



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Mary Ann H. Barker
School Board District 1

Albert L. Billingsly
School Board District 3

Regina T. Dolan-Sewell
School Board District 1

Jennifer R. Poore
School Board District 2

Katie K. Snyder
School Board District 3

Treney L. Tweedy
School Board District 3

J. Marie Waller
School Board District 2

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Scott S. Brabrand
Superintendent

William A. Coleman, Jr.
Assistant Superintendent of
Curriculum and Instruction

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendle L. Sullivan
Clerk

SCHOOL BOARD MEETING
January 22, 2013 5:30 p.m.
School Administration Building
Board Room

A. PUBLIC COMMENTS

- 1. Public Comments
- Scott S. Brabrand. Page 1
- Discussion/Action (30 Minutes)

B. SPECIAL PRESENTATION

- 1. School Improvement Plan: William Marvin Bass Elementary School
- William A. Coleman, Jr. Page 2
- Discussion

C. FINANCE REPORT

- 1. Finance Report
- Anthony E. Beckles.Page 3
- Discussion

D. CONSENT AGENDA

- 1. Personnel Report
- Marie F. Gee.Page 8
- Discussion/Action
- 2. Religious Exemption
- Scott S. Brabrand. Page 10
- Discussion/Action

E. STUDENT REPRESENTATIVE COMMENTS

F. UNFINISHED BUSINESS

- 1. School Operating Budget: 2013-14
- Anthony E. Beckles, Sr. Page 12
- Discussion
- 2. Capital Improvement Plan: Heritage High School
- Ben W. Copeland. Page 13
- Discussion

G. NEW BUSINESS

H. SUPERINTENDENT'S COMMENTS

I. BOARD COMMENTS

J. INFORMATIONAL ITEMS

Next School Board Meeting: Tuesday, February 5, 2013, 5:30 p.m.
Board Room, School Administration Building

K. ADJOURNMENT

Agenda Report

Date: 01/22/13

Agenda Number: A-1

Attachments: No

From: Scott S. Brabrand, Superintendent

Subject: Public Comments

Summary/Description:

In accordance with School Board Policy 1-41: Public Participation, the school board welcomes requests and comments as established in the guidelines within that policy. Individuals who wish to speak before the school board shall have an opportunity to do so at this time.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 01/22/13

Agenda Number: B-1

Attachments: No

From: Scott S. Brabrand, Superintendent
William A. Coleman, Jr., Assistant Superintendent of Curriculum and Instruction

Subject: School Improvement Plan: William Marvin Bass Elementary School

Summary/Description:

The superintendent has directed each school within the school division to form a School Improvement Planning Team that will develop school improvement plans that identify areas for growth and improvement specific to their students' academic, behavioral, and cultural needs. During this presentation, Mr. Leverne L. Marshall, principal at William Marvin Bass Elementary School, will present data relative to that school's plan to the school board.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 01/22/13

Agenda Number: C-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: Finance Report

Summary/Description:

The school administration, in accordance with the 2012-13 school operating budget, authorized, approved, and processed the necessary payments through December 31, 2012. The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through December 31, 2012, for the operating fund.

Total Operating Fund Budget	\$81,622,319.00
-----------------------------	-----------------

Through December 31, 2012

Actual Revenue Received	\$ 29,253,818.02
Actual Expenditures	\$ 31,694,049.93
Actual Encumbered	\$ 40,990,792.90

Percent of Budget Received	35.84%
----------------------------	--------

Percent of Budget Used, excluding encumbrances	38.83%
--	--------

As of 12/31/12 – 6 months	49.98%
---------------------------	--------

The revenue and expenditure reports detail the transactions recorded through December 31, 2012. All reports appear as attachments to the agenda report.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Six Months Ended December 31, 2012

