

**Lynchburg City School Board  
Regular Meeting  
July 19, 2011**

**BOARD  
MEMBERS  
PRESENT:**

Charles B. White, Chairman  
Trenay L. Tweedy, Vice Chairman  
Keith R. Anderson  
Mary Ann H. Barker  
Albert L. Billingsly  
Troy L. McHenry  
Jennifer R. Poore  
J. Marie Waller

**BOARD  
MEMBERS  
ABSENT:**

Regina T. Dolan-Sewell

**ADMINISTRATION  
PRESENT:**

William A. Coleman, Jr., Acting Superintendent  
Edward R. Witt, Jr., Assistant Superintendent of Operations and Administration  
Kimberly D. Lukanich, Assistant Director of Finance  
Leigh F. Farmer, Public Information Officer  
Steven L. Gatzke, Director of Facilities and Transportation  
Merle P. Herndon, Director of Professional Development and School/Business Partnerships  
Gloria C. Preston, Director of Student Services  
Michael K. Rudder, Director of Elementary Education  
Gregory P. Sullivan, Director of Information Technology  
Billie Kay Wingfield, Director of Personnel  
Wendie L. Sullivan, Clerk/Recording Secretary

**MEDIA  
PRESENT:**

Jessie Pounds, *The News & Advance*

**Agenda  
Items:**

- A-1. Special Announcement
- B-1. Public Comments
- C-1. Lynchburg City Schools Education Foundation, Inc.
- D-1. Finance Report
- E. Consent Agenda
- F-1. Athletics Advisory Report
- F-2. Superintendent's Evaluation Tool Committee Report
- F-3. Civil War Trails Marker
- F-4. Superintendent Selection Process
- G-1. Election of School Board Representative: LAUREL School Board
- G-2. Election of School Board Representative: Central Virginia Governor's School for Science and Technology Governing Board
- G-3. School Volunteer Hours: 2010-11
- G-4. Teacher-Level Professional Growth System Handbook: Teacher Evaluation system
- G-5. Online Course Options
- G-6. School Board Policy 6-2: Grade Level Organization
- G-7. Administrative Regulation 6-58: Secondary Student Evaluation and Grading Procedures
- G-8. School Nutrition Program: Meal Prices
- H. Superintendent's Comments
- I. Board Comments
- J-1. Notice of Closed Meeting
- J-2. Certification of Closed Meeting
- K. Informational Items
- L. Adjournment

The Lynchburg City School Board met for its regular meeting at 5:34 p.m. in the Board Room at the School Administration Building. Mr. White opened the meeting and requested that those in attendance stand and recite *The Pledge of Allegiance*.

**Lynchburg City School Board – Regular Meeting  
July 19, 2011  
Page Two**

Upon MOTION by Mr. McHenry, SECONDED by Mrs. Barker, the school board added items A-1. Special Announcement, D-1. Finance Report, addenda to the personnel report, a revised item G-5. Online Course Options, J-1. Notice of Closed Meeting, and J-2. Certification of Closed Meeting to its school board meeting agenda.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Mr. McHenry, Ms. Poore, Ms. Waller,

No Votes: None

Abstentions: None

**A-1. Special Announcement**

The school board announced that it had selected Dr. Larry A. Massie, former superintendent of Russell County Public Schools and Buckingham County Public Schools, and interim superintendent of Orange County Public Schools, as the interim superintendent for Lynchburg City Schools. Dr. Massie brings a wealth of relevant experience to the interim post with over 24 years as a superintendent. He has provided strong, effective leadership in an era of increased accountability and fiscal stress, and his past experience as an interim superintendent will be valuable to the Lynchburg City Schools.

Upon MOTION by Rev. Anderson, SECONDED by Ms. Waller, the Lynchburg City School Board appointed Larry A. Massie as interim superintendent of the school division, effective August 1, 2011.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Mr. McHenry, Ms. Poore, Ms. Waller,

No Votes: None

Abstentions: None

**B-1. Public Comments**

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

There were no individuals who wished to speak before the school board.

