



Lynchburg City Schools • 915 Court Street • Lynchburg, Virginia 24504

Lynchburg City School Board

Regina T. Dolan-Sewell
School Board District 1

Mary Ann Hoss
School Board District 1

Michael T. Nilles
School Board District 3

Jennifer R. Poore
School Board District 2

Katie K. Snyder
School Board District 3

Treney L. Tweedy
School Board District 3

J. Marie Waller
School Board District 2

Thomas H. Webb
School Board District 2

Charles B. White
School Board District 1

School Administration

Scott S. Brabrand
Superintendent

William A. Coleman, Jr.
Assistant Superintendent of
Curriculum and Instruction

Ben W. Copeland
Assistant Superintendent of
Operations and Administration

Anthony E. Beckles, Sr.
Chief Financial Officer

Wendle L. Sullivan
Clerk

SCHOOL BOARD MEETING

July 19, 2013 8:00 a.m.

Schewel Lecture Hall

Lynchburg College

A. CALL TO ORDER

B. FINANCE REPORT

- 1. Finance Report
Kimberly D. Lukanich.Page 1
Discussion/Action

C. CONSENT AGENDA

- 1. School Board Meeting Minutes: July 2, 2013 (Regular Meeting)
- 2. Personnel Report
Marie F. Gee.Page 9
Discussion/Action

D. UNFINISHED BUSINESS

- 1. Capital Improvement Plan: Heritage High School
Ben W. Copeland.Page 12
Discussion/Action

E. NEW BUSINESS

- 1. Virginia Retirement System: Resolution
Scott S. Brabrand.Page 13
Discussion

F. ADJOURNMENT

Agenda Report

Date: 07/19/13

Agenda Number: B-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Anthony E. Beckles, Sr., Chief Financial Officer

Subject: Finance Report

Summary/Description:

The school administration, in accordance with the 2012-13 school operating budget, authorized, approved, and processed the necessary payments through June 30, 2013 (unaudited). The school administration certifies that the amounts approved are within budgetary limits and revenue.

The operating fund expenditure report summarizes the payments made through June 30, 2013, for the operating fund.

Total Operating Fund Budget	\$ 82,002,953.95
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Through June 30, 2013

Actual Revenue Received	\$ 81,153,971.13
Actual Expenditures	\$ 81,635,747.54
Actual Encumbered	\$ 177,043.87

Percent of Budget Received	98.96%
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Percent of Budget Used, excluding encumbrances	99.77%
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As of 6/30/13 – 12 months	100.00%
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The revenue and expenditure reports detail the transactions recorded through June 30, 2013. All reports appear as attachments to the agenda report.

Agenda Report

Date: 07/19/13

Agenda Number: B-1

Attachments: Yes

Please note these are preliminary numbers only and do not reflect final year end amounts. At this time, total revenue is not reflected. The expenditure total is not finalized at this time as there are pending adjustments to be entered, such as the June purchasing card expenses, the adjustment to the health insurance expense (projected to be a decrease), adjusting for prepaid expenses, the recording of transactions between the City and Schools and year end accruals.

Disposition: Action
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board receive the agenda report as an informational item.

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Twelve Months Ended June 30, 2013 (unaudited)