	Fiscal Year 2011-12 (unaudited)			Fiscal Year 2012-13				BUDGET AVAILABLE	BUDGET % USED
	BUDGET	TRANSACTIONS	BUDGET % USED	BUDGET	TRANSACTIONS	BUDGET % USED	ENCUMBRANCES		
INSTRUCTION									
FUNCTION 1100 CLASSROOM INSTRUCTION									
Personnel	41,240,350.63	40,649,080.50	98.57%		14,568,009.28		26,595,395.98		
Other	2,566,847.37	2,349,140.71	91.52%		782,203.72		42,467.96		
FUNCTION 1200 INST SUPPORT-STUDENT									
Personnel	2,548,425.44	2,450,154.48	96.14%		1,230,342.78		1,521,426.93		
Other	206,233.00	2,296,696.00	1113.64%		65,695.05		44,506.62		
FUNCTION 1300 INST SUPPORT-STAFF									
Personnel	3,399,447.93	3,409,064.80	100.28%		1,663,634.83		1,497,363.58		
Other	1,692,526.93	1,554,691.16	91.86%		517,684.96		159,068.89		
FUNCTION 1400 INST SUPPORT-SCHOOL ADMN									
Personnel	4,250,306.11	3,272,486.13	76.99%		2,237,748.78		2,426,385.13		
Other	153,862.00	127,579.70	82.92%		35,716.94		16,822.55		
TOTAL INSTRUCTION	56,057,999.41	15,459,812.98	27.58%	59,011,319.00	21,101,036.34	35.76%	32,303,437.64	5,606,845.02	90.50%
ADMINISTRATION									
FUNCTION 2100 ADMINISTRATION									
Personnel	2,005,375.37	1,669,044.25	83.23%		1,111,047.39		819,111.59		
Other	444,562.41	427,444.85	96.15%		271,737.04		23,926.47		
FUNCTION 2200 ATTENDANCE & HEALTH SERV									
Personnel	1,769,421.42	1,717,703.59	97.08%		636,257.77		1,184,466.37		
Other	34,074.00	19,254.76	56.51%		7,387.62		709.04		
TOTAL ADMINISTRATION	4,253,433.20	3,833,447.45	90.13%	4,989,038.00	2,026,429.82	40.62%	2,028,213.47	934,394.71	81.27%
PUPIL TRANSPORTATION									
FUNCTION 3100 MANAGEMENT & DIRECTION									
Personnel	249,084.38	247,593.24	99.40%		154,791.81		157,445.58		
Other	29,577.00	22,649.42	76.58%		22,360.80		1,486.92		
FUNCTION 3200 VEHICLE OPERATION SERVICE									
Personnel	2,153,111.42	2,128,262.91	98.85%		994,156.08		1,138,226.74		
Other	767,181.00	722,949.10	94.23%		489,218.49		0.00		
FUNCTION 3300 MONITORING SERVICE									
Personnel	318,795.50	303,775.67	95.29%		131,776.67		189,890.24		
Other	0.00	0.00	0.00%		0.00		0.00		
FUNCTION 3400 VEHICLE MAINT SERVICE									
Personnel	36,812.50	42,570.56	115.64%		164,252.64		151,308.48		
Other	330,268.00	320,460.00	97.03%		185,703.02		1,500.76		
FUNCTION 3500 BUS PURCHASE - REGULAR									
Other	169,217.06	169,227.06	100.01%		158,314.00		489,259.66		
FUNCTION 3600 BUS - LEASE PURCHASE									
Other	66,000.00	66,506.94	0.00%		0.00		0.00		
TOTAL PUPIL TRANSPORTATION	4,120,046.86	4,023,994.90	97.67%	5,225,709.00	2,300,573.51	44.02%	2,129,118.38	796,017.11	84.77%
OPERATIONS & MAINTENANCE									
FUNCTION 4100 MANAGEMENT & DIRECTION									
Personnel	254,691.98	253,538.04	99.55%		100,170.05		100,253.94		
Other	52,500.00	33,675.18	64.14%		33,695.46		7,841.88		
FUNCTION 4200 BUILDING SERVICES									
Personnel	3,963,443.56	4,031,134.00	101.71%		2,058,475.17		1,723,078.23		
Other	4,889,224.39	4,543,849.01	92.94%		2,364,579.00		1,587,451.61		