**C-1. Lynchburg City Schools Education Foundation, Inc.**

During this presentation Mrs. Jodi K. Gillette, director of the Lynchburg City Schools Education Foundation, Inc., provided an update to the school board about the Foundation's progress during the past school year. Last school year, the Foundation awarded 46 teachers grants totaling over \$50,000. The annual reception in May showcased their projects. Mrs. Gillette also stated that the Crayons to Computer program that provided supplies to teachers has been totally revamped with great success. The current program is called Tools 4 Schools, and it was used by more than 300 teachers last year. The Foundation also sponsored last year's Breakfast with the Superintendent and the Senior Honors Dinner, helped fund payment for advanced placement and dual enrollment courses for economically disadvantaged students, and provided \$3,000 in scholarships for students.

**D-1. Finance Report**

The school administration, in accordance with the 2010-11 school's operating budget, authorized, approved, and processed the necessary payments through June 30, 2011. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarized the payments made through June 30, 2011, for the operating fund.

Total Operating Fund Budget	\$75,663,290.00
❖ 2009-10 Fund Balance Return	\$1,467,931.00
❖ Use of Health Insurance Reserve	\$ 300,000.00
❖ Use of Lease Purchase Funds	\$175,975.76
❖ Air Show Profit	\$ 10,000.00
❖ Insurance Proceeds	\$159,217.06
Total Budget, reflecting all budget adjustments	\$77,776,413.82

**Lynchburg City School Board – Regular Meeting  
July 19, 2011  
Page Three**

❖ Less Basic Aid, given as final phase of SFSF (Fund 5)	(\$ 899,601.00)
Adjusted Balance	\$76,876,812.82
Expenditures through 6/30/11 (unaudited)	(\$75,278,863.13)
Percent of Budget Used as of 6/30/11	97.92%
As of 6/30/11 – 12 months	100.00%

The revenue and expenditure reports detail the transactions recorded through June 30, 2011. All reports appeared as attachments to the agenda report. These reports are preliminary numbers only, as there are additional transactions that will be recorded prior to year end. Transactions such as the June p-card expenses, year-end accruals, and the health insurance liability adjustment are not known at this time.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 19, 2011, EXHIBIT "A," FOR A COPY OF THE FINANCE REPORT.)

**E. Consent Agenda**

Upon MOTION by Mrs. Barker, SECONDED by Rev. Anderson, the school board approved the school board meeting minutes of June 28, 2011 (Special Meeting), and the personnel report for the period July 12-19, 2011, and addenda.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 19, 2011, EXHIBIT "B," FOR A COPY OF THE CONSENT AGENDA ITEMS.)

**F-1. Athletics Advisory Report**

At its June 21, 2011 meeting, the school board discussed the 12 recommendations from the athletics advisory committee's final report. As a result of those discussions, members of the central office administration and the school board developed the following plan of action:

Ask that the school board consider approval of the following recommendations as written:

- Recommendation 1: The superintendent shall designate a central office administrator to provide oversight and support to the secondary principals, athletic directors, and coaches regarding the school division's athletics program.
- Recommendation 4: Any eighth grade student may try out for selection to any sub-varsity teams at the high school level.
- Recommendation 6: Alternative education students shall have the opportunity to earn enough credits by semester to be academically eligible for athletics when they return to their base school.
- Recommendation 7: Request the school administration to convene a study group of School, City, and college/university personnel, along with representation from key youth organizations, to analyze the availability and use of existing facilities with the goal of developing a plan that will accommodate the growing need for appropriate practice and game spaces.
- Recommendation 9: With any head coaching vacancy, the school division will actively seek to hire the best person for the job.
- Recommendation 10: Based on available funding, an athletics academic coach shall be assigned to each high school. Additionally, one part-time athletics academic coach shall be assigned to each of the three middle schools to work with middle school students as they develop the skills and attitude needed to be successful in high school.

After changing one of the evaluation criteria, ask that the school board consider approval of Recommendation 3: A standardized evaluation process will be used to evaluate all athletic directors and head coaches on an annual basis. The superintendent shall include a review of the school's athletics program in the evaluation of the principal. The one change is that the first area for review be changed to read as follows: "Discuss the progress/improvement of the varsity team, including a discussion of the team's won/loss record."

For Recommendations 2, 5, 8, 11, and 12, the school board requested the following:

**Lynchburg City School Board – Regular Meeting  
July 19, 2011  
Page Four**

Convene a group comprised of the central office administrator and middle school and high school athletic directors and administrators to discuss Recommendation 2 and report to the school board a more detailed description of how this recommendation would be implemented and enforced.

