

**Lynchburg City School Board  
Regular Meeting  
September 3, 2019**

**BOARD  
MEMBERS  
PRESENT:**

Robert O. Brennan  
James E. Coleman, Jr.  
Belle H. Evans  
Atul Gupta  
Gary E. Harvey  
Susan D. Morrison  
Michael J. Nilles  
Kimberly A. Sinha

**BOARD  
MEMBERS  
ABSENT:**

Sharon Y. Carter

**ADMINISTRATION  
PRESENT:**

Crystal M. Edwards, Superintendent  
Ben W. Copeland, Deputy Superintendent  
LaTonya D. Brown, Director of Student Services  
Lauren Calloway, Turning Point Academy Principal  
Marie F. Gee, Director of Personnel  
Kimberly Lukanich, Chief Financial Officer  
Amy Pugh, Director of Information Technology  
Wyllys VanDerwerker, Director of Special Education  
Christi Meservy, Clerk

**MEDIA  
PRESENT:**

News & Advance  
WSET

**Agenda Items:**

- A-1. Agenda Approval
- B-1. Public Comments
- C-1. Finance Report
- D-1. Consent Agenda
- D-2. Personnel Report
- D-3. Religious Exemption
- E-1. School Board Committees
- E-2. Advisory Committees to the School Board

- F-1. Capital Improvement Plan
- F-2. Lynchburg City School Board Governance Policy Review
- G-1. Special Education Advisory Committee
- G-2. Lynchburg City School Board Policy Updates
- G-3. Turing Point Academy
- H. Superintendent's Comments
- I. Board Comments
- J. Information Items
- K. Adjournment

### **A-1 Agenda Approval**

Upon MOTION Dr. Coleman, SECONDED by Dr. Brennan, the school board approved the September 3, 2019 Board Meeting Agenda.

Yes Votes: Dr. Brennan, Dr. Coleman, Mrs. Evans, Dr. Gupta, Mr. Harvey, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

Upon MOTION Dr. Nilles, SECONDED by Dr. Brennan, the school board approved the Amended Agenda to include the D-2 Personnel Report and the Special Education Advisory Committee listing.

Yes Votes: Dr. Brennan, Dr. Coleman, Mrs. Evans, Dr. Gupta, Mr. Harvey, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

### **B-1. Public Comment**

In accordance with Policy BDDH Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Mr. Loos from LEA spoke about student discipline.

Mr. Stump spoke about suspensions.

### **C-1. Finance Report**

The school administration, in accordance with the FY2019-20 school's operating budget, authorized, approved, and processed the necessary payments through July 31, 2019. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through July 31, 2019 for the operating fund.

Total Operating Fund Budget \$ 98,752,961.00

Through July 31, 2019

Actual Revenue Received	\$ 3,061,423.19
Actual Expenditures	\$ 3,309,039.65
Actual Encumbered	\$ 75,169,853.30

Percent of Budget Received	3.10%
Percent of Budget Used, excluding encumbrances	3.35%

As of 07/31/2019 – 1 months	8.334%
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July Health Insurance Payments (Five Payments):

Administrative Fees	\$ 125,495.99
Medical and Pharmacy Claims	\$ 1,186,000.31
Health Insurance Payable Balance at July 31, 2019 (based on current projected balance carried forward from prior year)	\$ 526,284.68

The revenue and expenditure reports detail the transactions recorded through July 31, 2019. All reports appear as attachments to the agenda report.

#### **D. Consent Agenda**

Upon MOTION Dr. Nilles, SECONDED by Dr. Sinha, the school board moved the minutes for August 6, 2019 (Regular Meeting) and the personnel recommendations for August 06, 2019 to September 3, 2019 and the religious exemption were approved.

Yes Votes: Dr. Brennan, Dr. Coleman, Mrs. Evans, Dr. Gupta, Mr. Harvey, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

#### **E-1. School Board Committee Report**

1. School Board Committees:

Finance Committee-Chair, Dr. Gupta handed out the Finance Committee Agenda and the Annual School Budget Calendar.

Governor's School Committee-Mr. Harvey is the Chair of the Governor's School Committee.

Laurel Regional School Committee-Mrs. Morrison read a report prepared by Ms. Carter.  
XLR8 STEM Academy Committee-Dr. Brennan reported that the program filled their academy.

Legislative Advocacy Committee-Dr. Brennan mentioned that the committee is working on partnering with the City. Also, the committee is working on the legislative agenda. Dr. Brennan also mentioned the "Adopt a School" program the committee is working on.

2. Advisory Committees to the School Board:

General Career Technical Advisory Committee-There is a meeting scheduled for September 27, 2019.

Equity Task Force Committee-No information to report at this time.

Health Advisory Board Committee-No information to report at this time.  
Special Education Advisory Committee-No information to report at this time.

### **F-1. Capital Improvement Plan**

Upon MOTION Dr. Nilles, SECONDED by Mr. Harvey, the school board approved the FY20 capital improvement plan which included \$1,000,000 in additional funding for the construction of new elementary school gymnasiums. School administration presented information at the August 6, 2019 board meeting regarding the project and the proposed addition of a gymnasium at Perrymont Elementary School.