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Six Months Ended December 31, 2012

FUNCTION 4300 GROUNDS SERVICES											
	Personnel	220,590.71	222,378.41	100.81%		119,037.26		102,656.28			
	Other	20,000.00	21,571.54	107.86%		8,363.36		0.00			
FUNCTION 4400 EQUIPMENT SERVICES											
	Personnel	0.00	0.00	0.00%		0.00		0.00			
	Other	48,000.00	48,525.77	101.10%		11,874.95		368.29			
FUNCTION 4500 VEHICLE SERVICES											
	Personnel	0.00	0.00	0.00%		0.00		0.00			
	Other	23,000.00	25,566.85	111.16%		7,463.70		2550.56			
FUNCTION 4600 SECURITY SERVICES											
	Personnel	156,092.50	178,227.90	114.18%		69,025.38		3,271.32			
	Other	76,132.00	82,323.05	108.13%		49,933.16		32,180.00			
TOTAL OPERATIONS & MAINTENANCE		9,703,675.14	9,440,789.75	97.29%		9,650,937.00	4,822,617.49	49.97%	3,559,652.11	1,268,667.40	86.85%
SCHOOL FOOD SERVICES											
FUNCTION 5100 SCHOOL FOOD SERVICES											
	Personnel	0.00	0.00	0.00%		82,335.48		75,363.30	(157,698.78) Reimbursed 100% by		
	Other	0.00	0.00	0.00%		8,607.90		87.88	(8,695.78) School Nutrition		
TOTAL SCHOOL FOOD SERVICES		0.00	0.00	100.00%		0.00	90,943.38	100.00%	75,451.18	(166,394.56)	
FACILITIES											
FUNCTION 6200 SITE IMPROVEMENTS											
		0.00	0.00	0.00%		0.00		0.00			
FUNCTION 6600 BLDG ADD & IMP SERVICES											
	Personnel	32,295.00	19,576.99	60.62%		8,310.33		0.00			
	Other	65,800.00	43,519.90	66.14%		16,720.03		11,150.00			
TOTAL FACILITIES		98,095.00	63,096.89	64.32%		128,383.00	25,030.36	19.50%	11,150.00	92,202.64	28.18%
DEBT SERVICE											
FUNCTION 7100 DEBT SERVICE - Other											
		720,472.94	717,900.14	99.64%		182,192.49		96,983.09			
TOTAL DEBT SERVICE		720,472.94	717,900.14	99.64%		307,126.00	182,192.49	59.32%	96,983.09	27,950.42	90.90%
TECHNOLOGY											
FUNCTION 8100 CLASSROOM INSTRUCTION											
	Personnel	1,386,480.69	1,381,548.98	99.64%		594,059.39		662,159.42			
	Other	173,733.00	380,488.21	219.01%		18,693.07		8,004.18			
FUNCTION 8200 INSTRUCTIONAL SUPPORT											
	Personnel	196,167.82	195,442.15	99.63%		102035.87		92615.94			
	Other	566,309.76	380,615.23	67.21%		430,438.21		24,007.49			
FUNCTION 8200 LEASE PURCHASE											
		0.00	0.00	0.00%							
TOTAL TECHNOLOGY		2,322,691.27	2,338,094.57	100.66%		2,309,807.00	1,145,226.54	49.58%	786,787.03	377,793.43	83.64%
CONTINGENCY RESERVES											
FUNCTION 9100 CLASSROOM INSTRUCTION											
		0.00	0.00	0.00%		0.00	0.00	0.00%	0.00	0.00	0.00%
FUNCTION 9300 ADMINISTRATION											
		300,000.00	0.00	0.00%		0.00	0.00	0.00%	0.00	0.00	0.00%
FUNCTION 9500 PUPIL TRANSPORTATION											
		200,000.00	0.00	0.00%		0.00	0.00	0.00%	0.00	0.00	0.00%
FUNCTION 9600 OPERATIONS & MAINTENANCE											
		0.00	0.00	0.00%		0.00	0.00	0.00%	0.00	0.00	0.00%
TOTAL CONTINGENCY RESERVES		500,000.00	0.00	0.00%		0.00	0.00	0.00%	0.00	0.00	0.00%
TOTAL OPERATING BUDGET		77,776,413.82	35,877,136.68	46.13%		81,622,319.00	31,694,049.93	38.83%	40,990,792.90	8,937,476.17	89.05%