	Fiscal Year 2011-12 (unaudited)			Fiscal Year 2012-13				
	BUDGET	TRANSACTIONS	BUDGET % USED	BUDGET	TRANSACTIONS	BUDGET % USED	BUDGET AVAILABLE	BUDGET % USED
INSTRUCTION								
FUNCTION 1100 CLASSROOM INSTRUCTION								
Personnel	41,240,350.63	40,649,080.50	98.57%	41,720,644.90		0.00		
Other	2,566,847.37	2,349,140.71	91.52%	3,197,726.86		47,432.37		
FUNCTION 1200 INST SUPPORT-STUDENT								
Personnel	2,548,425.44	2,450,154.48	96.14%	2,818,609.49		0.00		
Other	206,233.00	2,296,696.00	1113.64%	201,223.52		110.10		
FUNCTION 1300 INST SUPPORT-STAFF								
Personnel	3,399,447.93	3,409,064.80	100.28%	3,699,056.10		3,463.58		
Other	1,692,526.93	1,554,691.16	91.86%	1,707,771.63				
FUNCTION 1400 INST SUPPORT-SCHOOL ADMIN								
Personnel	4,250,306.11	3,272,486.13	76.99%	4,660,108.23		0.00		
Other	153,862.00	127,579.70	82.92%	197,341.99		0.00		
TOTAL INSTRUCTION	56,057,999.41	15,459,812.98	27.58%	59,147,905.18	58,202,482.72	98.40%	51,006.05	98.49%
ADMINISTRATION								
FUNCTION 2100 ADMINISTRATION								
Personnel	2,005,375.37	1,669,044.25	83.23%	1,920,702.06		0.00		
Other	444,562.41	427,444.85	96.15%	523,894.42		21,457.52		
FUNCTION 2200 ATTENDANCE & HEALTH SERV								
Personnel	1,769,421.42	1,717,703.59	97.08%	1,745,276.84		-		
Other	34,074.00	19,254.76	56.51%	43,423.01		-		
TOTAL ADMINISTRATION	4,253,433.20	3,833,447.45	90.13%	4,459,887.86	4,233,296.33	94.92%	21,457.52	95.40%
PUPIL TRANSPORTATION								
FUNCTION 3100 MANAGEMENT & DIRECTION								
Personnel	249,084.38	247,593.24	99.40%	312,658.63		0.00		
Other	29,577.00	22,649.42	76.58%	30,673.02		-		
FUNCTION 3200 VEHICLE OPERATION SERVICE								
Personnel	2,153,111.42	2,128,262.91	98.85%	2,339,715.42		0.00		
Other	767,181.00	722,949.10	94.23%	857,587.21		0.00		
FUNCTION 3300 MONITORING SERVICE								
Personnel	318,795.50	303,775.67	95.29%	336,551.11		0.00		
Other	0.00	0.00	0.00%	0.00		0.00		
FUNCTION 3400 VEHICLE MAINT SERVICE								
Personnel	36,812.50	42,570.56	115.64%	320,559.95		0.00		
Other	330,268.00	320,460.00	97.03%	409,436.13		0.00		
FUNCTION 3500 BUS PURCHASE - REGULAR								
Other	169,217.06	169,227.06	100.01%	633,792.06		0.00		
FUNCTION 3600 BUS - LEASE PURCHASE								
Other	66,000.00	66,506.94	0.00%	0.00		0.00		
TOTAL PUPIL TRANSPORTATION	4,120,046.86	4,023,994.90	97.67%	5,172,284.44	5,240,973.53	101.33%	-68,689.09	101.33%
OPERATIONS & MAINTENANCE								
FUNCTION 4100 MANAGEMENT & DIRECTION								
Personnel	254,691.98	253,538.04	99.55%	200,424.11		0.00		
Other	52,500.00	33,675.18	64.14%	87,382.03		0.00		
FUNCTION 4200 BUILDING SERVICES								
Personnel	3,963,443.56	4,031,134.00	101.71%	3,820,693.69		0.00		