Request that the central office administrator survey other school divisions and present the findings to the school board regarding how other divisions determine academic eligibility for middle school students. (Recommendation 5)

Request that the central office administrator survey other school divisions and present the findings to the school board regarding how other divisions compensate coaches. (Recommendation 8)

Request that the central office administrator develop a proposal for the school board's consideration regarding the development of a foundation whose purpose would be both to conduct a major athletics fund-raising initiative and then to manage the distribution/use of any funds. (Recommendation 11) This proposal should include the foundation's purpose, its governance and membership plans, its duties and powers, and any other procedures and policies to be covered in its by-laws.

Request that the central office administrator conduct discussions with the sports marketing teacher at Heritage High School and develop a plan to present to the school board regarding the implementation of Recommendation 12.

Mr. Coleman noted that Mr. Charles E. Dellinger, co-chairman of the Athletic Advisory Committee, is currently working on Recommendations 5 and 8. More information will be forth coming.

Upon MOTION by Rev. Anderson, SECONDED by Mrs. Barker, the school board approved Recommendations 1, 4, 6, 7, 9, and 10 as written in the Athletics Advisory Committee's final report and approved Recommendation 3 with the proposed change in wording.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

**F-2. Superintendent's Evaluation Tool Committee Report**

On October 19, 2010, the school board established a Superintendent's Evaluation Tool Committee to review the current superintendent evaluation instrument. The committee has met on numerous occasions since that time and has several recommendations to share with the school board regarding a new superintendent evaluation instrument. Members of the committee include Mr. McHenry, Mrs. Barker, and Ms. Waller. They have reviewed the current superintendent evaluation instrument and process and are now looking at areas for improvement. The committee has obtained copies of evaluations instruments from other school divisions in Virginia as well as from across the country.

The current evaluation instrument contains eight parts: Relationship with School Board; Personnel Management; Business/Finance; Personal Qualities; Community Relations; Educational Leadership; Pupil Personnel; and School Board Priorities. A 32-question survey is also sent to principals and administrators that includes a comment section. After comparing various evaluation processes, the committee decided that the evaluation instrument should have a timeline and clear expectation of goals, there should be a way to measure progress, and that this progress should be communicated periodically to the school board. The evaluation process that the committee chose to use as a guide was one used by the Oregon School Boards Association. This process has three parts which include performance standards, goals, and a 360 degree evaluation. The performance standards include leadership and district culture; policy and governance; organization management; communications and community relations; instructional leadership; human resources management; and values and ethics of leadership. Goals are established by the school board immediately after the completion of one evaluation for the next year. There should be at least three to eight goals established and the goals should be simple, measurable, attainable, results oriented, and time bound. The 360 degree evaluation is a superintendent-led component that relies on input from constituents about appropriate professional development and changes in interpersonal and administrative methods. The 360 degree evaluations may be either superintendent or board driven, and while this part of the evaluation provides input to the school board, it is not "the" evaluation.

With school board consensus, the committee will continue to review the Oregon School Boards Association's evaluation process and develop an evaluation instrument that meets Lynchburg City Schools standards.

**D-3. Civil War Trails Marker**

At its meeting on January 25, 2011, the school board approved the request to place a Civil War Trails marker at E. C. Glass High School commemorating the Prisoner of War Camp for Union Soldiers. This request was made

**Lynchburg City School Board – Regular Meeting  
July 19, 2011  
Page Five**

by Dr. Clifton W. Potter, Jr., representing the Taylor-Wilson Camp #10 Sons of the Union Veterans of the Civil War.

A draft of the text to appear on the marker is as follows:

*Even before Virginia officially seceded from the Union in May 1861, the population of Lynchburg had more than doubled with the influx of soldiers from other parts of the Commonwealth as well as the states that formed the new Confederacy. Soldiers from Virginia were housed at Camp Davis near the center of Lynchburg, while soldiers from the other Confederate states were bivouacked at the fairgrounds just outside the city limits.*

*Originally all Union prisoners were to be detained in Richmond, the capital of the Confederacy, but the prisons in that city quickly became overcrowded, and it was decided to establish auxiliary facilities for the overflow. Selected not only because of its superior rail system, but also its remoteness from the major theaters of battle, Lynchburg was an obvious choice for a prisoner of war camp.*

*Located on a part of the fairgrounds near the Confederate units which provided a steady supply of guards, it was to be a transit camp for Union soldiers waiting to be exchanged. With the termination of that program in the summer of 1863, the site quickly became overcrowded. There were no permanent structures inside the enclosure except the open stalls that had been used for livestock before the war, and thus the prisoners were forced to live in them or tents year round. There were no medical services available at the fairgrounds, and over sixty deaths occurred in the camp before the fall of 1862, when the authorities decided to move the sick and wounded to Crumpton's Tobacco Factory. Buried by the firm of George Diuguid in the City Cemetery, most of the Union dead were re-interred at Poplar Grove Federal Cemetery in Petersburg, Virginia in October 1866. E.C. Glass High School now stands on the site of the POW Camp.*

The organization only asks for the school board's approval of the text to appear on the marker. There are no financial obligations.