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Six Months Ended December 31, 2012

ACCOUNT TITLE	FY 2011-2012				FY 2012-13			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
240308 SALES TAX RECEIPTS	(8,965,522.00)	(8,971,759.12)	6,237.12	100.07%	(8,713,252.00)	(3,595,619.76)	(5,117,632.24)	41.27%
240202 BASIC SCHOOL AID	(19,663,616.00)	(19,884,194.25)	220,578.25	101.12%	(20,446,238.00)	(10,223,118.98)	(10,223,119.02)	50.00%
240207 GIFTED & TALENTED	(233,116.00)	(235,967.00)	2,851.00	101.22%	(236,687.00)	(118,343.52)	(118,343.48)	50.00%
240208 REMEDIAL EDUCATION	(916,922.00)	(928,136.00)	11,214.00	101.22%	(1,193,725.00)	(547,123.94)	(646,601.06)	45.83%
240208 REMEDIAL EDUCATION	(148,487.00)	(151,398.00)	2,911.00	101.96%	(157,258.00)	0.00	(157,258.00)	0.00%
240209 ENROLLMENT LOSS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
240212 SPECIAL ED SOQ	(2,584,995.00)	(2,616,609.00)	31,614.00	101.22%	(2,253,670.00)	(1,032,932.10)	(1,220,737.90)	45.83%
240217 VOCATIONAL ED SOQ	(305,641.00)	(309,379.00)	3,738.00	101.22%	(288,140.00)	(132,064.15)	(156,075.85)	45.83%
240221 SOC SEC-INSTR	(1,341,711.00)	(1,358,120.00)	16,409.00	101.22%	(1,353,231.00)	(620,230.88)	(733,000.12)	45.83%
240223 VRS INSTRUCTIONAL	(1,212,202.00)	(1,227,027.00)	14,825.00	101.22%	(2,258,815.00)	(1,035,290.18)	(1,223,524.82)	45.83%
240241 GROUP LIFE INST	(46,623.00)	(47,193.00)	570.00	101.22%	(87,471.00)	(43,735.50)	(43,735.50)	50.00%
240228 READING INTERVENTN	(141,000.00)	(137,137.00)	(3,863.00)	97.26%	(170,389.00)	0.00	(170,389.00)	0.00%
240205 CAT-REG FOSTER	(145,135.00)	(104,726.00)	(40,409.00)	72.16%	(101,400.00)	0.00	(101,400.00)	0.00%
240246 CAT-HOMEBOUND	(156,865.00)	(220,071.79)	63,206.79	140.29%	(232,366.00)	(50,224.48)	(182,141.52)	21.61%
240248 REGIONAL TUITION	(849,922.00)	(678,447.39)	(171,474.61)	79.82%	(743,344.00)	0.00	(743,344.00)	0.00%
