to “provides”*

Upon MOTION Dr. Gupta, SECONDED by Ms. Mason, the school board approved the Lynchburg City School Board Governance Policy Review.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None

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### **H-4. Lynchburg City School Board Instruction and Program Updates: Section 7 – Student Policies and Regulations**

One goal of the Lynchburg City School Board is to ensure that the Board reviews policies every three to five years, with three years being the ideal time span. Policies and regulations from the second part of Section 7 - Students for conversion to the Virginia School Board Association (VSBA) formatted policies was reviewed by the Instruction and

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Program policy workgroup. As a result of this review, some revisions have been made to the VSBA policies and regulations that conform to current state and federal laws and regulations. Legal counsel has also reviewed these policies and regulations. A copy of these policies and regulations have been provided to school board members. The school administration will provide an overview of those changes and respond to questions during this presentation.

The Instruction and Program Workgroup met on February 8, 2019.

### Section 7 – Student Policies and Regulations

(Hard copy provided to the board and the electronic link is provided on the LCS Website within the May 7, 2019 Agenda)

The superintendent recommended that the school board approve the Instruction and Program Updates: Section 7 – Student Policies and Regulations.

Upon MOTION Ms. Carter, SECONDED by Mrs. Evans, the school board approved the Instruction and Program Updates: Section 7 – Student Policies and Regulations.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None

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### I-1. Strategic Plan Discussion

The Lynchburg City School Board is committed to an ongoing review of student data and discussion regarding strategies to address and close the learning/achievement gaps. The focus of tonight's discussion will be:

- 1) Update on Community Conversation Follow Up Meetings
- 2) Strategic Plan Goals – Board Adopted at April 23, 2019 Work Session
  - A) Adopted Goal Statements:
    - Goal 1 – Student Growth, Development and Success:** All students are challenged and actively engaged through a variety of academic pathways, resulting in successful outcomes for post graduate education, career training or military service. Each Lynchburg City School will be accredited and the achievement gap closed.
    - Goal 2 – Personnel Growth, Development and Success:** LCS strives to recruit, hire, support, train, and retain employees to build excellence in education and, most importantly, to meet the needs of all students.
    - Goal 3 – Fiscal Responsibility:** LCS operates in an efficient, effective, timely and transparent manner with fiscal responsibility to meet our diverse financial needs and develop resources that advance educational outcomes of all students.
    - Goal 4 – Family and Community Engagement:** LCS purposefully works collaboratively with families, the community and businesses to provide the best education for our students.
  - B) Next Steps
- 3) Academic Reviews – Update Provided at June 4<sup>th</sup> Board Meeting for the Following:
  - Heritage High School – Math
  - Perrymont Elementary School – Science
  - Linkhorne Middle School – English

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Sandusky Middle School – English  
Linkhorne Elementary School – Reading, Math, and Science

Updates on Community Conversation follow up meetings were provided by Ms. Brown and Mr. VanDerwerker. Information and updates on Academic Reviews will be provided by Dr. Bruce at the June 4, 2019 board meeting.

The superintendent recommends that the school board accept this agenda report as an informational item.

**J-1. Capital Improvement Plan: Bedford Hills Elementary School and Sheffield Elementary School Gymnasium Additions**

The capital improvement plan includes \$1,500,000 in total funding, of which \$1,350,000 has been designated for construction, for the addition of gymnasiums at Bedford Hills and Sheffield Elementary schools. The City of Lynchburg Office of Procurement and Purchasing has received bids for gymnasium additions.

The school administration recommends Blair Construction based on their bid of \$1,369,000 which was the lowest bid. All bids received are listed below.

<b>BIDDER</b>	Blair Construction	Coleman-Adams	Glass & Associates
<b>BASE BID</b>	\$1,369,000	\$1,479,000	\$1,595,000

The superintendent supports moving forward with this project and recommended that the school board receive this agenda report as an informational item and consider action at the school board meeting on June 4, 2019.

**J-2. Carl Perkins Funds: 2019-20**

The Lynchburg City Schools' application for Career-Technical Funds for the 2019-2020 fiscal year has been prepared with an approved Carl Perkins Grant allocation of \$257,192.85. The budget, outlining proposed expenditures based on allocated funds, was developed following consultation with the General Career-Technical Education Advisory Committee, which is composed of a business/industry representative from each of the 15 career-technical programs.

The federal funding will allow for the purchase of equipment and instructional materials, along with professional development and student organizational activities in the Trade and Industrial, Technology Education, Marketing, Health Occupations, Family and Consumer Sciences, Career Connections, and Business and Information Technology Programs.

The approval of the grant proposal by the school board is necessary prior to submitting the local application to the Virginia Department of Education. A summary of proposed expenditures for 2019-2020 appears as an attachment to this agenda report.

The superintendent recommended that the school board receive this agenda report as an informational item and consider approval during the school board meeting on June 4, 2019.

Upon MOTION Dr. Coleman, SECONDED by Dr. Sinha, the school board approved the Instruction and Program Updates: Section 7 – Student Policies and Regulations.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None



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### **J-3. Lynchburg City School Board Governance Policy Review**

The Governance Policy Workgroup met on April 22, 2019. The group recommends keeping the following policies as written with minor changes.

BCC – School Board Clerk	<i>No changes</i>
CA – Administrator Goals	<i>No changes</i>
CM – Annual Report	<i>No changes</i>
BG-R – Board/Staff Communications	<i>Remove Superintendent's Preview</i>
BGZ-R – Supt Personnel Advisory	<i>Remove Superintendent's Preview</i>
BHB – Board Member Inservice	<i>P-card use under review - policy DJA-RY</i>
KMZ-R – Supt Parent Advisory	<i>Add additional reps at the Superintendent's discretion</i>

The workgroup recommends accepting the changes proposed by VSBA.