The school for will consider this item at the next school board meeting.

**F-4. Superintendent Selection Process**

During the school board meeting on July 12, 2011, the school board asked the school administration to solicit bids for superintendent services as well as a fee schedule for those services. The school board has received those bids and has been reviewing the services provided by those firms. School board members remarked about what the services they expected from the firm that will be ultimately chosen for this task. School board members believe that the community must be involved in this process and that the firm chosen will need to have experience in this area. Ms. Barker indicated that she had reviewed the resumes of individuals who work for the consulting firms, and some of them had experience as superintendents in Virginia. Rev. Anderson commented on the consulting fees and how they are calculated depending upon the services rendered. It was further stated that the focus should be on developing a clear screening process that will identify an effective leader for the school division.

The school board will continue to review the bids submitted by the superintendent search firm and provide information about the firm that is selected in August.

**G-1. Election of School Board Representative: LAUREL School Board**

Each school year the school board elects a school board member to represent the Lynchburg City Schools on the LAUREL School Board. In addition, the school board elects an alternate member to represent the school division as necessary.

Upon MOTION by Mr. Billingsly, SECONDED by Rev. Anderson, the school board elected Ms. J. Marie Waller and representative and Mrs. Mary Ann Hoss Barker as alternate representative on the LAUREL Regional School Board.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

**G-2. Election of School Board Representative: Central Virginia Governor's School for Science and Technology Governing Board**

The school board elects a school board member to represent the Lynchburg City Schools on the Central Virginia Governor's School for Science and Technology Governing Board each year. In addition, the school board elects an alternate to represent the school division as necessary.

**Lynchburg City School Board – Regular Meeting  
July 19, 2011  
Page Six**

Upon MOTION by Rev. Anderson, SECONDED by Mrs. Tweedy, the school board elected Albert L. Billingsly as representative and Troy L. McHenry as alternative representative on the Central Virginia Governor's School for Science and Technology.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

**G-3. School Volunteer Hours: 2010-11**

The Lynchburg City Schools places an importance on parental and community involvement and therefore encourages such participation. During these challenging financial times, the involvement and support of school volunteers is particularly appreciated.

During the 2010-11 academic year, almost 2,700 volunteers provided 54,673 volunteer hours. If measured by dollars, with the minimum wage as standard (\$7.25 per hour), volunteers contributed more than \$396,000 to the school division. Dr. Herndon, who heads this program, stated that this year the school division will implement a background check process for anyone who wishes to be a school volunteer. The city attorney has reviewed the application developed for this process. Individuals who complete the forms will be searched on the National Sex Offenders Registry to ensure there is no criminal history. There is no fee for this service. Those who are approved will be listed on a secure site for principals and assistant principals to access.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 19, 2011, EXHIBIT "C," FOR A COPY OF THE VOLUNTEER HOURS FOR 2010-11.)

**G-4. Teacher-Level Professional Growth System Handbook- Teacher Evaluation System**

Teachers, administrators, and other staff members have engaged in a number of initiatives geared toward improving student achievement. In order to build sustained academic achievement, it is imperative that teachers and administrators focus on improving teaching and learning in every classroom; therefore, a major goal of all professional development is for teachers to receive feedback that positively affects student learning. The implementation of the school division's Skillful Teacher training initiative has created a climate and culture that focuses on student learning.

Coupled with the Skillful Teacher initiative has been a review of the school division's teacher evaluation system, a system which has undergone a transformation of sorts. The Standards that are the key piece of the evaluation system have been in place since the Teacher-Level Professional Growth System Handbook was first introduced in draft form in August 2008.

Dr. presented an overview of the teacher evaluation system as well as the other components of the Teacher-Level Growth System Handbook. The purpose of the presentation is to familiarize the school board with the contents of the handbook so that the school board can consider approval of the teacher evaluation system.