Other	4,889,224.39	4,543,849.01	92.94%	4,852,137.16		94,020.30		

Lynchburg City Schools
 Operating Fund - Statement of Expenditures
 For the Twelve Months Ended June 30, 2013 (unaudited)

FUNCTION 4300 GROUNDS SERVICES	Personnel	220,590.71	222,378.41	100.81%	222,286.98	-	0.00
	Other	20,000.00	21,571.54	107.86%	31,584.98	0.00	0.00
FUNCTION 4400 EQUIPMENT SERVICES	Personnel	0.00	0.00	0.00%	0.00	0.00	0.00
	Other	48,000.00	48,525.77	101.10%	238,165.21	0.00	0.00
FUNCTION 4500 VEHICLE SERVICES	Personnel	0.00	0.00	0.00%	0.00	0.00	0.00
	Other	23,000.00	25,566.85	111.16%	24,826.33	5300.00	0.00
FUNCTION 4600 SECURITY SERVICES	Personnel	156,092.50	178,227.90	114.18%	79,466.89	0.00	0.00
	Other	76,132.00	82,323.05	108.13%	174,624.74	3,100.00	0.00
TOTAL OPERATIONS & MAINTENANCE		9,703,675.14	9,440,789.75	97.29%	10,186,393.37	102,420.30	95.54%
SCHOOL FOOD SERVICES							352,380.95
FUNCTION 5100 SCHOOL FOOD SERVICES	Personnel	0.00	0.00	0.00%	0.00	0.00	0.00
	Other	0.00	0.00	0.00%	0.00	0.00	0.00
TOTAL SCHOOL FOOD SERVICES		0.00	0.00	100.00%	0.00	0.00	0.00
FACILITIES							
FUNCTION 6200 SITE IMPROVEMENTS	Personnel	0.00	0.00	0.00%	0.00	0.00	0.00
	Other	32,295.00	19,576.99	60.62%	61,224.34	0.00	0.00
FUNCTION 6600 BLDG ADD & IMP SERVICES	Personnel	65,800.00	43,519.90	66.14%	31,067.03	0.00	0.00
	Other	98,095.00	63,096.89	64.32%	92,291.37	0.00	92.17%
TOTAL FACILITIES			100,130.00		7,838.63	0.00	92.17%
DEBT SERVICE							
FUNCTION 7100 DEBT SERVICE -	Other	720,472.94	717,900.14	99.64%	273,191.59	-	0.00
TOTAL DEBT SERVICE		720,472.94	717,900.14	99.64%	307,125.00	33,933.41	88.95%
TECHNOLOGY							
FUNCTION 8100 CLASSROOM INSTRUCTION	Personnel	1,386,480.69	1,381,548.98	99.64%	1,280,370.51	0.00	0.00
	Other	173,733.00	380,488.21	219.01%	1,692,680.49	2,160.00	0.00
FUNCTION 8200 INSTRUCTIONAL SUPPORT	Personnel	196,167.82	195,442.15	99.63%	209,688.97	-	0.00
	Other	566,309.76	380,615.23	67.21%	679,179.91	0.00	0.00
FUNCTION 8200 LEASE PURCHASE	Personnel	0.00	0.00	0.00%	0.00	0.00	0.00
	Other	2,322,691.27	2,338,094.57	100.66%	3,861,919.88	2,160.00	146.88%
TOTAL TECHNOLOGY			2,629,328.10		146.88%	-1,234,751.78	146.96%
CONTINGENCY RESERVES							
FUNCTION 9100 CLASSROOM INSTRUCTION	Personnel	0.00	0.00	0.00%	0.00	0.00	0.00%
	Other	300,000.00	0.00	0.00%	0.00	0.00	0.00%
FUNCTION 9300 ADMINISTRATION	Personnel	200,000.00	0.00	0.00%	0.00	0.00	0.00%
	Other	0.00	0.00	0.00%	0.00	0.00	0.00%
FUNCTION 9500 PUPIL TRANSPORTATION	Personnel	0.00	0.00	0.00%	0.00	0.00	0.00%
	Other	500,000.00	0.00	0.00%	0.00	0.00	0.00%
TOTAL CONTINGENCY RESERVES			800,000.00		0.00	0.00	0.00%
TOTAL OPERATING BUDGET		77,776,413.82	35,877,136.68	46.13%	82,002,953.95	177,043.87	99.55%
						190,162.54	99.77%

