

RS Payne Elementary
PTO Meeting Minutes
June 2, 2016

A meeting of the RS Payne Elementary PTO was held on June 2, 2016. In attendance were the following people: Trish Pabis, Cindy Tolle, Adrienne Scruggs, Jenny Mather, Ruth Boswell, Sheri Quinones, Rhonda McCombs, and Beth Kent.

Acting President for second semester, Trish Pabis, offered a brief welcome to everyone, as a sign-in sheet was passed around for all present to sign. Next, a motion was made by President Pabis to approve the May meeting minutes. The motion was seconded and carried.

Principal's Report: None offered, due to Mr. Blakely's absence

COMMITTEE REPORTS

Cultural Arts: The 2016 Kids Out Loud event has been set for Sept. 19-23, for all 3rd and 5th graders. A Sign Up Genius will be sent out to request parent helpers during the week. Trish Pabis will serve as the contact person for this event. The PTO will cover \$2000 of the costs associated with this event.

Incentives: RS Payne was the top collecting school for Box Tops this year! This exciting information will be revealed to the students at the awards ceremony at the end of the school year.

Hospitality: The Teacher Appreciation Week event went well and was well-received by the staff. For 2017, a suggestion was received to perhaps schedule this event for earlier in May--either May 8-12 or May 15-19.

On Registration Day in August, a pizza and salad meal will be provided for staff. The plan is to serve this meal during the dinner hour.

Volunteer Coordinator: Please remember to turn in all volunteer hours to Natasha Manning by the end of the school year.

Fundraising: The restaurant night at MayLynn's resulted in an intake of \$60.00. Please start thinking about potential locations and ideas for restaurant nights for the 2016-17 year. Rhonda McCombs noted that the Infinite Campus phone calls really helped in getting the word out about these events.

The Attraction Coupon book fundraiser will likely run from August 29-September 16. This particular fundraiser will need a coordinator; if interested, please let Trish Pabis know.

Special Projects: This committee has previously been in existence to make sure teachers knew that there were "earmarked" funds for any special projects or initiatives

that they might want to implement. It has since been determined that this particular committee is not as vital a tool for communication with teachers anymore. As such, a motion was made to suspend this committee, temporarily (at least for the 2016-17 school year), and move the funds presently in this budget line item to the general fund. This motion was seconded and carried.

Carnival 2017: Potential dates were discussed for Carnival. Ultimately, it was determined that March 25 or April 1 might be the most viable dates. Carnival Chair, Adrienne Scruggs, will look into spring break dates for the local colleges and will also note any potential conflicts with their academic calendars (since the local colleges often serve as a source of volunteers for the event). She (Scruggs) will also consider any other potential conflicts with offering carnival on one of the two above dates and will report back to the group on the best date.

TREASURER'S REPORT: Jenny Mather opened by noting that a \$100 donation was received for Teacher Appreciation Week activities. Also, the special project funds that were earmarked for the 5th grade play may not be needed after all, as concession sales and the Mi Patron fundraiser night for the play have been quite successful.

It was also brought to Treasurer Mather's attention that since the majority of STREAM lab donations are being solicited by parents, it would be best if these funds are funneled through the PTO's account. As such, Treasurer Mather has put a system in place to accept future STREAM donations through the PTO.

A final review of the PTO budget for 2016-17 was offered prior to a vote being taken. A motion was made to approve the 2016-17 budget, as prepared. The motion was seconded and carried.

Trish Pabis noted that she would be willing to serve as Treasurer for next school year.

Jenny Mather made one final note for next year's Treasurer--Wells Fargo has recommended that the PTO designate their account with the bank as a public funds account. Doing so would lessen bank fees and allow for more business transactions without additional service fees and charges incurred.

ADDITIONAL BUSINESS: It was noted that the STREAM lab loan that the PTO has potentially committed to (\$3000) will likely not have to be honored, as fundraising for the lab is going well thus far.

Outgoing President Trish Pabis also took the time to review open Executive Committee and Committee Coordinator positions for next school year and the group present took some time to brainstorm on potential parents who could be asked to consider leadership roles. Trish Pabis will initiate contact with potential volunteers over the summer months. If you have any names for President Pabis to consider, please let her know.

With no further business or announcements to discuss, a motion to adjourn the meeting was made, seconded, and carried. As such, the meeting was adjourned. The next PTO

meeting will be **Thursday, August 4, 2016, at 6:30 pm in the conference room at RS Payne.**

Respectfully submitted by:
Cindy Tolle, Recording Secretary
RS Payne PTO, 2015-16