This item will be considered at the next school board meeting.

**G-5. Online Course Options**

During its discussions of the most effective ways to use funding provided through the 2009 State Fiscal Stabilization Funds (SFSF), the school administration determined that a portion of those eligible funds should be used to provide one-on-one online instruction in core and elective courses for students in grades 6-12. After a careful review of online providers and with the support and assistance of procurement officers from the City of Lynchburg, the school administration recommends that the school board enter into an agreement with Education 2020.

The presentation provided the school board with an overview of Education 2020 and a review of ways the programs will be used with alternative education students, homebound students, students seeking credit recovery, and students interested in credit accrual.

The school administration first began discussing online options for students in alternative education with the development of the Fort Hill Community School. Using the e2020 software, the school division was able to purchase 175 concurrent licenses that will benefit students in a variety of ways. Students can have one-on-one online instruction through direct video. The interactive technology is aligned with the SOL, and the concurrent licenses gives the school division the flexibility to schedule many more than 175 students to use the product. The goal, of course, is to help students in alternative education to stay on track, help them earn credits, and to increase the graduation rate. Students are offered electives as well as courses in core subject areas. There is a management system in place to monitor the progress of students and assessments tools to monitor the strengths and weaknesses of the students.

**G-6. School Board Policy 6-2: Grade Level Organization**

Following changes to the Secondary Alternative Education program, revisions are necessary to School Board Policy 6-2: Grade Level Organization. The proposed revisions include the deletion of the Middle School Learning Center and the additions of the Fort Hill Community School and the Homebound Program.

The school board will consider this item at its next school board meeting.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 19, 2011, EXHIBIT "D," FOR A COPY OF SCHOOL BOARD POLICY 6-2.: GRADE LEVEL ORGANIZATION.)

**G-7. Administrative Regulation 6-58: Secondary Student Evaluation and Grading Procedures**

On March 23, 2010, the school board approved the Lynchburg City Schools academic calendar for 2010-11. One of the changes, the elimination of the high school exam structure, was a factor in the development of an academic calendar that contained fewer student days than usual (172 ) — part of a multi-step effort to reduce operating costs and achieve a balanced budget.

At the conclusion of the 2010-11 academic year, the two high school principals discussed with their faculties the effects of the elimination of high school examinations. These discussions revealed that faculties supported a version of semester examinations. With a 180-day student calendar in 2011-12, examinations could be reinstated, but the principals and faculties recommend a lesser weight be assigned to semester exams.

In the original format, semester examinations accounted for one-fourth of a student's final grade. In most cases, the examination grade negatively affected the student's semester grade. Principals and members of the department of curriculum and instruction suggest that an examination weight of one-tenth of a semester grade is appropriate.

Any changes to the current practice of determining semester grades require addition of Administrative Regulation 6-58: Secondary Student Evaluation and Grading Procedures. A copy of that regulation appeared as an attachment to this agenda report. It should be noted that this change will have no affect on the school calendar.

School board members requested that the school administration provide an exam schedule at the next school board meeting.

(SEE SCHOOL BOARD DOCUMENT FILE, MEETING OF JULY 19, 2011, EXHIBIT "E," FOR A COPY OF ADMINISTRATIVE REGULATION 6-58: SECONDARY STUDENT EVALUATION AND GRADING PROCEDURES.)

**G-8. School Nutrition Program: Meal Prices**

The Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296) was signed into law by President Obama on December 13, 2010. The Act reauthorized the federal school nutrition programs, including the School Lunch and School Breakfast programs.

Section 205 of the Act requires school food authorities (SFAs) participating in the National School Lunch Program (NSLP) to ensure that schools provide the same level of support for lunches served to students paying for lunch as for lunches served to students eligible for free lunch. This provision is effective July 1, 2011, for school year 2011-2012 and applies to student lunch prices.

School food authorities must compare the price for paid lunches to the difference between the per meal federal reimbursement for free and paid lunches. For school year 2011-2012, this value is \$2.46 (difference between the free reimbursement rate of \$2.72 and the paid reimbursement rate of \$0.26). Specific requirements are as follows:

- If the SFA's price for paid lunch is \$2.46 or more, it is in compliance. Lunch prices are not required to be increased.
- If the SFA's price for paid lunch is less than \$2.46, they must either gradually adjust the prices or provide non-federal funding to cover the difference. The price adjustment must be increased by two percent plus an inflation rate of 1.14 percent (3.14 percent total), as specified in the law. The inflation rate is adjusted annually.
  - For Lynchburg City Schools, the mandatory increase is \$0.05
- Any price increase may be rounded down to the nearest five cents. The law caps the required increase in lunch prices at ten cents in any year.