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Twelve Months Ended June 30, 2013 (unaudited)

ACCOUNT TITLE	FY 2011-2012			FY 2012-13				
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	% RECEIVED
240308 SALES TAX RECEIPTS	(8,965,522.00)	(8,971,759.12)	6,237.12	100.07%	(8,713,252.00)	(8,758,823.98)	45,571.98	100.52%
240202 BASIC SCHOOL AID	(19,663,616.00)	(19,884,194.25)	220,578.25	101.12%	(20,446,238.00)	(20,076,545.00)	(369,693.00)	98.19%
240207 GIFTED & TALENTED	(233,116.00)	(235,967.00)	2,851.00	101.22%	(236,687.00)	(233,748.00)	(2,939.00)	98.76%
240208 REMEDIAL EDUCATION	(916,922.00)	(928,136.00)	11,214.00	101.22%	(1,193,725.00)	(1,178,902.00)	(14,823.00)	98.76%
240208 REMEDIAL EDUCATION	(148,487.00)	(151,398.00)	2,911.00	101.96%	(157,258.00)	(173,577.00)	16,319.00	110.38%
240209 ENROLLMENT LOSS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
240212 SPECIAL ED SOQ	(2,584,995.00)	(2,616,609.00)	31,614.00	101.22%	(2,253,670.00)	(2,225,686.00)	(27,984.00)	98.76%
240217 VOCATIONAL ED SOQ	(305,641.00)	(309,379.00)	3,738.00	101.22%	(288,140.00)	(284,563.00)	(3,577.00)	98.76%
240221 SOC SEC-INSTR	(1,341,711.00)	(1,358,120.00)	16,409.00	101.22%	(1,353,231.00)	(1,336,428.01)	(16,802.99)	98.76%
240223 VRS INSTRUCTIONAL	(1,212,202.00)	(1,227,027.00)	14,825.00	101.22%	(2,258,815.00)	(2,230,768.00)	(28,047.00)	98.76%
240241 GROUP LIFE INST	(46,623.00)	(47,193.00)	570.00	101.22%	(87,471.00)	(86,385.00)	(1,086.00)	98.76%
240228 READING INTERVENTN	(141,000.00)	(137,137.00)	(3,863.00)	97.26%	(170,389.00)	(146,887.00)	(23,502.00)	86.21%
240205 CAT-REG FOSTER	(145,135.00)	(104,726.00)	(40,409.00)	72.16%	(101,400.00)	(67,504.00)	(33,896.00)	66.57%
240246 CAT-HOMEBOUND	(156,865.00)	(220,071.79)	63,206.79	140.29%	(232,366.00)	(200,897.98)	(31,468.02)	86.46%
240248 REGIONAL TUITION	(849,922.00)	(678,447.39)	(171,474.61)	79.82%	(743,344.00)	(680,655.70)	(62,688.30)	91.57%
240265 AT RISK SOQ	(1,074,910.00)	(1,087,894.00)	12,984.00	101.21%	(1,242,007.00)	(1,226,865.00)	(15,142.00)	98.78%
240309 ESL	(106,053.00)	(85,052.00)	(21,001.00)	80.20%	(102,484.00)	(80,790.00)	(21,694.00)	78.83%
330213 SCHOOL LUNCH	0.00	0.00	0.00	100.00%	0.00	0.00	0.00	0.00%
240281 AT RISK 4 YR OLDS	(1,231,987.00)	(1,231,987.00)	0.00	100.00%	(1,215,707.00)	(1,215,707.00)	0.00	100.00%
240218 CTE - ADULT ED	(19,175.00)	(1,117.00)	(18,058.00)	5.83%	(19,175.00)	(964.00)	(18,211.00)	0.00%
240252 CTE EQUIPMENT	0.00	(11,436.79)	11,436.79	100.00%	0.00	(11,262.66)	11,262.66	0.00%
240253 CTE OCC PREP	(33,809.00)	(29,476.00)	(4,333.00)	87.18%	(36,711.00)	(30,763.00)	(5,948.00)	83.80%
240273 CPI HOLD HARMLESS SUPPLEMENTAL SUPPORT	(126,411.00)	(126,411.00)	0.00	100.00%	0.00	0.00	0.00	0.00%
ADDITIONAL STATE SUPPORT	(671,477.00)	(679,689.00)	8,212.00	0.00%	(468,992.00)	(468,991.71)	(0.29)	100.00%
240275 PRIMARY CLASS SIZE	(1,190,402.00)	(1,216,417.00)	26,015.00	102.19%	(1,594,562.00)	(1,587,611.00)	(6,951.00)	99.56%
240214 TEXTBOOKS	(210,115.00)	(265,524.75)	55,409.75	126.37%	(461,694.00)	(455,961.00)	(5,733.00)	98.76%
240203 GED/ISAP	(23,576.00)	(23,576.00)	0.00	100.00%	(23,576.00)	(23,576.00)	0.00	100.00%
240405 ALGEBRA READINESS	(114,911.00)	(110,856.00)	(4,055.00)	96.47%	(126,366.00)	(126,180.00)	(186.00)	99.85%
COMMONWEALTH OF VA	(41,514,583.00)	(41,739,601.09)	225,018.09	100.54%	(43,527,260.00)	(42,910,042.04)	(617,217.96)	98.58%
330201 BASIC ADULT ED.	(50,000.00)	(37,589.50)	(12,410.50)	75.18%	(50,000.00)	(57,141.68)	7,141.68	114.28%
330212 IMPACT AIDPL81-874	(6,000.00)	(7,996.10)	1,996.10	133.27%	(6,000.00)	(6,248.87)	248.87	104.15%
180303 MEDICAID REIMBURSE	(300,000.00)	(410,601.02)	110,601.02	136.87%	(300,000.00)	(390,157.72)	90,157.72	130.05%
JR ROTC	(105,000.00)	(123,774.44)	18,774.44	117.88%	(105,000.00)	(75,116.01)	(29,883.99)	71.54%
FEDERAL	(461,000.00)	(579,961.06)	118,961.06	125.81%	(461,000.00)	(528,664.28)	67,664.28	114.68%

Lynchburg City Schools
 Operating Fund - Statement of Revenue
 For the Twelve Months Ended June 30, 2013 (unaudited)