240265 AT RISK SOQ	(1,074,910.00)	(1,087,894.00)	12,984.00	101.21%	(1,242,007.00)	0.00	(1,242,007.00)	0.00%
240309 ESL	(106,053.00)	(85,052.00)	(21,001.00)	80.20%	(102,484.00)	0.00	(102,484.00)	0.00%
330213 SCHOOL LUNCH	0.00	0.00	0.00	100.00%	0.00	(426,302.43)	426,302.43	0.00%
240281 AT RISK 4 YR OLDS	(1,231,987.00)	(1,231,987.00)	0.00	100.00%	(1,215,707.00)	0.00	(1,215,707.00)	0.00%
240218 CTE - ADULT ED	(19,175.00)	(1,117.00)	(18,058.00)	5.83%	(19,175.00)	0.00	(19,175.00)	0.00%
240252 CTE EQUIPMENT	0.00	(11,436.79)	11,436.79	100.00%	0.00	0.00	0.00	0.00%
240253 CTE OCC PREP	(33,809.00)	(29,476.00)	(4,333.00)	87.18%	(36,711.00)	0.00	(36,711.00)	0.00%
240273 CPI HOLD HARMLESS	(126,411.00)	(126,411.00)	0.00	100.00%	0.00	0.00	0.00	0.00%
SUPPLEMENTAL SUPPORT								
ADDITIONAL STATE SUPPORT	(671,477.00)	(679,689.00)	8,212.00	0.00%	(468,992.00)	(234,495.84)	(234,496.16)	50.00%
240275 PRIMARY CLASS SIZE	(1,190,402.00)	(1,216,417.00)	26,015.00	102.19%	(1,594,562.00)	0.00	(1,594,562.00)	0.00%
240214 TEXTBOOKS	(210,115.00)	(265,524.75)	55,409.75	126.37%	(461,694.00)	(211,609.75)	(250,084.25)	45.83%
240203 GED/ISAEP	(23,576.00)	(23,576.00)	0.00	100.00%	(23,576.00)	0.00	(23,576.00)	0.00%
240405 ALGEBRA READINESS	(114,911.00)	(110,856.00)	(4,055.00)	96.47%	(126,366.00)	0.00	(126,366.00)	0.00%
COMMONWEALTH OF VA	(41,514,583.00)	(41,739,601.09)	225,018.09	100.54%	(43,527,260.00)	(18,271,091.51)	(25,256,168.49)	41.98%
330201 BASIC ADULT ED.	(50,000.00)	(37,589.50)	(12,410.50)	75.18%	(50,000.00)	0.00	(50,000.00)	0.00%
330212 IMPACT AIDPL81-874	(6,000.00)	(7,996.10)	1,996.10	133.27%	(6,000.00)	(4,585.21)	(1,414.79)	76.42%
180303 MEDICAID REIMBURSE	(300,000.00)	(410,601.02)	110,601.02	136.87%	(300,000.00)	(213,863.06)	(86,136.94)	71.29%
JR ROTC	(105,000.00)	(123,774.44)	18,774.44	117.88%	(105,000.00)	(13,394.29)	(91,605.71)	12.76%
FEDERAL	(461,000.00)	(579,961.06)	118,961.06	125.81%	(461,000.00)	(231,842.56)	(229,157.44)	50.29%