**Lynchburg City School Board – Regular Meeting  
July 19, 2011  
Page Eight**

- This year’s relatively low food inflation rate combined with the ability to round down, means that SFAs with paid lunch prices at \$1.60 to \$2.45 will be required to increase prices by only five cents. Those with lunch prices below \$1.60 or at or above \$2.46 will not be required to increase prices.  
Meals served to adults are not eligible for federal reimbursement, nor do they count toward determining the value of USDA donated food assistance.

School Nutrition is requesting an increase in student meals as indicated below. The request also includes an increase for adult meals.

	Elementary			Middle			High			Adult		
	Breakfast	Lunch	Total Cost	Breakfast	Lunch	Total Cost	Breakfast	Lunch	Total Cost	Breakfast	Lunch	Total Cost
2010-11	\$0.85	\$1.40	\$2.25	\$0.95	\$1.60	\$2.55	\$0.95	\$1.60	\$2.55	\$1.20	\$2.25	\$3.45
2011-12	\$0.85	\$1.50	\$2.35	\$0.95	\$1.70	\$2.65	\$0.95	\$1.70	\$2.65	\$1.20	\$2.35	\$3.55
Increase	\$0.00	\$0.10	\$0.10	\$0.00	\$0.10	\$0.10	\$0.00	\$0.10	\$0.10	\$0.00	\$0.10	\$0.10

Upon MOTION by Mrs. Barker, SECONDED by Ms. Waller, the school board approved the increase in school meal prices for the 2011-12 school year.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

**H. Superintendent’s Comments**

Mr. Coleman announced that the open house for William Marvin Bass Elementary School is July 21, 2011, from 6:30 p.m. until 7:30 p.m.

Summer school graduation will occur on July 22, 2011, at Paul Laurence Dunbar Middle School for Innovation in the Carl Anderson Performance Auditorium at 7:00 p.m.

The mobile instructional units are on site at Sheffield Elementary School. The school administration will move forward to ensure that classrooms are in place before the beginning of school on August 22, 2011.

Preliminary results of SOL test scores indicate that four schools will be in school improvement for the 2011-12 school year. Heritage Elementary School and Perrymont Elementary School will be in their second year and holding. Robert S. Payne Elementary School and Linkhorne Elementary School are the two new schools in school improvement.

**I. Board Comments**

Mr. White stated that he would be attending the VSBA Orientation for New School Board Chairman on July 25, 2011. He also made comments about the video developed by the Department of Public Information about the volunteer program, which can be viewed on the school division’s website.

**J-1. Notice of Closed Meeting**

Upon MOTION by Rev. Anderson, SECONDED by Ms. Waller, the school board convened a closed meeting at 8:04 p.m. pursuant to the Code of Virginia §2.2-3711 (A) (1) to discuss personnel matters.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

**J-2. Certification of Closed Meeting**

Upon MOTION by Mr. McHenry, SECONDED by Rev. Anderson, the school board reconvened in open session at 8:53 p.m.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None



**Lynchburg City School Board – Regular Meeting  
July 19, 2011  
Page Nine**

Abstentions: None

Upon MOTION by Mr. McHenry, SECONDED by Rev. Anderson, the school board approved by roll call vote the following Certification of Closed Meeting:

The Lynchburg City School Board certifies that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in a closed meeting and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

Yes Votes: Mr. White, Mrs. Tweedy, Rev. Anderson, Mrs. Barker, Mr. Billingsly, Mr. McHenry, Ms. Poore, Ms. Waller

No Votes: None

Abstentions: None

**K. Informational Items**

Next School Board Meeting: Tuesday, August 2, 2011, 5:30 p.m., Board Room, School Administration Building

**L. Adjournment**

The meeting adjourned at 8:55 p.m.

---

Charles B. White, Chairman

---

Wendie L. Sullivan, Clerk

(SCHOOL BOARD DOCUMENT FILES ARE LOCATED IN THE DEPARTMENT FOR FINANCE AT THE SCHOOL ADMINISTRATION BUILDING.)