	FY 2011-2012			FY 2012-2013			%
	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	REVENUE BUDGET	YTD TRANSACTIONS	BUDGET BALANCE	
510500 CITY OPER APPR	(31,942,103.00)	(31,696,712.00)	(245,391.00)	(35,642,103.00)	(35,601,147.00)	(40,956.00)	99.89%
510500 FUND BALANCE RETURN	0.00	0.00	0.00	(149,825.00)	(149,825.00)	0.00	0.00%
510500 USE OF RESERVES	(200,000.00)	0.00	(200,000.00)	0.00	0.00	0.00	0.00%
510502 CITY DEBT SERV APP	(33,627.00)	(30,152.75)	(3,474.25)	(33,627.00)	0.00	(33,627.00)	0.00%
CITY	(32,175,730.00)	(31,726,864.75)	(448,865.25)	(35,825,555.00)	(35,750,972.00)	(74,583.00)	99.79%
189912 MISC REV/OTH FUNDS	0.00	(390,761.37)	390,761.37	0.00	(74,843.82)	74,843.82	100.00%
180303 REBATES & REFUNDS	(15,000.00)	(391,806.93)	376,806.93	(15,000.00)	(6,969.07)	(8,030.93)	46.46%
189903 DONATIONS & SP GF	0.00	(300.00)	300.00	(1,472.71)	(6,851.04)	5,378.33	0.00%
189909 SALE OTHER EQUIP	0.00	0.00	0.00	0.00	(10,808.63)	10,808.63	0.00%
189910 INSURANCE ADJUST	(3,000.00)	(98,943.16)	95,943.16	(3,000.00)	(133,109.34)	130,109.34	4436.98%
189912 OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E RATE REIMBURSEMENT	(85,000.00)	(114,211.32)	29,211.32	(100,000.00)	(93,026.09)	(6,973.91)	93.03%
TRANSFER IN/OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
MISCELLANEOUS	(103,000.00)	(996,022.78)	893,022.78	(119,472.71)	(325,607.99)	206,135.28	272.54%
150201 RENTS	(98,000.00)	(98,000.00)	0.00	(98,000.00)	(98,000.00)	0.00	100.00%
161201 TUITION DAY SCHOOL	(160,000.00)	(107,019.71)	(52,980.29)	(120,000.00)	(112,076.13)	(7,923.87)	93.40%
161206 TUITION ADULT	(10,000.00)	(17,705.00)	7,705.00	(10,000.00)	(13,723.20)	3,723.20	137.23%
161207 TUITION SUMMER SCH	(40,000.00)	(25,000.00)	(15,000.00)	(40,000.00)	(9,011.27)	(30,988.73)	22.53%
161202 SPEC PUPIL FEES	(45,000.00)	(43,847.19)	(1,152.81)	(244,188.00)	(37,695.09)	(206,492.91)	15.44%
161205 BUS RENTAL	(170,500.00)	(521,507.59)	351,007.59	(400,000.00)	(383,362.98)	(16,637.02)	95.84%
190101 TUIT FM OTH CO/CY	(634,620.00)	(596,903.89)	(37,716.11)	(634,620.00)	(630,099.64)	(4,520.36)	99.29%
161201 DUAL ENROLLMENT	(35,000.00)	(89,607.00)	54,607.00	(35,000.00)	(89,546.63)	54,546.63	255.85%
PRINT SHOP	(100,000.00)	(116,109.47)	16,109.47	(100,000.00)	(92,066.46)	(7,933.54)	92.07%
SCHOOL NUT UTILITIES	(98,500.00)	(85,061.80)	(13,438.20)	(98,500.00)	(92,557.85)	(5,942.15)	93.97%
FACILITY RENTALS	(60,020.00)	(56,596.63)	(3,423.37)	(60,020.00)	(80,439.48)	20,419.48	134.02%
CHARGES FOR SERVICES	(1,451,640.00)	(1,757,358.28)	305,718.28	(1,840,328.00)	(1,638,578.73)	(201,749.27)	89.04%
150101 INTEREST-BNK DPST	0.00	(136.14)	136.14	0.00	(106.09)	106.09	100.00%
USE OF MONEY	0.00	(136.14)	136.14	0.00	(106.09)	106.09	100.00%
LEASE PURCHASE PROCEEDS	0.00	0.00	0.00	(7,580.00)	0.00	(7,580.00)	0.00%
DESIGNATION - ENCUMBRANCES	0.00	0.00	0.00	(221,758.24)	0.00	(221,758.24)	0.00%
TOTAL OPERATING FUND	(75,705,953.00)	(76,799,944.10)	1,093,991.10	(82,002,953.95)	(81,153,971.13)	(627,224.58)	98.96%
Original budget			\$75,705,953.00			Original budget	
Fund Balance, net of use of reserve			\$ 1,692,695.00			Fund Balance Return	\$81,622,318.00
Insurance Proceeds - HHS			\$ 87,359.85			Restricted Donation Received	149,825.00
HHS Settlement			\$ 333,350.00			Lease Purchase Funds	1,472.71
Lease Purchase Funds			\$ 7,580.00			Designation - Prior Year Encumb	\$ 7,580.00
Designation - Prior Year Encumb			\$ 15,616.00			Adjusted Budget	\$ 221,758.24
Adjusted Budget			<u>\$77,842,553.85</u>				<u>\$82,002,953.95</u>