Lynchburg City Schools
Operating Fund - Statement of Revenue
For the Six Months Ended December 31, 2012

	FY 2011-2012				FY 2012-2013			
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
510500 CITY OPER APPR	(31,942,103.00)	(31,696,712.00)	(245,391.00)	99.23%	(35,642,103.00)	(10,250,000.00)	(25,392,103.00)	28.76%
510500 FUND BALANCE RETURN	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
510500 USE OF RESERVES	(200,000.00)	0.00	(200,000.00)	0.00%	0.00	0.00	0.00	0.00%
510502 CITY DEBT SERV APP	(33,627.00)	(30,152.75)	(3,474.25)	89.67%	(33,627.00)	0.00	(33,627.00)	0.00%
CITY	(32,175,730.00)	(31,726,864.75)	(448,865.25)	98.60%	(35,675,730.00)	(10,250,000.00)	(25,425,730.00)	28.73%
189912 MISC REV/OTH FUNDS	0.00	(390,761.37)	390,761.37	100.00%	0.00	(13,132.71)	13,132.71	100.00%
180303 REBATES & REFUNDS	(15,000.00)	(391,806.93)	376,806.93	2612.05%	(15,000.00)	(3,600.00)	(11,400.00)	24.00%
189903 DONATIONS & SP GF	0.00	(300.00)	300.00	0.00%	0.00	(1,378.33)	1,378.33	0.00%
189909 SALE OTHER EQUIP	0.00	0.00	0.00	100.00%	0.00	(50.00)	50.00	0.00%
189910 INSURANCE ADJUST	(3,000.00)	(98,943.16)	95,943.16	3298.11%	(3,000.00)	(120,266.17)	117,266.17	4008.87%
189912 OTHER FUNDS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
E RATE REIMBURSEMENT	(85,000.00)	(114,211.32)	29,211.32	134.37%	(100,000.00)	(51,899.17)	(48,100.83)	51.90%
TRANSFER IN/OUT	0.00	0.00	0.00	-100.00%	0.00	0.00	0.00	0.00%
MISCELLANEOUS	(103,000.00)	(996,022.78)	893,022.78	967.01%	(118,000.00)	(190,326.38)	72,326.38	161.29%
150201 RENTS	(98,000.00)	(98,000.00)	0.00	100.00%	(98,000.00)	0.00	(98,000.00)	0.00%
161201 TUITION DAY SCHOOL	(160,000.00)	(107,019.71)	(52,980.29)	66.89%	(120,000.00)	(60,032.18)	(59,967.82)	50.03%
161206 TUITION ADULT	(10,000.00)	(17,705.00)	7,705.00	177.05%	(10,000.00)	0.00	(10,000.00)	0.00%
161207 TUITION SUMMER SCH	(40,000.00)	(25,000.00)	(15,000.00)	0.00%	(40,000.00)	(9,011.27)	(30,988.73)	22.53%
161202 SPEC PUPIL FEES	(45,000.00)	(43,847.19)	(1,152.81)	97.44%	(244,188.00)	(10,395.24)	(233,792.76)	4.26%
161205 BUS RENTAL	(170,500.00)	(521,507.59)	351,007.59	305.87%	(400,000.00)	(111,604.01)	(288,395.99)	27.90%
190101 TUIT FM OTH CO/CY	(634,620.00)	(596,903.89)	(37,716.11)	94.06%	(634,620.00)	0.00	(634,620.00)	0.00%
161201 DUAL ENROLLMENT	(35,000.00)	(89,607.00)	54,607.00	256.02%	(35,000.00)	0.00	(35,000.00)	0.00%
PRINT SHOP	(100,000.00)	(116,109.47)	16,109.47	100.00%	(100,000.00)	(61,874.08)	(38,125.92)	61.87%
SCHOOL NUT UTILITIES	(98,500.00)	(85,061.80)	(13,438.20)	86.36%	(98,500.00)	(20,739.23)	(77,760.77)	21.06%
FACILITY RENTALS	(60,020.00)	(56,596.63)	(3,423.37)	94.30%	(60,020.00)	(36,853.64)	(23,166.36)	61.40%
CHARGES FOR SERVICES	(1,451,640.00)	(1,757,358.28)	305,718.28	121.06%	(1,840,328.00)	(310,509.65)	(1,529,818.35)	16.87%
150101 INTEREST-BNK DPST	0.00	(136.14)	136.14	100.00%	0.00	(47.92)	47.92	100.00%
USE OF MONEY								
LEASE PURCHASE PROCEEDS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
DESIGNATION - ENCUMBRANCES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
TOTAL OPERATING FUND	(75,705,953.00)	(76,799,944.10)	1,093,991.10	101.45%	(81,622,318.00)	(29,253,818.02)	(52,368,499.98)	35.84%

Original budget	\$75,705,953.00
Fund Balance, net of use of reserve	\$ 1,692,695.00
Insurance Proceeds - HHS	\$ 87,359.85
HHS Settlement	\$ 333,350.00
Lease Purchase Funds	\$ -
Designation - Prior Year Encumb	\$ 15,616.00
Adjusted Budget	<u>\$77,834,973.85</u>