AE – School Division Goals  
BG/GBD – Board Staff Communications  
CBA – Qualifications for Superintendent

The workgroup recommends discussing the following policies.

AF – Comprehensive Plan	<i>Review the contents of the comprehensive plan</i>
AFA – Eval of School Board	<i>Decide if the school board wants to do this</i>
BBBB – Student Rep	<i>Decide if the school board wants to explore changing this</i>
BDDH/KD – Public Participation	<i>Review procedure for gathering additional information</i>

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Policy BBBB – Dr. Coleman requested that the board to grant the Workgroup permission to leave current policy as it is as the Workgroup the policy further.

Policy BDDH will be taken back to the Workgroup. An additional Governance Policy Workgroup meeting will be scheduled.

The superintendent recommended that the school board receive this agenda report as an informational item and consider approval during the school board meeting on June 4, 2019.

### **J-4. Annual Personnel Report**

1. Recommendation for continuing contracts for personnel completing fifth year or completing one year after attaining continuing contract status in another Virginia system.
2. Recommendation for renewal of annual contracts for fourth year personnel.
3. Recommendation for renewal of annual contracts for third year personnel.
4. Recommendation for renewal of annual contracts for second year personnel.
5. Recommendation for renewal of annual contracts for first year personnel.
6. Recommendation for renewal of annual contracts for personnel completing less than 160 days.
7. Recommendation for continuing contracts to remain in force for part-time personnel.
8. Recommendation for renewal of annual contracts for part-time personnel and/or full-time personnel with a part-time administrative assignment.

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9. Recommendation for Title/Grant funded personnel.

- A. Recommendation for continuing contracts, Title/Grant funded personnel completing fifth year or completing one year after attaining continuing contract status in another Virginia system.
- B. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing fourth year.
- C. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing third year.
- D. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing second year.
- E. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing first year.
- F. Recommendation for renewal of annual contracts, Title/Grant funded personnel completing less than 160 days.
- G. Recommendation for continuing contracts to remain in force for part-time and/or partially funded Title/Grant personnel.
- H. Recommendation for renewal of annual contracts for part-time and/or partially funded Title/Grant personnel.
- I. Recommendation for continuing contracts to remain in force for Title/Grant funded personnel.

10. Recommendation for non-renewal of contracts.

11. Recommendation for continuing contracts to remain in force for 2019-20.

- A. Personnel earning continuing contract status under Policy BBFA.
- B. Other administrative and instructional personnel.

12. Recommendation for renewal of contracts for non-mandatory licensed administrative personnel.

13. Reduction in force in accordance with School Board Policy 5-18.

14. Recommendation for renewal of annual contracts, locations, and/or assignment to be determined.

The superintendent recommended that the school board approve the annual personnel report.

Upon MOTION Ms. Carter, SECONDED by Dr. Gupta, the school board approved the Annual Personnel Report.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None

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**K. Superintendent’s Comments**

Dr. Edwards shared that the Parent Advisory Committee met and same discussions included high school start time, transportation, timing with scheduling of applications, and marketing the division. The Personnel Advisory Committee also met and shared good news from respective schools.

The superintendent met with Shaun Spencer regarding the gardens and house, participated in the Rotary Club Bingo event, toured Amazement Square, attended the LAUREL prom, participated in a joint meeting with Lynchburg City Human Services and LCS, and she participated in a couple of races.

Dr. Edwards also attended the VASS Spring Conference on Eduquality and served as a panelist on a panel regarding equity and character education. There was also conversations about “awesome school” at the conference and providing outstanding programs for children.

The superintendent shared that the division has done training with guidance departments and staff members regarding DACA.

Dr. Edwards shared the many successes of our Career Technical Education students from this year.

**L. Board Comments**

The board, upon motion by Ms. Carter and seconded by Ms. Mason, voted that Dr. Coleman be permitted to serve as the VSBA at large seat for 2019-2020.

Yes Votes: Dr. Brennan, Ms. Carter, Dr. Coleman, Mrs. Evans, Dr. Gupta, Ms. Mason, Mrs. Morrison, Dr. Sinha

No Votes: None

Abstentions: None

The board, upon motion by Dr. Brennan and seconded by Ms. Mason, voted that Mrs. Evans serve as the alternate committee member for the Legislative Advocacy and Community Relations Committee.

Dr. Brennan thanked administration for sending out notice so quickly after previous board meeting regarding how parents and guardians can participate with their children. He also shared that he would like this as a topic on our May work session and would like publicized so they can come to meeting.

Ms. Mason shared that she attended the production of “*Hairspray*” at E.C. Glass and it was phenomenal. She also attended the NAACP breakfast.

Dr. Coleman shared that the Food for Thought program wants to continue through the summer. Dr. Brennan and Dr. Coleman attended the VSBA Hot Topics event. He also expressed gratitude to Mrs. Morrison, Dr. Coleman and Ms. Mason for their service as well as moving forward. Dr. Coleman shared that Dr. Brennan is the chair of the Legislative Advocacy and Community Relations Committee.

Mrs. Morrison shared that she attended the production of “*Music Man*” at Dunbar Middle School.

Members discussed possibly changing the board meeting in July to the second week. The board will make a decision on or by the next meeting.

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**M. Informational Items**

A School Board Work Session will be held on Tuesday, May 21, 2019 at 5:00 p.m. in the board room at the administration building.

The next School Board Meeting will be held on Tuesday, June 4, 2019 at 5:30 p.m. in the board room at the administration building.

A School Board Work Session will be held on Tuesday, June 18, 2019 at 5:00 p.m. in the board room at the administration building.

**L. Adjournment**

The board meeting adjourned at 9:09 p.m.

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Susan D. Morrison, Board Chair

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R. Denise Spinner, Clerk

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