FY2012-2013 REVISED REVENUE BUDGET
AS OF May 31, 2013

ACCOUNT TITLE	ORIGINAL	REVISED	YTD TRANSACTIONS	BUDGET BALANCE	%	CHANGE BETWEEN ORG & REVISED REV BUDGET INCREASE (DECREASE)
	REVENUE BUDGET As of 5/14/2012	REVENUE BUDGET As of 6/7/2013				
COMMONWEALTH OF VA REVENUE						
240308 SALES TAX RECEIPTS	(8,713,252.00)	(8,779,190.00)	(8,758,823.98)	(20,366.02)	99.77%	65,938.00
240202 BASIC SCHOOL AID	(20,446,238.00)	(20,076,545.00)	(20,076,545.00)	0.00	100.00%	(369,693.00)
240207 GIFTED & TALENTED	(236,687.00)	(233,748.00)	(233,748.00)	0.00	100.00%	(2,939.00)
240208 REMEDIAL EDUCATION	(1,193,725.00)	(1,178,902.00)	(1,178,902.00)	0.00	100.00%	(14,823.00)
240208 REMEDIAL EDUCATION	(157,258.00)	(173,577.00)	(173,577.00)	0.00	100.00%	16,319.00
240212 SPECIAL ED SOQ	(2,253,670.00)	(2,225,686.00)	(2,225,686.00)	0.00	100.00%	(27,984.00)
240217 VOCATIONAL ED SOQ	(288,140.00)	(284,563.00)	(284,563.00)	0.00	100.00%	(3,577.00)
240221 SOC SEC-INSTR	(1,353,231.00)	(1,336,428.00)	(1,336,428.01)	0.01	100.00%	(16,803.00)
240223 VRS INSTRUCTIONAL	(2,258,815.00)	(2,230,768.00)	(2,230,768.00)	0.00	100.00%	(28,047.00)
240241 GROUP LIFE INST	(87,471.00)	(86,385.00)	(86,385.00)	0.00	100.00%	(1,086.00)
240228 READING INTERVENTN	(170,389.00)	(146,887.00)	(146,887.00)	0.00	100.00%	(23,502.00)
240205 CAT-REG FOSTER	(101,400.00)	(67,152.00)	(67,504.00)	352.00	100.52%	(34,248.00)
240246 CAT-HOMEBOUND	(232,366.00)	(200,898.00)	(200,897.98)	(0.02)	100.00%	(31,468.00)
240248 REGIONAL TUITION	(743,344.00)	(703,496.00)	(680,655.70)	(22,840.30)	96.75%	(39,848.00)
240265 AT RISK SOQ	(1,242,007.00)	(1,226,865.00)	(1,226,865.00)	0.00	100.00%	(15,142.00)
240309 ESL	(102,484.00)	(80,790.00)	(80,790.00)	0.00	6.59%	(21,694.00)
330213 SCHOOL LUNCH	0.00	0.00	0.00	0.00	0.00%	0.00
240281 AT RISK 4 YR OLDS	(1,215,707.00)	(1,215,707.00)	(1,215,707.00)	0.00	100.00%	0.00
240218 CTE - ADULT ED	(19,175.00)	(19,175.00)	(964.00)	(18,211.00)	0.00%	0.00
240252 CTE EQUIPMENT	0.00	0.00	(11,262.66)	11,262.66	0.00%	0.00
240253 CTE OCC PREP SUPPLEMENTAL SUPPORT	(36,711.00)	(42,030.00)	(30,763.00)	(11,267.00)	73.19%	5,319.00
ADDITIONAL STATE SUPPORT	(468,992.00)	(468,992.00)	(468,991.71)	(0.29)	100.00%	0.00
240275 PRIMARY CLASS SIZE	(1,594,562.00)	(1,587,611.00)	(1,587,611.00)	0.00	100.00%	(6,951.00)
240214 TEXTBOOKS	(461,694.00)	(455,961.00)	(455,961.00)	0.00	100.00%	(5,733.00)
240203 GED/ISAEAP	(23,576.00)	(23,576.00)	(23,576.00)	0.00	100.00%	0.00
240405 ALGEBRA READINESS	(126,366.00)	(126,180.00)	(126,180.00)	0.00	100.00%	(186.00)
COMMONWEALTH OF VA	(43,527,260.00)	(42,971,112.00)	(42,910,042.04)	(61,069.96)	99.86%	(556,148.00)
FEDERAL REVENUE						
330201 BASIC ADULT ED.	(50,000.00)	(54,000.00)	(57,141.68)	3,141.68	105.82%	4,000.00
330212 IMPACT AIDPL81-874	(6,000.00)	(6,300.00)	(6,248.87)	(51.13)	99.19%	300.00
180303 MEDICAID REIMBURSE	(300,000.00)	(358,000.00)	(390,157.72)	32,157.72	108.98%	58,000.00
JR ROTC	(105,000.00)	(105,000.00)	(75,116.01)	(29,883.99)	71.54%	0.00
FEDERAL	(461,000.00)	(523,300.00)	(528,664.28)	5,364.28	101.03%	62,300.00
CITY APPROPRIATIONS						
510500 CITY OPER APPR	(35,642,103.00)	(35,601,147.00)	(35,601,147.00)	0.00	100.00%	(40,956.00)
510500 FUND BALANCE RETURN	(149,825.00)	(149,825.00)	(149,825.00)	0.00	0.00%	0.00
510500 USE OF RESERVES	0.00	0.00	0.00	0.00	0.00%	0.00
510502 CITY DEBT SERV APP	(33,627.00)	(33,627.00)	0.00	(33,627.00)	0.00%	0.00
CITY	(35,825,555.00)	(35,784,599.00)	(35,750,972.00)	(33,627.00)	99.91%	(40,956.00)
MISCELLANEOUS REVENUE						
189912 MISC REV/OTH FUNDS	0.00	(28,000.00)	(74,843.82)	46,843.82	100.00%	28,000.00
180303 REBATES & REFUNDS	(15,000.00)	(15,000.00)	(6,969.07)	(8,030.93)	46.46%	0.00
189903 DONATIONS & SP GF	(1,000.00)	(6,800.00)	(6,851.04)	51.04	0.00%	5,800.00
189909 SALE OTHER EQUIP	0.00	(9,000.00)	(10,808.63)	1,808.63	0.00%	9,000.00
189910 INSURANCE ADJUST	(3,000.00)	(135,000.00)	(133,109.34)	(1,890.66)	98.60%	132,000.00
189912 OTHER FUNDS	0.00	0.00	0.00	0.00	0.00%	0.00
E RATE REIMBURSEMENT	(100,000.00)	(100,000.00)	(93,026.09)	(6,973.91)	93.03%	0.00
TRANSFER IN/OUT	0.00	0.00	0.00	0.00	0.00%	0.00
MISCELLANEOUS	(119,000.00)	(293,800.00)	(325,607.99)	31,807.99	110.83%	174,800.00