Agenda Report

Date: 01/22/13

Agenda Number: D-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Marie F. Gee, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for January 8 – 22, 2013, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for January 8 - 22, 2013.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
------	---------	-----------------------	-----------------------	-------------------

NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2012-13:

Dinu, Eleanora	George Washington University	B.A./0 yrs (Lv.0 3)	Hutcherson Special Education	01-22-13
Lewis, Jamie O.	Monmouth College	M.S./0 yrs. (Lv.0 3)	Heritage High Guidance Counselor	01-28-13
Wommack, Jaimie L.	Lynchburg College	M.Ed./0 yrs. (Lv.0 3)	E.C. Glass High English	01-14-13

RESIGNATIONS:

Burdshall, John M.	Ball State University	B.S./6 yrs. (Lv.6 4)	Linkhorne Middle Earth Science	01-25-13
Childress, Stacey	University of Virginia	M.Ed./16 yrs. (Lv.16 3)	Perrymont Elementary Third Grade	01-31-13

RETIREMENTS:

Deane, Carolyn	Lynchburg College	M.Ed./23 yrs (Lv.23 3)	Heritage Elementary Special Education	03-29-13
-------------------	----------------------	---------------------------	--	----------

Agenda Report

Date: 01/22/13

Agenda Number: D-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent

Subject: Religious Exemption

Summary/Description:

The school board, pursuant to the Code of Virginia 22.1-254 (B) (1) “shall excuse from attendance at school any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school.” The school board is in receipt of a Statement of Religious Beliefs from a parent.

The Statement of Religious Beliefs is confidential and is shared with members of the school board only.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board excuse the student(s) from public school attendance by reason of bona fide religious training or belief of both the parent(s) and the student(s).

Agenda Report

Date: 01/22/13

Agenda Number: F-1

Attachments: No

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: School Operating Budget: 2013-14

Summary/Description:

As part of the budget development process for FY2013-14, the school administration has conducted several community budget meetings in order to share information and receive comments about next year's budget. On November 27, 2012, that presentation was given to the school board. Following the presentation, school board members were able to provide comments about budget priorities and to discuss items that the school administration has suggested for possible inclusion for next year. Again on December 4, and December 12, the school board discussed and established priorities within the budget.

During the meeting on December 18, 2012, the school board, through consensus, decided to include items on Tier I of the budget recommendations as funding requests in the 2013-14 school operating budget. The school administration will provide revenue and expenditure breakdown for the 2013-14 budget during this presentation.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item.

Agenda Report

Date: 01/22/13

Agenda Number: F-2

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Capital Improvement Plan: Heritage High School

Summary/Description:

The Heritage High School Design Workshop is scheduled for February 27 – March 1, 2013, and it will occur at the Information Technology Center. On day one of this workshop, participants will contribute four hours to providing thoughts and feedback relative to the instructional and operational needs of the school. On days two and three, participants will contribute two hours each day to review conceptual designs provided by the architectural firm and recommend modifications or additions.

The school administration is recommending the following individuals to participate in this workshop:

- 16 Heritage High School Staff
- 3 Heritage High School Students
- 3 Heritage High School Parents
- 3 Central Virginia Governor's School for Science and Technology Staff
- Assistant Superintendent of Operations and Administration
- Assistant Superintendent of Curriculum and Instruction
- Director of Secondary Education
- Director of Special Education
- Director of Facilities and Maintenance
- Director of Transportation
- Director of Information Technology
- Director of Testing, Gifted, and Guidance
- Director of School Nutrition
- Supervisor of Instruction (Career-Technical Education)

The school administration requests input and guidance from the school board regarding other participation in this workshop. Some recommendations are community members, representatives from the Lynchburg City Schools Education Foundation board, presidents of area institutions of higher learning, and business leaders within Lynchburg.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the composition of the design workshop as presented.