There was some concern mentioned regarding growth at Heritage Elementary versus Perrymont Elementary.

Yes Votes: Dr. Brennan, Dr. Coleman, Mrs. Evans, Mr. Harvey, Mrs. Morrison, Dr. Nilles, Dr. Sinah.

No Votes: None

Abstentions: Dr. Gupta

### **F-2. Lynchburg City School Board Governance Policy Review**

As a result of school board review at the August 6, 2019, school board meeting, the Governance Policy Workgroup met on August 8th to discuss policy BDDH/KD Public Participation at School Board Meetings that had been presented to the full board with additional recommended language. It was determined that the additional language was not needed at this time.

The revised policy is attached to the agenda report and being presented to the school board for discussion.

### **G-1. Special Education Advisory Committee**

Upon MOTION by Dr. Brennan, SECONDED by Dr. Gupta, the school board accepted the appointed Advisory Committee. This committee is appointed annually with members serving a two-year term.

Yes Votes: Dr. Brennan, Dr. Coleman, Mrs. Evans, Dr. Gupta, Mr. Harvey, Mrs. Morrison, Dr. Nilles, Dr. Sinha

No Votes: None

Abstentions: None

The Virginia Department of Education guidelines define the role of the Special Education Advisory Committee as flows:

- To advise the school division of unmet needs in the education of students with disabilities
- To assist the school division in the formulation and development of long range plans designed to provide needed educational services for students with disabilities
- To participate in the development of priorities and strategies for meeting the identified needs to students with disabilities
- To submit periodic reports and recommendations regarding the education of students with disabilities to the division superintendent for transmission to the school board

- To assist the school division in interpreting plans to the community for meeting the special needs of students with disabilities.

The proposed membership appears as an attachment to this agenda report. New members are noted in bold.

### **G-2. Lynchburg City School Board Policy Updates**

Several policy revisions were recently received from the Virginia School Boards Association (VSBA). These policies were reviewed by the Instruction and Program Workgroup on August 16, 2019, and have been reviewed by legal counsel. They reflect the latest changes in state and federal law. These policy revisions from the BSBA May 2019 update appear as attachments to the agenda report.

JEB – Entrance Age/Admission of Persons Not of School Age  
JFCE – Gang Activity or Association  
JHH – Suicide Prevention

### **G-3. Turing Point Academy**

Upon MOTION Dr. Coleman, SECONDED by Dr. Nilles, the school board approved the 2019-2020 funding for the Lynchburg Regional Juvenile Detention Center Education Program, known as Turning Point Academy, in the amount of \$834,113.00. Lynchburg City Schools serves as the fiscal agent for this state-operated program. Lynchburg City Schools employs eight teachers, a principal, and a full-time administrative secretary with Lynchburg Regional Juvenile Detention Center where educational services are provided to approximately 48 students. The summary on the attachment outlines expenditures for the 2019-2020 school year. The Lynchburg Regional Juvenile Detention Center Education Program's funding has also been approved by the Virginia Department of Education.

Yes Votes: Dr. Brennan, Dr. Coleman, Mrs. Evans, Dr. Gupta, Mr. Harvey, Mrs. Morrison, Dr. Nilles, Dr. Sinha.

No Votes: None

Abstentions: None

### **H-1. Superintendent's Comments**

Dr. Edwards welcomed everyone back to school. She visited E.C. Glass and said that it was so quiet. They are really cracking down on tardiness. The staff is so engaged with the kids. They are really going above and beyond.

Dr. Edwards thanked Senator Mark Warner for speaking at the Beacon of Hope.

Congratulation went out to Lonice Harris who was voted the Virginia School Social Worker of the year.

Sandusky Middle School students were on the James River to learn how to kayak and do some water testing.

Governor Ralph Northam has added Dr. Edwards to the Commission on African American History Education.

### **I-1. Board Comments**

The board congratulated Dr. Edwards on her assignment to the Commission on African American History Education.

Dr. Coleman mentioned that October is Bullet Prevention Month. He also suggested that the board reach out to the family of Joan Jones who was the first woman on the school board.

Dr. Brennan mentioned he got a call about the graduation survey. He also thanked the Beth Morris, who is the head of our nutrition program, for doing such a great job. Dr. Brennan attended the play at Dunbar Middle School and thanked Mr. & Mrs. Carter for a fantastic job.

Ms. Carter mentioned that there is an Adversity Club at school now. She also wanted to thank everyone for such a successful welcome back to school.

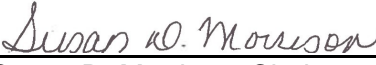
### **J-1. Information Items**

A School Board Work Session will be held on Tuesday, September 17, 2019 at 5:00 p.m. in the board room at the Administration Building.

The next School Board Meeting will be held on Tuesday, October 1, 2019 at 5:00 p.m. in the board room at the Administration Building.

### **N-1. Adjournment**

The meeting adjourned at 6:00 p.m.

  
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Susan D. Morrison, Chair

  
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Christi Meservy, Clerk