CHARGES FOR SERVICES

150201 RENTS	(98,000.00)	(98,000.00)	(98,000.00)	0.00	100.00%	0.00
161201 TUITION DAY SCHOOL	(120,000.00)	(114,000.00)	(112,076.13)	(1,923.87)	98.31%	(6,000.00)
161206 TUITION ADULT	(10,000.00)	(10,000.00)	(13,723.20)	3,723.20	137.23%	0.00
161207 TUITION SUMMER SCH	(40,000.00)	(10,000.00)	(9,011.27)	(988.73)	90.11%	(30,000.00)
161202 SPEC PUPIL FEES	(244,188.00)	(45,000.00)	(37,695.09)	(7,304.91)	83.77%	(199,188.00)
161205 BUS RENTAL	(400,000.00)	(300,000.00)	(383,362.98)	83,362.98	127.79%	(100,000.00)
190101 TUIT FM OTH CO/CY	(634,620.00)	(634,620.00)	(630,099.64)	(4,520.36)	99.29%	0.00
161201 DUAL ENROLLMENT	(35,000.00)	(90,000.00)	(89,546.63)	(453.37)	99.50%	55,000.00
PRINT SHOP	(100,000.00)	(85,000.00)	(92,066.46)	7,066.46	108.31%	(15,000.00)
SCHOOL NUT UTILITIES	(98,500.00)	(87,000.00)	(92,557.85)	5,557.85	106.39%	(11,500.00)
FACILITY RENTALS	(60,020.00)	(71,000.00)	(80,439.48)	9,439.48	113.30%	10,980.00
CHARGES FOR SERVICES	(1,840,328.00)	(1,544,620.00)	(1,638,578.73)	93,958.73	106.08%	(295,708.00)

150101 INTEREST-BNK DPST	0.00	0.00	(106.09)	106.09	100.00%	0.00
USE OF MONEY						

LEASE PURCHASE PROCEEDS	(7,580.00)	(7,580.00)	0.00	(7,580.00)	0.00%	0.00
DESIGNATION - ENCUMBRANCES	(221,758.24)	(221,758.24)	0.00	(221,758.24)	0.00%	0.00

TOTAL OPERATING FUND	(82,002,481.24)	(81,346,769.24)	(81,153,971.13)	28,960.13	99.76%	(655,712.00)
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REVENUE OVER/(UNDER)	
ORIGINAL BUDGET	(655,712.00)

Agenda Report

Date: 07/19/13

Agenda Number: C-2

Attachments: Yes

From: Scott S. Brabrand, Superintendent
Marie F. Gee, Director of Personnel

Subject: Personnel Report

Summary/Description:

The personnel recommendations for July 2 – 19, 2013, appear as an attachment to this agenda report.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board approve the personnel recommendations for July 2 - 19, 2013.

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2013-14:				
Bandy, Kristin A.	Liberty University	B.S./0 yrs. (Lv.0 3)	Linkhorne Elementary ESL	08-15-13
Beeson, Shante M.	Liberty University	B.S./0 yrs. (Lv.0 1)	Sandusky Middle Mathematics	08-15-13
Blankenship, Rosesca	Wayland Baptist University	B.S./20 yrs. (Lv.14 3)	E.C. Glass High Dental Careers	08-15-13
Blundell, Brandon C.	Liberty University	B.S./1 yr. (Lv.1 4)	Dunbar Middle Social Studies	08-15-13
Botzenhart, Karin J.	Liberty University	B.S./1 yr. (Lv.1 3)	Sandusky Elementary ESL	08-15-13
Brasher, Sarah E.	Liberty University	M.Ed./0 yrs. (Lv.0 3)	Heritage High French	08-15-13
Cooley, Tina L.	Cedarville University	B.S./7 yrs. (Lv.7 1)	Hutcherson ELC Alt Ed Program	08-09-13
Davis, Joshua R.	Longwood University	B.A./0 yrs. (Lv.0 2)	Bass Elementary Vocal Music	07-11-13
Dillon, Sarah M.	Longwood University	B.S./10 yrs. (Lv.5 3)	Linkhorne Elementary Fourth Grade	08-15-13
Faircloth, Megan E.	Lynchburg College	B.S./0 yrs. (Lv.0 3)	Sandusky Middle Mathematics	08-15-13
Graham, Vicki	Lynchburg College	M.Ed./13 yrs. (Lv.13 3)	Fort Hill Community Coordinator	08-01-13
Greene, Trachide	Liberty University	B.S./3 yrs. (Lv.3 1)	Bedford Hills Elementary Fourth Grade	08-15-13
Hunt, Jessica	Lynchburg College	M.Ed./5 yrs. (Lv.5 3)	Heritage High Career Counselor	08-15-13

NAME	COLLEGE	DEGREE/ EXPERIENCE	SCHOOL/ ASSIGNMENT	EFFECTIVE DATE
NOMINATIONS, INSTRUCTIONAL PERSONNEL, 2013-14: (continued)				
Kavanaugh, Marie	Longwood University	B.S./7 yrs. (Lv.7 3)	Dunbar Middle Science	08-15-13
Kostal, Anna N.	Virginia Commonwealth	M.S./0 yrs. (Lv.1 3)	LAUREL Regional Occupational Therapist	08-15-13
Lesniak, Lauren	Concord University	B.S./2 yrs. (Lv.2 3)	Dunbar Middle Health and P.E.	08-15-13
Poole, Sarah D.	Lynchburg College	B.S./0 yrs. (Lv.0 3)	Dearington Elementary Fifth Grade	08-15-13
Rich, Rachel E.	Liberty University	M.Ed./1 yr. (Lv.1 3)	Hutcherson ELC Alt Ed Program	08-15-13
Shrader, Eve S.	Randolph College	M.A./0 yrs. (Lv.0 3)	Heritage Elementary First Grade	08-15-13
Tinsley, Savannah	University of Virginia	M.Ed./0 yrs. (Lv.0 3)	LAUREL Regional BCBA-Autism	08-15-13
RESIGNATIONS:				
Halsey, Lynn	Lynchburg College	B.A../7 yrs. (Lv.7 3)	Sandusky Middle Art	05-31-13
Kaufman, Ashley	Jefferson College of Sciences	M.S../2 yrs. (Lv.2 3)	LAUREL Regional Occupational Therapist	05-31-13
Murray, Jill B.	Western Gov.'s University	M.Ed./18 yrs. (Lv.18 3)	E.C. Glass High Mathematics	05-31-13
RETIREMENTS:				
Morris, Heidi C.	Lynchburg College	B.A./36 yrs. (Lv.33 3)	Heritage Elementary First Grade	05-31-13

Agenda Report

Date: 07/19/13

Agenda Number: D-1

Attachments: No

From: Scott S. Brabrand, Superintendent
Ben W. Copeland, Assistant Superintendent of Operations and Administration

Subject: Capital Improvement Plan: Heritage High School

Summary/Description:

Lynchburg City Schools received a total of nine proposals to a Request for Proposals for cost estimating and value engineering for the Heritage High School capital improvement project. The firms were scored using the published evaluation criteria. The top two firms for this project were Downey & Scott, LLC and Skanska, and both were invited to make a presentation to the selection committee.

The school administration recommends Downey & Scott, LLC as the most qualified firm.

Disposition: **Action**
 Information
 Action at Meeting on:

Recommendation:

The superintendent recommends that the school board authorize the school administration to negotiate a contract with Downey & Scott, LLC and authorize the superintendent to sign that contract.

Agenda Report

Date: 07/19/13

Agenda Number: D-1

Attachments: Yes

From: Scott S. Brabrand, Superintendent

Subject: Virginia Retirement System Hybrid Plan and Virginia Local Disability Program

Summary/Description:

Recent legislation created the Virginia Local Disability Program (VLDP), a disability benefit for political subdivision and school division employees who will be covered under the VRS Hybrid Retirement Plan effective January 1, 2014. The Hybrid Retirement Plan will apply to most new employees hired on or after January 1, 2014 and current employees who opt to switch to the Hybrid Retirement Plan.

Coverage for employees is automatic under VLDP unless your governing body elects to opt out by September 1, 2013, and provides a comparable employer-paid program. The comparable program does not require long-term care coverage even though this coverage is included in VLDP. The decision to participate or opt out is irrevocable.

Ms. Margaret Schmitt, director of human services for the City of Lynchburg, will provide additional information to school board members during this presentation.

Disposition: Action
 Information
 Action at Meeting on: 08/06/13

Recommendation:

The superintendent recommends that the school board receive this agenda report as an informational item and consider action at the school board meeting on August 6, 2013.

